

REMINDER NOTICE

TO ALL

NYS TRANSCRIPTION SERVICES VENDORS:

As was detailed in the original documents & agreement forms you received and agreed to when you/your company was initially added to the New York State Transcription Services Vendors List, the contents of any audio recording(s) received by yourself or your company for the purpose of providing a transcript of any court proceeding will be held in the strictest confidence and not disclosed to anyone other than the Court and to the agents & employees of your company who require access to the audio to perform their responsibilities. At no time should a recording be provided to the requesting client or attorney in the proceeding.

Furthermore, when you/your company is involved in the transcription of *in camera* proceedings, such matters must not, under any circumstances, be provided to or made available to the parties/attorneys of an action.

Please contact us with any questions you have pertaining to this notice - via email: transcriptionservices@nycourts.gov .

REMINDER NOTICE - 2

TO ALL

NYS TRANSCRIPTION SERVICES VENDORS:

No transcript should be made from a recording brought in by a client and/or attorney.

For court use, the only “Official Record” of a court proceeding is the transcript produced by a vendor from the audio recording provided directly to the vendor by the court and no other third-party source.

The ordering party is expected to pay for the official transcript, which consists of the pages of text constituting the verbal content of the record, and any necessary additional pages such as the title and index pages(s). Any additional services that may incur extra fees, i.e. key word indexing, expedited production, etc., should be brought to the attention of the ordering party. Pages for special services such as keyword indexing are not to be numbered.

Please contact us with any questions you have pertaining to this notice - via email: transcriptionservices@nycourts.gov .

REMINDER NOTICE - 3

TO ALL

NYS TRANSCRIPTION SERVICES VENDORS:

Beginning October 9, 2018 an electronic version (pdf) of the transcript provided to the court **must** be emailed to us at the time of submission to the court. In the event the court should indicate they do not wish to receive a paper copy of the transcript you may email them an electronic transcript (pdf) as well.

Please forward copies of the Court Copy transcript via email to:
transcriptionservices@nycourts.gov

ELECTRONIC RECORDING TRANSCRIPTION SERVICES - 10/12/18

All services have agreed to comply with the Standard Transcript Specifications (section 108.3 of the Rules of the Chief Administrator) and to have their transcripts subject to random accuracy audits by the Unified Court System (UCS). The services on this list are not employed as electronic recording transcribers by the UCS and each sets their own rates. The UCS does not recommend particular services.

<p>(A)-A-ADL Transcription Services, Inc. Digital Contact Persons: Lisa Lugo or Adrienne Militello SONY BM-246</p> <p>24 Crossway Dr Deer Park, NY 11729 or 130 East Shore Drive Massapequa, NY 11758</p> <p>Phone #631-277-7900 Fax #516-797-0256 E-mail: adltranscription@gmail.com Additional offices in: Bronx, Brooklyn, Queens, New York</p>	<p>(A)-Aarons Court Reporting Digital Contact Person: Rosie M. Zayas SONY BM-246</p> <p>175 Main St 7th Fl Suite 18 White Plains, NY 10601 Phone #914-506-1288 (White Plains Office) E-mail: ebttranscript@gmail.com</p> <p>and 160-75 Willets Point Blvd Queens, NY 11357</p> <p>and 1322 Ackerson Blvd Bay Shore, NY 11706 Phone #631-353-2002 (Suffolk & Nassau Office)</p>
<p>(A)-ABLE Court Transcription Digital Contact Persons: Judy/Phyllis Pugliese SONY BM-246</p> <p>5 Hawthorne Ave #3 S Yonkers, NY 10701 Phone #631-878-8355</p> <p>and 4 Saddlebrook Lane Manorville, NY 11949 Phone #631-878-8355 Fax: 631-874-2581 E-mail: PuglieseRptr1@aol.com</p>	<p>A & N Legal Transcription Service Digital Contact Person: Rose Nardiello SONY BM-246</p> <p>114 Campbell Rd Syracuse, NY 13211 Phone #315-395-3886 Email: roseannarlotta@gmail.com</p>
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<p>AAA-“And Justice For All” Transcripts Digital Contact Person: Dorothy Naimo 10 Doreen Dr Staten Island, NY 10303 Phone #718-530-3233 E-mail: AndJustice4All@optonline.net</p>	<p>AAA All Court Transcripts Digital Contact Person: Jacquelyn Ravena SONY BM-246 111 Rowland St Ballston Spa, NY 12020 Phone & Fax #518-885-9818 E-mail: AAATranscripts@nycap.rr.com</p>
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<p>ABBA Reporting Digital Contact Person: Chris Hwang SONY BM-246 PO Box 223282 Chantilly, VA 20153 Phone #518-302-6772 E-mail: abbareporting@gmail.com</p>	<p>ABC Transcripts Digital Contact Person: Kim Nethaway 72 Wall St Amsterdam, NY 12010 Phone #518-605-8711 E-mail: nykim313@yahoo.com</p>
<p>ABW Transcription Digital Contact Person: Ms. Butler-Wood SONY BM-246 7105 3rd Ave Suite 412 Brooklyn, NY 11209 Phone #718-395-2404 E-mail: abwtranscriptionco@gmail.com Website: www.abwtranscription.com</p>	<p>Accomplished Office Services Digital Contact Person: Stephane Borello SONY BM-246 61 Broadway Suite 1400 New York, NY 10006 Phone #212-227-7440 or 1-800-221-7242 ext 331 Fax #212-227-7524 E-mail: sborello@ubiquis.com</p>
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<p>All Court Transcription Service Digital Contact Person: Lynne Keating 350 Water S Box 6-1 Newburgh, NY 12550 Phone & Fax #845-569-1466 E-mail: lynnk113@yahoo.com</p>	<p>All Star Reporters, Inc. Digital Contact Person: Marc Schafler 15 Verbena Ave Suite LL1 Floral Park, NY 11001 Phone #800-329-9222 Phone #516-328-2222 Fax #516-328-2247 E-mail: transcripts@allstarreporters.com</p>
<p>Alliance Reporting Service, Inc. Digital Contact Persons: Toby Pollack or Larry Wexler 102 Third St PO Box 469 Mineola, NY 11501 Phone #1-800-464-8101 or 516-741-7585 Fax #516-741-6740 E-mail: toby@alliancereporting.com or larryw@alliancereporting.com</p>	<p>American Legal Transcription Digital Contact Person: Janice Appler SONY BM-246 11 Market St Suite 215 Poughkeepsie, NY 12601 Phone #845-452-3090 Fax #845-452-6099 E-mail: amlegaltrans@aol.com</p>
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<p>Andrews Reporting Services Digital Contact Person: Alice E. Andrews 27 Mochring Dr Blauvelt, NY 10913 Phone #845-357-5258 Fax #845-368-0320 E-mail: workerbee82@msn.com</p>	<p>ANP Transcriptions Digital Contact Person: Larry Perrone SONY BM-246 830 South Broadway Suite 22 Tarrytown, NY 10591 Phone #877-797-7047 ext 0 or 845-369-7132 ext 0 Fax #845-369-7234 E-mail: nyscourts@anptranscriptions.com Website: www.anptranscriptions.com</p>
<p>APLST, Inc. Digital Contact Person: Randel Raison 6307 Amie Ln Pearland, TX 77584-2601 Phone #713-637-8864 Fax #713-429-4672 E-mail: Rraison@aplst.com</p>	<p>Aria Transcriptions Digital Contact Person: Elizabeth Barron SONY BM-246 102 Sparrow Ridge Rd Carmel, NY 10512 Phone #845-260-1377 Fax #845-306-7085 E-mail: aria@leinen.net</p>

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<p>Associated Reporting Service Digital Contact Persons: Thomas Baker or Rhett Baker SONY BM-246 229 W Genesee St PO Box 674 Buffalo, NY 14201-0674 Phone #716-444-5165 or 716-715-0273 Email: AssociatedReporting@live.com</p>	<p>At Your Fingertips Digital Contact Person: Kathy Rogers SONY BM-246 38 Hayes St Binghamton, NY 13903 Phone #607-771-8380 or 607-765-7291 E-mail: Krogers@stny.rr.com</p>
<p>ATServices of Central New York, Inc. Digital Contact Person: Tomás R. Serrano SONY BM-246 PO Box 215, Eastwood Sta Syracuse, NY 13206-0215 Phone #315-454-3969 ext. 101 Fax #315-454-5584 E-mail: OfficeManager@ATServices.com</p>	<p>AudioEdge Transcription, LLC Digital Contact Person: Amy Reis SONY BM-246 23 Vreeland Rd Suite 204 Florham Park, NJ 07932 Phone #973-618-2310 Fax #973-228-2634 E-mail: audioedge@audioedgetranscription.com</p>
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<p>Forbes, Edith E. Court Reporting Services Contact Person: Kelly Forbes 21 Woodcrest Dr Batavia, NY 14020 Phone #585-343-8612 Cell #585-802-8011 Fax #585-345-6068 E-mail: Kelly@forbescourtreporting.com</p>	<p>Digital</p>	<p>Forshee, Miranda Contact Person: Miranda Forshee 3039 County Rte 119 Canisteo, NY 14823 Phone #607-382-5476 E-mail: Mforshee30@yahoo.com</p>	<p>Digital</p>
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