



STATE OF NEW YORK  
UNIFIED COURT SYSTEM  
NINTH JUDICIAL DISTRICT  
DARONCO - WESTCHESTER COUNTY COURTHOUSE  
111 DR. MARTIN LUTHER KING, JR., BOULEVARD  
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HON. ANN T. PFAU  
Chief Administrative Judge

HON. MICHAEL V. COCCOMA  
Deputy Chief Administrative Judge  
Courts Outside New York City

HON. ALAN D. SCHEINKMAN  
District Administrative Judge  
Ninth Judicial District

NANCY M. MANGOLD  
District Executive  
Ninth Judicial District

December 20, 2010

Dear Bar Association President:

As you may be aware, the New York Unified Court System's statewide E-Filing initiative was implemented in Westchester County beginning in June 2010 with voluntary E-Filing in the Commercial Division. On behalf of Chief Administrative Judge Ann Pfau, Deputy Chief Administrative Judge Michael V. Coccoma, and the Office of Court Administration, and in partnership with Westchester County Clerk Timothy C. Idoni, I am pleased to announce that the E-Filing initiative in Westchester will soon be enhanced and expanded.

In accordance with the enabling legislation signed into law by Governor Paterson on September 17, 2010, we anticipate that implementation of the E-Filing initiative will be as follows:

- On January 10, 2011, E-Filing will be available on a **voluntary** basis for the commencement of tort cases.
- On February 1, 2011, E-Filing will become **mandatory** with respect to cases commenced in the commercial division.
- On March 1, 2011, E-Filing will become **mandatory** with respect to the commencement of tort cases.
- On April 1, 2011, **mandatory** E-Filing will be expanded to other case types, including commercial claims that do not meet the criteria for inclusion in the commercial division.

E-Filing is a faster, less expensive and "green" way to file and receive court documents, conveniently from any place in the world with an internet connection. It is available 24/7, every day of the year. While many attorneys may already be familiar with the benefits of electronic filing from a similar system in the federal courts, others may not be aware of E-Filing's ease and efficiency.

**Therefore, please join me at an open meeting to demonstrate E-Filing on January 5, 2011 at 4 PM in the Jury Room of the Westchester County Courthouse.** Staff from the Office of Court Administration and the E-Filing Resource Center will be in attendance for an informative session and to answer your questions. We are confident that the implementation of the New York State Courts E-Filing (NYSCEF) here in Westchester will prove to be a significant advantage and source of support for the practice of law in Westchester Supreme Court.

We welcome your input. Please submit any comments to me for consideration, no later than January 27, 2011. The 9<sup>th</sup> Judicial District and the County Clerk's office will continue to offer free training sessions, with CLE, to assist the bar. For more information about the E-Filing initiative, please see the attached flyer and go to:

<http://www.courts.state.ny.us/courts/9jd/index.shtml>

<https://iapps.courts.state.ny.us/fbem/mainframe.html>

<http://westchesterclerk.com>

I would appreciate your sharing this information with your members. Thank you for your interest and cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to read 'A D Scheinkman', followed by a long horizontal flourish.

Alan D. Scheinkman  
Administrative Judge  
Ninth Judicial District