

HON. DEBORAH A. HAENDIGES
Part 9 - First Floor
25 Delaware Avenue
Buffalo, New York 14202
PHONE: 845-2762 / FAX: 845-5162

Law Clerk:	Ann M. Boland, Esq.	845-2761
Court Attorney Referees:	Sheila W. Schwanekamp, Esq.	845-9330
	Suzanne M. Maxwell, Esq.	845-3628
Secretary:	Patrice A. Violanti Castanza	845-2762
Court Clerks:	Margaret McMahan	845-2176
	Melanie Ruszaj	845-2176
	Elaine Minton	845-2176
Court Reporter:	Sally Schneider	845-2133
Court Analyst:	Barbara Reynolds	845-9331
Resource Coordinator:	Colleen Gibbons	845-9383
Court Assistant:	Catherine Hagner	845-2176

ADJOURNMENTS

Due to our unique calender involving matters of both civil and criminal cases and multiple necessary parties, the ADJOURNMENT REQUESTS ARE RARELY GRANTED, PLEASE REFER TO OUR STRICT ADJOURNMENT POLICY.

PROCEDURES TO ADJOURN CASES SCHEDULED BEFORE IDV COURT

Adjournments will not be granted in IDV Court unless the following applies:

1. All adjournment requests must be in writing and on notice to the opposing party, and all counsel participating in any portion of the IDV Litigation still pending (Criminal, Matrimonial, and Family).
2. All adjournment requests require Court approval and **three suggested** dates that you **and** all other counsel (including the Attorney for the Child, D.A. or *pro se* litigants) are available.
3. Adjournment requests are to be made to chambers at least four business days prior to the scheduled Court date.
4. The party or attorney requesting the adjournment **and** the opposing parties or attorneys must call the Court at 716-845-2762 at least two business days prior to the scheduled court date to confirm whether or not the adjournment was granted. **Do not assume that the adjournment will be granted.** The Court is **not** responsible for this confirming telephone call.
5. If the adjournment is granted:
 - a. The Court will send reschedule notices only if the request was made by a **party who is not represented by an attorney.**

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- b. If an attorney requested the adjournment, the attorney will be required to forward a confirming letter to the Court with copies to all parties and/or attorneys (This includes the District Attorney and Attorney for Child). The adjournment will not be considered in effect unless such correspondence is timely received.

B. Emergency situations will be handled on a case by case basis.

MOTIONS

Criminal

Bail motions heard daily upon notice to the court and your opponent. All bail motions must be made in writing. All other motions are heard Monday through Thursday on scheduled return date of matter.

Civil

Motions are heard Monday through Friday on scheduled return date of matter. *(Contact chambers if an order to show cause requires earlier than next return date for matter.)*

All motion papers must be received to chambers 48 hours in advance of date.

Submit Special Term Note of Issue with proof of payment for Supreme Court motions. Counsel to file original and one copy of motion/order to show cause to be conformed and returned to counsel for service. Unless the court directs otherwise, ALL REQUESTS FOR TEMPORARY RELIEF (TRO's) must be upon notice to opposing counsel, if known, or after good faith attempt to discover and contact opposing counsel.

ORDERS

Matrimonial

All matters require strict compliance with court rules. Scheduling orders will be issued during conferences. Proposed disposition statements must be submitted for all trials and or hearings.

Reference to Law Clerk or County Attorney Referee to hear and report on divorces upon stipulation and upon contested economics.

Family

All orders prepared by the court clerks will be provided to the litigants in person or via mail. Copies for attorneys are filed alphabetically by attorneys last name in vestibule cabinet for pick up.

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Order Assigning Counsel

All Orders Assigning Counsel Pursuant to Judiciary Law 35 (8) should be accompanied by a self-addressed, stamped envelope for prompt return, otherwise the Order will be filed alphabetically by attorneys last name in vestibule cabinet for pick up.

E-Files

The court requests a courtesy copy of all e-filed documents (except in foreclosure actions).

VOUCHERS

Attorney for Child Voucher

All Attorney for Child Vouchers should be submitted to the Court in duplicate form.