

**Contested Matrimonial**  
**Uniform Information Sheet**

**A. Information:**

<b>(1) Attorney for Plaintiff</b>	<b>Attorney for Defendant</b>
_____	_____
_____	_____
_____	_____
<b>Phone:</b> _____	<b>Phone:</b> _____
<b>Fax:</b> _____	<b>Fax:</b> _____

**(2) Date of Marriage:** \_\_\_/\_\_\_/\_\_\_; **State:** \_\_\_\_\_;  
**Civil or Religious Ceremony** \_\_\_\_\_;

**(3) Name(s) and Date(s) of Birth of Children:**  
\_\_\_\_\_  
\_\_\_\_\_

**(4) Children reside with:** \_\_\_\_\_;

**(5) Parties have been separated since:** \_\_\_\_\_;

**(6) Age of plaintiff:** \_\_\_\_\_; **Plaintiff's date of birth:** \_\_\_/\_\_\_/\_\_\_.

**(7) Age of defendant:** \_\_\_\_\_; **Defendant's date of birth:** \_\_\_/\_\_\_/\_\_\_.

**(8) Plaintiff's Current Address:** \_\_\_\_\_  
**Phone #s: Home:** \_\_\_\_\_ **Work:** \_\_\_\_\_ **Cell:** \_\_\_\_\_;

**(9) Defendant's Current Address:** \_\_\_\_\_;  
**Phone #s: Home:** \_\_\_\_\_ **Work:** \_\_\_\_\_ **Cell:** \_\_\_\_\_;

**(10) Persons residing at Marital Residence:** \_\_\_\_\_;

**(11) Plaintiff's Social Security # :** \_\_\_\_\_;  
**Defendant's Social Security # :** \_\_\_\_\_;

**(12) Education of plaintiff:** \_\_\_\_\_; **Date(s) plaintiff attained degree(s)** \_\_\_\_\_;

**(13) Education of defendant:** \_\_\_\_\_; **Date(s) defendant attained degree(s)** \_\_\_\_\_;

**(14) Occupation of plaintiff:** \_\_\_\_\_; **Monthly gross income:** \_\_\_\_\_;

- (15) Occupation of defendant: \_\_\_\_\_; Monthly gross income: \_\_\_\_\_;
- (16) Income from other sources, i.e., SSDI, dividends, etc. \_\_\_\_\_;
- (17) Employer of plaintiff; if unemployed, so state and set forth date and nature of last employment \_\_\_\_\_;
- (18) Employer of defendant; if unemployed, so state and set forth date and nature of last employment \_\_\_\_\_;
- (19) Marital residence is located at: \_\_\_\_\_;
- (20) Date of purchase: \_\_\_\_\_; Purchase price: \$ \_\_\_\_\_;
- Principal balance first mortgage: \$ \_\_\_\_\_; equity loan: \$ \_\_\_\_\_;
- other loans against marital residence: \$ \_\_\_\_\_;
- Estimated market value: \$ \_\_\_\_\_;
- (21) Cost of monthly mortgage, equity loan, any other loans against marital residence; homeowners' insurance and real property taxes: \$ \_\_\_\_\_; Title is held by: \_\_\_\_\_.
- (22) Set forth the date of occupancy, cost of rent and utilities for each premises RENTED by a party as a primary residence:
- Plaintiff: \_\_\_\_\_;
- Defendant: \_\_\_\_\_;
- (23) Other residences owned by the parties: \_\_\_\_\_;
- (24) Set forth amount paid to date for counsel fees by plaintiff: \_\_\_\_\_;
- by defendant: \_\_\_\_\_;
- (25) Set forth source of counsel fees paid: plaintiff: \_\_\_\_\_;
- defendant: \_\_\_\_\_;
- (26) Service of Pleadings, Net Worth Statements & Retainer Agreements and Disclosure Required Pursuant to 202.16(f) of the Uniform Rules

The action was commenced on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
The Summons was filed on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ and served on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
The Complaint was served on or to be served by: \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
Issue was or will be joined on: \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
Reply to Counterclaim, if any, was or will be served on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
Wife's Net Worth Statement was or will be filed on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
Husband's Net Worth Statement was or will be filed on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
A signed copy of Wife's Retainer Agreement was or will be filed on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;  
A signed copy of Husband's Retainer Agreement was or will be filed on \_\_\_\_ / \_\_\_\_ / \_\_\_\_;

(27) Notice of Necessity Filed: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. Electronic Discovery**

Identify relevant electronic data: \_\_\_\_\_  
\_\_\_\_\_;

Identify the person(s) in possession of the aforesaid electronic data: \_\_\_\_\_  
\_\_\_\_\_;

Identify the computer system(s) utilized, the program(s) and manner in which the  
electronic data is maintained: \_\_\_\_\_  
\_\_\_\_\_;

Set forth a plan to retain and preserve the electronic data: \_\_\_\_\_  
\_\_\_\_\_;

Set forth the scope and extent of the data to be produced and the form in which it  
will be produced: \_\_\_\_\_  
\_\_\_\_\_;

Set forth the scope of the electronic data review and the review procedures to be  
undertaken: \_\_\_\_\_  
\_\_\_\_\_;

Set forth a method to identify and redact privileged electronic data: \_\_\_\_\_  
\_\_\_\_\_;

Set forth the anticipated cost of data retention, recovery, production and review and  
the proposed initial allocation of said cost: \_\_\_\_\_  
\_\_\_\_\_.

**Electronic Evidence:** For relevant periods relating to the issues in this litigation, each party shall maintain and preserve all electronic files, other data generated by and/or stored on the party's computer system(s) and storage media (i.e., hard disks, floppy disks, backup

tapes), or other electronic data. Such items include, but are not limited to, e-mail and other electronic communications, word processing documents, spreadsheets, data bases, calendars, telephone logs, contact manager information, internet usage files, offline storage or information stored on removable media, information contained on laptops or other portable devices and network access information.

**Preservation of Records and Electronic Data: EACH PARTY STIPULATES TO MAINTAIN ALL FINANCIAL RECORDS PRESENTLY IN HIS OR HER POSSESSION OR UNDER HIS OR HER CONTROL, INCLUDING COMPUTER AND OTHER ELECTRONIC FINANCIAL INFORMATION THROUGH THE ENTRY OF A JUDGMENT OF DIVORCE OR OTHER DISPOSITION OF THIS ACTION. THIS PROVISION SHALL BE INITIALED BY EACH PARTY:**

Plaintiff's Initials: \_\_\_\_\_

Defendant's Initials: \_\_\_\_\_

**C. Insurance:**

**Identify each life insurance policy on the husband's life in effect as of the date of the commencement of the action and set forth the face value and name of the beneficiary of each policy: \_\_\_\_\_**

**Set forth which party paid the premiums on said policies during the marriage and which party will accordingly pay said premiums during the pendency of the action as required by statute: \_\_\_\_\_**

**Identify each life insurance policy on the wife's life in effect as of the date of the commencement of the action and set forth the face value and the name of the beneficiary of each policy: \_\_\_\_\_**

**Set forth which party paid the premiums on said policies during the marriage and which party will accordingly pay said premiums during the pendency of the action as required by statute: \_\_\_\_\_**

**Set forth which party or parties maintained medical insurance as of the date of the commencement of the action and the names of the covered persons: \_\_\_\_\_**

**Set forth which party or parties maintained dental insurance as of the date of the**

commencement of the action and the names of the covered persons: \_\_\_\_\_

Set forth which party or parties paid the premiums on said policies during the marriage and which party or parties will accordingly pay said premiums during the pendency of the action as required by statute: \_\_\_\_\_

Set forth which party or parties paid the premiums for homeowners insurance and/or renters insurance during the marriage and which party or parties will accordingly pay said premiums during the pendency of the action as required by statute: \_\_\_\_\_

**EACH PARTY SHALL ACKNOWLEDGE HE OR SHE MUST COMPLY WITH THE AUTOMATIC STATUTORY RESTRAINTS DRL §236(B)(2) AND PAY THE PREMIUMS TO MAINTAIN MEDICAL, DENTAL, LIFE, HOMEOWNERS AND RENTERS INSURANCE AS SET FORTH ABOVE.**

**THIS PROVISION SHALL BE INITIALED BY EACH PARTY:**

Plaintiff's Initials: \_\_\_\_\_ Defendant's Initials: \_\_\_\_\_

**D. Involvement in Other Courts on Related Issues**

There are no other actions pending or orders in any other court on related issues.

There is an action pending on related issues in \_\_\_\_\_ Court.

The following orders are presently in effect on related issues such as custody, support or any family offense, domestic violence and/or Orders of Protection. Copies of these orders will be provided to this Court by counsel within 10 days of the date of this Order.

\_\_\_\_\_  
**PLAINTIFF**

\_\_\_\_\_  
**DEFENDANT**

\_\_\_\_\_  
**PLAINTIFF'S ATTORNEY**

\_\_\_\_\_  
**DEFENDANT'S ATTORNEY**