

**OFFICE OF  
THE MAYOR**

The City Record Dec. 12, 1986 P4074

Executive Order No. 101  
December 8, 1986

VOTER ASSISTANCE PROGRAM

By virtue of the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. Voter Assistance Program.

(a) The New York City Voter Assistance Program is hereby established to provide access to voter registration forms for persons who utilize the services of New York City agencies and institutions.

(b) The Mayor shall appoint a Voter Assistance Coordinator, who shall supervise the administration of the Voter Assistance Program.

Section 2. City Agencies.

(a) This section shall apply to the following city agencies, and such other agencies as may be designated by the Voter Assistance Coordinator:

- Department of Consumer Affairs
- Department of Employment
- Department of Health
- Department of Housing Preservation and Development
- Department of Parks and Recreation
- Department of Personnel
- Police Department
- Department of Social Services
- Department of Transportation

(b) During the hours and in the places in which it is open to the public, each agency subject to this section shall, at locations where it is suitable and practical to do so, make mail registration forms available to persons who wish to register to vote. The Commissioner of each such agency shall appoint a liaison to ensure agency compliance with the Voter Assistance Program. Each such agency shall also designate employees who shall be available to assist the public in filling out the mail registration forms. If an agency determines that it cannot make space or employees available for the Voter Assistance Program, the agency shall so inform the Voter Assistance Coordinator, and shall prominently display the address of the nearest office where mail registration forms are available.

(c) Employee assistance under this section shall include explanation of the mail registration process and the questions contained on the mail registration form. Employees shall maintain a position of strict neutrality with respect to a person's party enrollment.

(d) No employee shall accept a completed mail registration form. The agency shall prominently display the proper address to which such forms may be mailed.

(e) The Voter Assistance Coordinator shall ensure efficient distribution of mail registration forms to agencies subject to this section, and shall provide for instruction of designated employees regarding the Voter Assistance Program.

Section 3. Cooperative Efforts.

The Voter Assistance Coordinator shall attempt to enlist the cooperation of other public agencies, not-for-profit institutions and private firms in operating programs similar to the Voter Assistance Program. Such agencies, institutions and firms shall include but not be limited to the following:

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Section 4

(a) The \ and proposals 1 the Program.

(b) The \ Mayor on or by Voter Assistance agencies and it suggestions for

Section 5.

This Order

**DEPARTMENT**

CONTRACT NO.	ITEM NO.	F/O TYPE
7810	17	REG.
7810	16	REG.
7806	21	REG.
7805	22	REG.
7804	15	REG.
7810	18	REG.
7804	19	REG.
7804	20	REG.
7810	23	PREM.
7810	4	U.L. I
7810	3	U.L. I
7806	11	U.L. I
7804	12	U.L. I
7805	13	U.L. I
7804	2	U.L. I
7804	5	U.L. I
7810	6	U.L. I
7804	10	U.L. I
7804	8	U.L. I
7804	7	U.L. I

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NOTE: (1) Pick-up  
(2) The N.Y. paid and  
(3) Effectiv decrease

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 New York Public Library  
 Queens Borough Public Library  
 City University of New York  
 Board of Education  
 Health and Hospitals Corporation  
 New York Housing Authority  
 community boards  
 banks  
 department stores

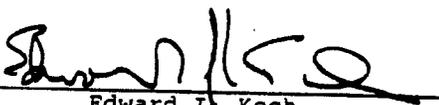
**Section 4. Other Duties of the Voter Assistance Coordinator.**

(a) The Voter Assistance Coordinator shall solicit comments and proposals from the public or interested entities concerning the Program.

(b) The Voter Assistance Coordinator shall report to the Mayor on or by December 31st of each year on the progress of the Voter Assistance Program, including its operations at city agencies and its cooperative efforts. The report shall include suggestions for the improved administration of the Program.

**Section 5. Effective Date.**

This Order shall be effective thirty days after it is issued.

  
 Edward I. Koch  
 M A Y O R

**DEPARTMENT OF GENERAL SERVICES**

MUNICIPAL SUPPLIES

OFFICIAL FUEL PRICE SCHEDULE NO. 1085

GASOLINE

CONTRACT NO.	ITEM NO.	F/O TYPE	VENDOR	CHANGE	PRICE EFF. 12-08-86
7810	17	REG. BKLYN	ULTRAMAR	+.0018 GAL.	.5363 GAL.
7810	16	REG. BRONX	ULTRAMAR	+.0018 GAL.	.5363 GAL.
7806	21	REG. DELAWARE	PETRON TRADING	+.0018 GAL.	.5743 GAL.
7805	22	REG. GREENE	AGWAY	+.0018 GAL.	.5721 GAL.
7804	15	REG. MANH.	RAD OIL	+.0018 GAL.	.5303 GAL.
7810	18	REG. QUEENS	ULTRAMAR	+.0018 GAL.	.5363 GAL.
7804	19	REG. S.I.	RAD OIL	+.0018 GAL.	.5423 GAL.
7804	20	REG. ULSTER, ORANGE	RAD OIL	+.0018 GAL.	.5805 GAL.
7810	23	PREM. CITY WIDE	ULTRAMAR	+.0017 GAL.	.6344 GAL.
7810	4	U.L. BKLYN	ULTRAMAR PETROLEUM	+.0017 GAL.	.5201 GAL.
7810	3	U.L. BRONX	ULTRAMAR PETROLEUM	+.0017 GAL.	.5201 GAL.
7806	11	U.L. DELAWARE	PETRON TRADING	+.0017 GAL.	.5643 GAL.
7804	12	U.L. DUTCHESS	RAD OIL	+.0017 GAL.	.5817 GAL.
7805	13	U.L. GREENE	AGWAY	+.0017 GAL.	.5722 GAL.
7804	2	U.L. MANH.	RAD OIL CO.	+.0017 GAL.	.5201 GAL.
7804	5	U.L. QUEENS	RAD OIL CO.	+.0017 GAL.	.5201 GAL.
7810	6	U.L. S.I.	ULTRAMAR PETROLEUM	+.0017 GAL.	.5201 GAL.
7804	10	U.L. SULLIVAN	RAD OIL	+.0017 GAL.	.5817 GAL.
7804	8	U.L. ULSTER, ORANGE	RAD OIL	+.0017 GAL.	.5713 GAL.
7804	7	U.L. WESTCHESTER	RAD OIL	+.0017 GAL.	.5524 GAL.
8038	1	JET 'A' FUEL	RAD OIL CO.	+.0125 GAL.	6000 GAL.

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