

**[Fill in the spaces next to the instructions. Other spaces are for Court use.]**  
SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF NASSAU

-----X

\_\_\_\_\_,  
**[2. Fill in name(s)]** Plaintiff(s)

-against-

\_\_\_\_\_,  
**[3. Fill in name(s)]** Defendant(s)

-----X

**[1. Index No. & Year]**

Index No. \_\_\_\_\_

/ \_\_\_\_\_  
**SUMMONS**

Date Index No. \_\_\_\_\_

Purchased \_\_\_\_\_

**[4. Fill in date]**

To the Person (s) Named as Defendant(s) above:

PLEASE TAKE NOTICE THAT YOU ARE HEREBY SUMMONED to answer the complaint of the plaintiff(s) herein and to serve a copy of your answer on the plaintiff(s) at the address indicated below within twenty (20) days after the service of this Summons (not counting the day of service itself), or within thirty(30) days after service is complete if the Summons is not delivered personally to you within the State of New York.

YOU ARE HEREBY NOTIFIED THAT should you fail to answer, a judgment will be entered against you by default for the relief demanded in the complaint.

**[5. Date and County papers are signed in]**

Dated: \_\_\_\_\_

County: \_\_\_\_\_

\_\_\_\_\_  
**[6. Your Signature]**

\_\_\_\_\_  
**[7. Your Name]**

\_\_\_\_\_  
**[8. Your Address]**

\_\_\_\_\_  
**[9. City, State & Zip Code]**

\_\_\_\_\_  
**[10. Your Phone Number]**