

**SUPREME COURT, CIVIL BRANCH, NEW YORK COUNTY  
COMMERCIAL DIVISION ADR PROGRAM  
MANDATORY MEDIATION PILOT PROJECT**

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Part \_\_\_\_\_

Plaintiff,

Index No. \_\_\_\_\_

- against -

Defendant.

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**NOTICE DESIGNATING AND CONFIRMING MEDIATOR**

PLEASE TAKE NOTICE that the mediator designated and confirmed for this case pursuant to Rule 15 of the ADR Rules and Procedures is as follows:

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

The procedures of the ADR Program, including its deadlines, are applicable to this mediation except as otherwise provided in Rule 15.

PLEASE TAKE FURTHER NOTICE that the date of transmission of this message to counsel by the ADR Coordinator shall be the Confirmation Date for this case. See Rules 10 (a), 11 (a), and 15.

Dated: \_\_\_\_\_

Simone Abrams, ADR Coordinator  
Commercial Division ADR Program  
Supreme Court, Civil Branch, New York County  
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New York, New York 10007

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To: All Counsel