

THIS FORM MUST BE FILLED OUT COMPLETELY TO REQUEST A DISCOVERY CONFERENCE PRIOR TO MOTION PRACTICE

CASE NAME: _____

INDEX NUMBER: _____ LAST COURT APPEARANCE: _____ NEXT CONFERENCE: _____

NATURE OF THIS ACTION (i.e. motor vehicle, Labor Law etc.): _____

POTENTIAL MOVANT/MOVANT'S COUNSEL:

NAME: _____ PHONE: _____
EMAIL: _____ ATTORNEY FOR PLAINTIFF/DEFENDANT (circle)

ADVERSARY'S CONTACT INFO:

NAME: _____ PHONE: _____
EMAIL: _____ ATTORNEY FOR PLAINTIFF/DEFENDANT (circle)

NAME: _____ PHONE: _____
EMAIL: _____ ATTORNEY FOR PLAINTIFF/DEFENDANT (circle)

OUTSTANDING DISCOVERY AT ISSUE:

GOOD FAITH EFFORTS TO RESOLVE DISCOVERY DISPUTE PRIOR TO SEEKING COURT INTERVENTION (attach proof):

ALL OTHER DISCOVERY COMPLETED: (Y/N): _____ WAS NOI FILED? _____ DATE FILED/DATE TO FILE NOI: _____

REASON GIVEN, IF ANY, FOR FAILURE TO PROVIDE REQUESTED DISCOVERY: _____

Signature of Attorney/Party Requesting Conference: _____

Print Name: _____ Date: _____

- **NO DISCOVERY MOTIONS MAY BE FILED IN THIS PART WITHOUT FIRST SUBMITTING THIS FORM AND CONFERENCING THE MATTER WITH THE COURT.**