



APPLICATION TO REGISTER AS IN-HOUSE-COUNSEL

For Attorneys **NOT** Admitted To Practice In a U.S. State, Territory or the District of Columbia

Pursuant to Part 522 of the Rules of the New York State Court of Appeals

To the Appellate Division of the Supreme Court of the State of New York: The undersigned, an attorney admitted to practice law outside the United States but not admitted to practice in a U.S. State, territory, or the District of Columbia, hereby applies to register as in-house counsel pursuant to Part 522 of the Rules of the Court of Appeals, and in support of such application submits the following statement and the accompanying affidavits and other papers.

Appellate Division (check one)	1st Dept.	2nd Dept.	3rd Dept.	4th Dept.
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A. Personal Information

1. State name in full:

FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX (JR., III)
_____	_____	_____	_____

2. Date of Birth (mm/dd/yyyy): _____ Social Security Number (last four digits): _____

3. Office Address:

NAME OF EMPLOYER			
_____		_____	
STREET ADDRESS	CITY/ TOWN/ VILLAGE		
_____	_____		
STATE	ZIP	COUNTRY (IF NOT IN THE USA)	
_____	_____	_____	
TELEPHONE NUMBER	EMAIL ADDRESS		
_____	_____		

4. Residential Address:

STREET ADDRESS		CITY/ TOWN/ VILLAGE	
_____		_____	
STATE	ZIP	COUNTRY (IF NOT IN THE USA)	
_____	_____	_____	
TELEPHONE NUMBER	EMAIL ADDRESS		
_____	_____		

B. Admission Information

- If you are admitted to practice in a jurisdiction outside the U.S., attach a Certificate of Good Standing from each jurisdiction to which you are admitted. If you are not in good standing in any jurisdiction to which you are admitted, attach a statement explaining those circumstances. If you are unable to provide a Certificate of Good Standing, please complete section C (ii).
- Attach a letter from the governing disciplinary body of each jurisdiction to which you are admitted certifying whether or not charges were filed, and if any, the disposition thereof. If the jurisdiction in which you practice does not provide attorney disciplinary letters, please complete section C(iii).
- Attach additional sheets if you are supplying information for additional jurisdictions.

JURISDICTION NAME	DATE OF ADMISSION (IF APPLICABLE)	BAR NO. (IF APPLICABLE)
_____	_____	_____
Certificate of Admission and Good Standing provided or section C(ii) completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Attorney disciplinary letter provided or section C(iii) completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		



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C (i). Affidavit of Applicant (Required)

STATE OF _____)
) ss.:
COUNTY (CITY) OF _____)

I, _____, swear (or affirm) that (1) I have provided the information required in the foregoing application fully, truthfully and accurately; (2) my answers are true of my own knowledge, unless stated as upon information and belief, and as to such answers, I believe them to be true; (3) I have read and am in compliance with Part 522 of the Rules of the Court of Appeals (22 NYCRR § 522.1 et seq.); (4) I perform/will perform full-time or part-time legal services in New York State solely and exclusively as provided in 22 NYCRR §522.4; and (5) I agree to be subject to the disciplinary authority of New York State and to comply with the New York Rules of Professional Conduct (22 NYCRR Part 1200) and the rules governing the conduct of attorneys in the _____ Judicial Department.

C (ii). Optional Affidavit of Applicant (If Good Standing Certificate has not been provided)

I, _____, swear (or affirm) that I am trained as a lawyer and eligible to join the bar of _____ ("Jurisdiction") if such a bar exists, or am otherwise eligible to engage in the private practice of law in such jurisdiction, upon ceasing to be employed as in house-counsel.

(Please attach relevant supporting documentation that confirms this statement.)

C (iii). Optional Affidavit of Applicant (If jurisdiction outside the U.S. does not provide attorney disciplinary letters)

I, _____, swear (or affirm) that the jurisdiction in which I practice law does not provide attorney disciplinary letters. I certify that charges have/ have not (check one) been filed with or by the jurisdiction's disciplinary body against me.

(If charges have been filed, please attach relevant documentation providing the substance of the charge(s) and the disposition thereof.)

Signature _____

Subscribed and sworn to or affirmed before me this
_____ day of _____ in the year 20_____.

Notary Public
(Sign & Affix seal or stamp)



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D. Affidavit/Affirmation of Employer

STATE OF _____)

) ss.:

COUNTY (CITY) OF _____)

I, _____, swear (or affirm) that (1) I am an officer director, or general counsel of _____ ("Employer"); (2) I have reviewed the information set forth in the foregoing application of _____ ("Applicant"), and believe that information to be true and correct; (3) I have read Part 522 of the Rules of the Court of Appeals (22 NYCRR § 522.1 et seq.); (4) the Applicant commenced/will commence full-time or part-time employment as an attorney for Employer in the State of New York on _____ (mm/dd/yyyy); and (5) the nature of the Applicant's employment by Employer conforms entirely with the requirements of Part 522 of the Rules of the Court of Appeals.

Signature _____

Title _____

Subscribed and sworn to or affirmed before me this _____ day of _____ in the year 20_____.

Notary Public
(Sign & Affix seal or stamp)