DEMAND LETTER

(commercial claim arising out of a consumer credit transaction)

Date: _____

To: _____
(Name of Defendant)

_____
(Mailing Address of Defendant)

Dear _____:
(Name of Defendant)

You have not paid a debt owed to _____
(Name & Address of Claimant)
which you incurred on _____. Our records show that
(Date Debt Was Incurred)
you have made the following payment(s) in partial satisfaction of this debt _____. The amount remaining unpaid on the
(Date(s) & Amount(s) Paid)
debt is $_____. Demand is hereby made that this money be paid.
(Amount Owed)
Unless payment of this amount is received by the undersigned no later than _____, a lawsuit will be brought against you in the
(Date Payment Expected)
commercial claims part of the court.

If a lawsuit is commenced, you will be notified of the hearing date and you will be entitled to appear at the hearing and present any defense you may have to this claim.

Sincerely,

_____
(Claimant's Signature)

_____
(Claimant's Name)

_____
(Claimant's Address)

_____
(Claimant's Telephone Number)