

ADMINISTRATIVE ORDER OF THE  
CHIEF ADMINISTRATIVE JUDGE OF THE COURTS

Pursuant to the authority vested in me, and with the advice and consent of the Administrative Board of the Courts, I hereby amend, effective immediately, section 207.4-a of the Uniform Rules for the Surrogate's Court, relating to electronic filing, to read as follows:

**§ 207.4-a Surrogate's Court E-filing Pilot Program Rules**

(a) Application. There is hereby established in designated Surrogate's Courts a pilot program in which documents may be filed or served electronically in Probate or Administration proceedings, miscellaneous proceedings related thereto, or such other types of proceedings as the court may permit. This pilot program shall apply in [the Erie County] Surrogate's Court in Chautauqua, Erie, Monroe, Queens, and Suffolk Counties.

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(e)(1) An eligible proceeding may be commenced by filing the initial documents electronically, or may become an e-filed proceeding after commencement upon the filing of documents electronically pursuant to these rules. [If the proceeding is commenced electronically, all other parties shall be served] A party commencing a proceeding electronically, or the party first filing electronically, shall serve all other parties with a Notice regarding the use of e-filing and the procedure for participating therein in a form approved by the Chief Administrator of the Courts, which may be obtained through NYSCEF. Such Notice shall be served, in person or by regular mail, prior to the return date of the citation. Proof of service of such Notice shall be promptly filed with the court.

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Chief Administrative Judge of the Courts

Dated:

AO/ /09

