

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NEW YORK

-----x

Present: _____
Justice

IAS _____

Plaintiff(s)

Index No. _____

- against-

DCM Track: _____

Defendant(s)

-----x

**PRELIMINARY CONFERENCE
ORDER
COMMERCIAL DIVISION**

APPEARANCES:

Plaintiff(s): _____

Defendant(s): _____

It is hereby ORDERED that disclosure shall proceed as follows:

(1) BILL OF PARTICULARS (See CPLR 3130(1)):

(a) Demand for a bill of particulars shall be served by _____ on or before _____

(b) Bill of particulars shall be served by _____ on or before _____

(2) DOCUMENT PRODUCTION:

(a) Demand for discovery and inspection shall be served by _____ on or before _____

(b) Response to demand shall be served by _____ on or before _____

(3) INTERROGATORIES:

(a) Interrogatories shall be served by _____ on or before _____

(b) Answers to interrogatories shall be served by _____ on or before _____

(4) DEPOSITION ON ORAL QUESTIONS:

Plaintiff(s) Defendant(s) All Parties

shall be held _____

(5) OTHER DISCLOSURE:

(6) If a motion relating to disclosure has raised additional disclosure issues, the parties shall: _____

(7) IMPLAIDER: Shall be completed on or before _____.

(8) END DATE FOR ALL DISCLOSURE: _____.

(9) COMPLIANCE CONFERENCE: Shall be held on _____.

(10) MOTIONS: Any dispositive motion(s) shall be made on or before _____

(11) NOTE OF ISSUE: _____ shall file a note of issue/certificate of readiness on or before _____
_____.

A copy of this order shall be served and filed with the note of issue.

THE DATES SET FORTH HEREIN MAY NOT BE ADJOURNED EXCEPT WITH APPROVAL OF THE COURT

SO ORDERED:

Dated: _____, J.S.C.

ADDITIONAL DIRECTIVES

In addition to the directives set forth above, it is further ORDERED as follows:

SO ORDERED:

Dated: _____, J.S.C.