

REQUEST FOR SURROGATE'S COURT ACTION

NAME OF MATTER: \_\_\_\_\_ FILE No. (If assigned): \_\_\_\_\_

NATURE OF PROCEEDING

- Administration**
  - Temporary Letters are being sought
  - Citation required
  - Objection to Administration
- Probate**
  - Preliminary Letters are being sought
  - Citation required
  - Objection to Probate
- Voluntary Administration**
  - Number of Short Forms requested: \_\_\_\_\_
- Accounting proceeding**
  - Estate  Citation required
  - Testamentary Trust  Citation required
  - Inter vivos trust  Citation required
- Construction proceeding**  Citation required
- Advice and Direction**  Citation required
- Answer or Objection** (other than to Probate or Administration)
- Appointment of successor fiduciary**
- Proceeding to compel accounting**
- Proceeding to continue a business**
- Proceeding to open a safe deposit box**
- Discovery Proceeding**
- Proceeding to determine the right of election**
- Application of fiduciary to resign**
- Proceeding to compel the production of a Will**
- Other**

Describe:

- Check** or **cash** in the amount of \_\_\_\_\_ applied as follows:  
 Filing fee \_\_\_\_\_ Certified copies \_\_\_\_\_  
 Certificates \_\_\_\_\_ Other \_\_\_\_\_

Filed by Attorney \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone no. \_\_\_\_\_  
 Email \_\_\_\_\_

Method of contact/return:

- telephone  email  SASE  pickup

REQUEST FOR SURROGATE'S COURT ACTION

NAME OF MATTER: \_\_\_\_\_ FILE No. (If assigned): \_\_\_\_\_

**NON PROCEEDING RELIEF**

- Reissue of Short forms - Letters Testamentary      Number \_\_\_\_\_
- Reissue of Short forms - Letters of Administration      Number \_\_\_\_\_
- Reissue of Short forms - Letters of Trusteeship      Number \_\_\_\_\_
- Reissue of Short forms - Other      Number \_\_\_\_\_

describe: \_\_\_\_\_

- Search of safekeeping for Will on file  
Most recent address of decedent \_\_\_\_\_

Prior addresses of decedent \_\_\_\_\_

\_\_\_\_\_

- Certification of documents  
Describe the document(s) to be certified: \_\_\_\_\_

- Exemplification of documents  
Describe the document(s) to be exemplified: \_\_\_\_\_

- Disclaimer and Renunciation

- Right of Election

- Inventory of Assets

- Informal Closing

- Releases

- Other

Describe: \_\_\_\_\_

- Check  or cash  in the amount of \_\_\_\_\_ applied as follows:

Filing fee \_\_\_\_\_      Certified copies \_\_\_\_\_

Certificates \_\_\_\_\_      Exemplified copies \_\_\_\_\_

Other \_\_\_\_\_

Filed by      Attorney \_\_\_\_\_

Address \_\_\_\_\_

Telephone no. \_\_\_\_\_

Email \_\_\_\_\_

Method of contact/return:

telephone       email       SASE       pickup

For the postcard:

Name of estate\_\_\_\_\_

File No.\_\_\_\_\_

Assigned to\_\_\_\_\_

(716) 845-25\_\_