

A Microsoft Live account or Microsoft Office 365 email account is required to submit documents to the Appellate Division Second Department.

If you use Microsoft Office 365 for email or have a Microsoft Live account, [Click Here](#) to request access to the site. Please compose an email requesting access to AD2-DCS@nycourts.gov

If you don't already have a Microsoft Live account, follow the instruction below to create a free Microsoft Live account.

MICROSOFT LIVE ACCOUNT CREATION INSTRUCTIONS

1. Please use Internet Explorer to fill out the application.
2. Go to: <https://signup.live.com> and follow instructions to create your account.
3. You will be asked for information such as your phone number or email address and asked to set a password for your account.

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