

CIVIL COURT OF THE CITY OF NEW YORK

CHIEF CLERK'S MEMORANDUM
**Subject: Appearance by an individual when
a corporation is sued.**

Class: CCM 119-A
Category: GP-10, LT-10
Eff. Date: January 7, 2003

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BACKGROUND

On November 16, 1992, I issued CCM 119. This memo dealt with the acceptance of answers from an individual sued in addition to a corporation.

This issue has resurfaced in a slightly different form: A corporation is sued, and an individual appears and seeks to file an answer. Up until now we have generally refused to accept the answer unless the individual insists, at which point we take the answer and flag it for the judge.

Henceforth, if an individual seeks to answer when a corporation has been sued, the clerk is to inform him/her that a corporation must appear by attorney, however, the clerk is to permit the individual to answer.

In order to make the situation clear to all parties involved, the Clerk shall mark any such appearance in a prominent manner as follows:

INDIVIDUAL ANSWERING FOR A CORPORATION

The Judge will decide as to the validity of the answer.

Date

Jack Baer
Chief Clerk