

## SKYPE ARGUMENT PROTOCOL

1. Attorneys will be sent a skype invitation the day prior to argument. One skype invitation shall be emailed to each party who has requested argument time on a brief.
2. Attorneys shall be signed into the skype meeting by 10 a.m. when the calendar will be called by the Justice Presiding who will ask counsel to state their time requests. If counsel does not respond to the request to state the time requested, the appeal shall be deemed submitted as to the party whose counsel did not respond.
3. Counsel shall wear professional attire and shall mute their microphones unless counsel has permission to address the court.
4. Cases shall be called for argument in numerical order, unless the Justice Presiding announces otherwise at the call of the calendar. If counsel does not proceed to make the skype argument when the case is called, the appeal shall be marked submitted as to the party represented by such counsel.
5. If counsel have any technical difficulties in hearing or seeing the argument, they shall communicate such issues to the Court's technical personnel at [AD2-LAN@NYCOURTS.GOV](mailto:AD2-LAN@NYCOURTS.GOV) In no event shall counsel interrupt the arguments before the Court to raise such issues.
6. At the conclusion of the calendar, counsel who missed the call of the calendar or who failed to respond when called upon may seek to present argument, provided that opposing counsel has been timely notified to remain on or rejoin the skype call. If opposing counsel fails to remain on the skype call or to rejoin it despite due request, the Justice Presiding may, in his or her discretion, permit the requesting party to present argument notwithstanding the nonparticipation of opposing counsel.