### **CONTACT INFORMATION - CLERK'S OFFICE**

#### Website Issues

E-mail your issues or questions regarding the website to: <a href="mailto:ad4web@nycourts.gov">ad4web@nycourts.gov</a>

### **General Information**

Main switchboard	(585	) 530-3100
Fax number	(585	530-3247

# **Assignment of Counsel**

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## **Scheduling and Calendaring of Appeals and Oral Argument**

Lawrence X. Dalton, Esq.	(585) 530-3116
David A. Foster, Esq.	(585) 530-3142

#### **Motion Practice**

**Civil motions**; petitions for writs of habeas corpus; applications for stays in civil appeals or original proceedings

Adam Oshrin,	Esq.	(585)	) 530-3115

**Criminal motions**; applications for stays in criminal matters

Amy M. Bogardus, Esq. (585) 530-3111

**Family Court motions**; applications for stays in Family Court matters; Crawford applications

Alan L. Ross, Esq. (585) 530-3137

#### **Decisions**

Donalyn Schult	(585)	530-3113
Sheila Schwallie-Spoth, Esq.	(585)	530-3128

Decision-orders are released two weeks after the conclusion of the term, unless otherwise ordered by the Court and are posted at 3:00 p.m. on the website maintained by the Court (www.nycourts.gov/ad4).

#### **Professional Matters**

#### Admission to the Bar

Lisa Sweet	(585)	530-3131
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Louise Spinelli (585) 530-3125

Alan L. Ross, Esq.

Deputy Clerk of the Court (585) 530-3102

**Note:** forms for requesting certificates of admission in good standing may be obtained on-line (<a href="www.nycourts.gov/ad4">www.nycourts.gov/ad4</a>).

## **Attorney Disciplinary Matters**

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