

**COMMERCIAL DIVISION
SUPREME COURT, NEW YORK COUNTY**

ALTERNATIVE DISPUTE RESOLUTION PROGRAM

Neutral Application Form

The Commercial Division Alternative Dispute Resolution Program provides mediation in cases referred to the Program by Justices of the court or submitted by parties on consent. Those who wish to become neutrals must (i) have seven years of experience as a practitioner of commercial law or, for accountants or business professionals, an equivalent level of experience; and (ii) have undergone at least 24 hours of training in commercial mediation or general mediation techniques in a course designed for prospective mediators and presented by a reputable institution. Training in arbitration does not suffice. From time to time, the Division sponsors a commercial mediation course. Persons who lack the required training may apply to become neutrals. The Division will retain the application on file until the next training course sponsored by the Division, which the applicant, if otherwise qualified, may be able to attend, space permitting. Applicants undertake to serve as a mediator in two-three matters per year on a pro bono basis.

Each applicant is requested to provide the information called for below, attaching additional sheets if needed. In lieu of completing this form, the applicant may submit a resume and covering letter provided that these supply all the information called for by this form.

Basic Information

1. Please provide name, firm name and address, phone and fax numbers and e-mail address, if any.

Admissions

2. Please list the year of your admission to the New York Bar and the names of any other jurisdictions or courts where you are admitted to practice and the year of admission.

Education

3. Please list the following information about your undergraduate, graduate, and legal education: institution, degree received, and year of degree.

Undergraduate: _____

ADR Experience

6. Please list all training programs in mediation for prospective mediators that you have attended, including a description of the program (e.g., basic mediation training, commercial mediation training), the number of hours of each course, and the entity that presented the program. Please state whether you have been certified as a mediator and provide details. If you are currently serving as a mediator, please identify the court or organization where you serve. If possible, please provide a reasonable estimate of the number of mediations for which you have served as mediator and the number in which you represented a party.

Thank you very much for taking the time to complete this form and for your interest in our ADR Program.

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