

COMMERCIAL CLAIM ARISING FROM A CONSUMER TRANSACTION

DEMAND LETTER

TO: _____
NAME OF DEFENDANT

DATE: _____

ADDRESS

You have not paid a debt owed to _____,
which you incurred on _____, 20____. The amount remaining
unpaid on the debt is \$_____. Demand is hereby made that this money be paid.
Unless payment of this amount is received by the undersigned no later than _____,
20____, a lawsuit will be brought against you in the Commercial Claims Part of the Court.

If a lawsuit is brought, you will be notified of the hearing date, and you will be entitled to
appear at the hearing and present any defense you may have to this claim.

(If applicable) Our records show that you have made the following payment in partial
satisfaction of this debt (fill in dates and amounts paid) _____
_____.

A copy of any document underlying the debt - - - your agreement to pay - - - is attached.
(The names and addresses of the parties to that original debt agreement are _____

_____) *(to be completed if claimant was not a party to the original transaction)*

Typed or Printed Name & Address of Claimant