

**APPELLATE DIVISION, FIRST JUDICIAL DEPARTMENT**  
**NEW YORK CLE CREDIT REQUEST FOR**  
**Orientation to the Profession – Certificate of Completion**

I, [print your name] \_\_\_\_\_ certify that I have viewed the Appellate Division, First Department's Orientation to the Profession program via the Court's website, in its entirety, obtained a copy of the course materials, and hereby request the applicable number of New York State CLE credits for this course.

\_\_\_\_\_  
Signature Date(s) Viewed

PRINT your email address here: \_\_\_\_\_

To obtain New York CLE credit, please complete and sign this form and return it to the address below. Once your participation is verified, a Certificate of Attendance will be emailed to you.

There is a visual code embedded in each video presentation. Enter the code for each presentation. If you do not include the code(s), you will not be awarded New York CLE credit.

- Civility and Pro Bono: \_\_\_\_\_
- Overview of Ethics Issues: \_\_\_\_\_
- Alcohol and Substance Abuse: \_\_\_\_\_
- Attorney Grievance Procedures: \_\_\_\_\_

Please return the completed form to:

**Committee on Character and Fitness**  
**41 Madison Avenue**  
**26<sup>th</sup> Floor**  
**New York, NY 10010**

**Note: New York attorneys should retain a copy of this affirmation along with their New York CLE Certificate of Attendance for four (4) years.**