

## **TEMPORARY AUTHORIZATION PROGRAM: ELIGIBILITY AND APPLICATION INFORMATION**

Pursuant to Part 524 of the Rules of the Court of Appeals, the Appellate Division is establishing a program by which eligible graduates of ABA-approved law schools may apply for temporary authorization to practice law under the supervision of an attorney who is admitted to practice in New York. Consistent with Part 524, temporary authorization to practice may be granted by order of the Appellate Division upon application by an eligible applicant. Below is a summary of eligibility criteria, and instructions on how eligible candidates may submit a completed application for temporary authorization to practice law.

### **Program Requirements**

To be eligible to apply for temporary authorization, an applicant must:

1. Have received a J.D. or an LL.M. degree from a law school that is approved by the American Bar Association;
2. Be employed to engage in the practice of law within the State of New York;
3. Be qualified to take the New York State bar examination, pursuant to the Rules for the Admission of Attorneys and Counselors-at-Law; and
4. Not have previously failed a bar examination administered in New York or any other state or territory of the United States, or in the District of Columbia.

### **Application Instructions**

A Temporary Authorization application must be supported by the following two forms:

1. Employer Supporting Affirmation
  - This form should be completed and signed by a representative of the applicant's employer who is admitted to practice law in the State of New York
  - Application Form(s) for each eligible applicant should be appended to this form
  - Only one Employer Supporting Affirmation is required for multiple applications submitted simultaneously to the same Department
2. Application Form
  - A copy of this form should be completed and signed by each individual applicant seeking authorization to practice under the supervision of the employer

Applications must contain all required forms and signatures must be by hand. Completed applications should be submitted to this Court if the applicant expects to ultimately be certified for admission by the New York State Board of Law Examiners for admission within the First Department. Completed applications should be submitted to the following email address:

[AD1-TAP@nycourt.gov](mailto:AD1-TAP@nycourt.gov)