

A Message From The Fiduciary Clerk

fiduciary (fi-d[y]oo-shee-er-ee), n. **1.** A person who is required to act for the benefit of another person on all matters within the scope of their relationship; one who owes to another the duties of good faith, trust, confidence, and candor. **2.** One who must exercise a high standard of care in managing another's money or property.

Congratulations on your appointment as a Court Appointed Fiduciary. Unless you are exempt from *Part 36, Rules of the Chief Judge* you must comply by filing a Notice of Appointment And Certification Of Compliance form *UCS-872*.

After I am advised of your appointment, a "Fiduciary Packet" will be sent to you. Included in the packet is the Notice of Appointment and Certification of Compliance form *UCS-872* and the Statement of Approval of Compensation form *UCS-875* along with the rules of *Part 36* and a cover letter. The *UCS-872* must be completed and returned within 10 days as stated in the cover letter.

* If you are accepting this case without compensation, sign and date Part A on page 2 only.

* If you are to be compensated, do not sign and date Part A on page 2. Go directly to the last page of Part B and enter the total compensation awarded for the previous year, sign & date.

In either case, check the appointments listed in Part B. If there is an appointment that you have received and is not listed, please provide the information in the space(s) provided. If you are not on the Fiduciary List and do not have a Fiduciary Identification Number (FID) please provide your social security number on page 2.

If you have been appointed and have not received the Fiduciary Packet within 2 weeks of your appointment, please call me or fax me a copy of the appointing order and I will send you the packet.

You can use the Statement of Approval of Compensation form *UCS-875* when requesting a fee. If you are seeking a non-statutory fee, please attached the *UCS-875* form to your affirmation of services along with your proof of service and send it to me. If you are in compliance with *Part 36*, I will endorse your *UCS-875* form and send it to the Judge for signature. If you are making a separate motion for fees, also provide a proposed order. If you have been appointed a Guardian and you are to receive compensation, please submit your *UCS-875* form with the copy of your Annual Account that you send to the Court Examiner.

For Privately Paid Law Guardians:

Along with the *UCS-872* and *UCS-875* forms, the Fiduciary Packet will contain the Affirmation of Services for Law Guardian form *UCS-881* and the Order Approving Law Guardian's Compensation form *UCS-882*.

If you have any questions regarding the above, please do not hesitate to contact me.

Good luck with your appointment,
Steve Flatow - Fiduciary Clerk
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(italics in red = link)