

New York Supreme Court Appellate Division Fourth Judicial Department

INTERIM VOUCHER FOR ASSIGNED APPELLATE COUNSEL

Title of Appeal _____

Appellate Division Docket # _____ Assigned Counsel Program File #, if any _____

Date of Assignment _____ Number of pages of Appellate Record _____

Date briefs and record filed _____ **(Attach a copy of the brief[s] you filed)**

Date scheduling order received _____ **(Attach a copy of the order)**

Attach your own letterhead with statement of services and disbursements, itemized by date, type of services or disbursements, and amount of time expended (in tenths of hour).

Total hours spent on appeal to date: _____ Hours allocated as follows:

Review record: _____ Communication with client: _____ Legal research: _____

Prepare brief: _____ Communication with court: _____ Oral argument/motions: _____

Other work (specify nature): _____

Fee requested \$ _____ Disbursements \$ _____ Total Fee and Disbursements \$ _____

ATTORNEY'S CERTIFICATION OF CLAIM

_____, certifies, under penalty of perjury, that I represented the above named _____ pursuant to County Law §722; that I am the claimant herein; that the above amount and any attached schedules are just, true, and correct; that no part thereof has been paid except as stated therein; and that the balance therein stated is actually due and owing and no reimbursement or compensation has been applied for or received in the same case from any source.

DATED: _____

Assigned Counsel

ADMINISTRATIVE APPROVAL OF VOUCHER

Recommendation: _____

DATED: _____

Assigned Counsel Administrator

JUDICIAL APPROVAL OF FEES AND DISBURSEMENTS

The within voucher has been approved by the Appellate Division, Fourth Department, in the amount of \$ _____ for services and \$ _____ for disbursements, totalling \$ _____

DATED: _____

Presiding/Associate Justice

Note: While time expended is an important consideration in fixing fees, the Court also gives great weight to other factors, such as the difficulty of the case, the diligence with which the assignment was completed, and the competence and skill of counsel in the performance of services. Please note that for services rendered prior to 1/1/04, section §722 of the County Law limits compensation for services on a felony appeal to a maximum of \$1,200 and on any other criminal, habeas corpus or Family Court appeal to a maximum of \$800, absent a showing of extraordinary circumstances. For services rendered after 1/1/04, §722 limits compensation for any appeal to \$4,400, absent a showing of extraordinary circumstances.

New York Supreme Court Appellate Division Fourth Judicial Department

FINAL VOUCHER FOR ASSIGNED APPELLATE COUNSEL

Title of Appeal _____

Appellate Division Docket # _____ Assigned Counsel Program File #, if any _____

Date Interim Voucher, if any, filed _____ (Attach a copy of the Interim Voucher)

Date of Appellate Division Decision/Order _____ (Attach a copy of the Decision/Order)

Attach your own letterhead with statement of services and disbursements, itemized by date, type of services or disbursements, and amount of time expended (in tenths of hour).

Total hours spent on appeal to date: _____ Hours allocated as follows:

Review record: _____ Communication with client: _____ Legal research: _____

Prepare brief: _____ Communication with court: _____ Oral argument/motions: _____

Other work (specify nature): _____

Fee requested \$ _____ Disbursements \$ _____ Total Fee and Disbursements \$ _____

ATTORNEY'S CERTIFICATION OF CLAIM

_____, certifies, under penalty of perjury, that I represented

the above named _____ pursuant to County Law §722; that I am the claimant herein; that the above amount and any attached schedules are just, true, and correct; that no part thereof has been paid except as stated therein; and that the balance therein stated is actually due and owing and no reimbursement or compensation has been applied for or received in the same case from any source.

DATED: _____

Assigned Counsel

ADMINISTRATIVE APPROVAL OF VOUCHER

Recommendation: _____

DATED: _____

Assigned Counsel Administrator

JUDICIAL APPROVAL OF FEES AND DISBURSEMENTS

The within voucher has been approved by the Appellate Division, Fourth Department, in the amount of \$ _____ for services and \$ _____ for disbursements, totalling \$ _____

DATED: _____

Presiding/Associate Justice

Note: While time expended is an important consideration in fixing fees, the Court also gives great weight to other factors, such as the difficulty of the case, the diligence with which the assignment was completed, and the competence and skill of counsel in the performance of services. Please note that for services rendered prior to 1/1/04, section §722 of the County Law limits compensation for services on a felony appeal to a maximum of \$1,200 and on any other criminal, habeas corpus or Family Court appeal to a maximum of \$800, absent a showing of extraordinary circumstances. For services rendered after 1/1/04, §722 limits compensation for any appeal to \$4,400, absent a showing of extraordinary circumstances.