

NOTICE TO THE BAR  
WESTCHESTER COUNTY  
SUPREME COURT  
Central Calendar Part

By Order of the Hon. Alan D. Scheinkman, Administrative Judge of the Ninth Judicial District, a special calendar call of cases pending in the Central Calendar Part will be held on September 8, 9, 10 and 11, 2009 and Pretrial Settlement Conferences will be conducted. Cases appearing in the Central Calendar Part for the first time after the filing of the Note of Issue will be conferenced to facilitate settlement discussions, assess trial readiness and if necessary, resolve any outstanding issues relating to discovery and motion practice. Cases which have previously been pending in the Central Calendar Part will proceed expeditiously to disposition. At the end of the Pretrial Settlement Conference, each of these older cases will be marked settled, discontinued or "final" and ready for trial. All cases appearing on the special calendar call will be disposed pursuant to the time limits set forth in 22 NYCRR §202.19.

Appearance at the conference is required. Answering services will not be recognized. Counsel and self-represented parties shall report to the Central Calendar Part, 8<sup>th</sup> Floor, Westchester County Courthouse, 111 Dr. Martin Luther King Jr. Blvd, White Plains, New York for judicial assignment on the dates and times indicated below. Counsel of record and self-represented litigants should anticipate receiving a letter in the mail advising of the date and time to appear as set forth below. Pursuant to 22 NYCRR §202.27, failure by defendant to appear will subject the case to judgment by default and an immediate inquest. Failure by plaintiff to appear may result in dismissal of the action and a severance of counterclaims and cross-claims, if any.

Counsel attending the Pretrial Settlement Conference must be thoroughly familiar with the procedural and substantive issues involved with the case and have binding authority to agree on behalf of the client with respect to pretrial and settlement matters. Counsel and self-represented parties should consult prior to the conference and be prepared to discuss with the Court the results of any discussions or negotiations. If the case has been settled or discontinued, a copy of the Stipulation of Discontinuance or Settlement, marked filed by the County Clerk's office, may be submitted no later than forty-eight (48) hours in advance in order to avoid an appearance at the Pretrial Settlement Conference. Telephone calls regarding the special calendar call will not be entertained. Any inquiries or communication with the CCP must be in writing and sent to the attention of James Garfein, Esq., Chief Court Attorney, by facsimile to: (914)995-4946.