

File No. _____

SURROGATE'S COURT, BRONX COUNTY
CITATION PURSUANT TO SCPA §1411
THE PEOPLE OF THE STATE OF NEW YORK
By the Grace of God Free and Independent

TO: _____

The Will of _____ dated _____ having
been offered for probate by _____, and Objections to Probate of said Will, verified
on _____, having been filed by _____,

**NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies
the Court that it wishes to appear in person at least three (3) business days before the scheduled
court appearance.**

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court of Bronx County
located at 851 Grand Concourse, Bronx, New York 10451 on _____, 202__
at 9:30 a.m., why such objections should not be determined at a trial or a hearing or a conference on the
return date or on a date to be fixed by the court.

Pursuant to Surrogate's Court Procedure Act § 1411(6), any person who waives service of this
Citation or who has been served with this Citation and who does not appear will not be entitled to further
notice, and each objection filed may be determined at a trial or a hearing or a conference on the return date
or on a date to be fixed by the court. If a settlement is entered into and agreed to by all parties appearing
at the trial, hearing or conference, such settlement and any final determination by the court will be binding
on all persons who have waived or have been served with process and who have failed to appear. Any
person so failing to appear may be required to contribute to such settlement an amount which bears the
same proportion to the total amount of the settlement as his or her interest in the estate bears to the
aggregate of the interest in the estate of all persons required to contribute to the settlement.

**THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.
THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND THE COURT'S VIRTUAL
APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.**

Hon. Nelida Malave-Gonzalez,
Surrogate

Dated, Attested and Sealed

_____, 2022

Elix R. Madera-Fliegelman, Chief Clerk

Name of Attorney for Petitioner _____ Tel. Number _____

Address of Attorney _____

E-Mail Address of Attorney _____

**This Citation is served upon you as required by law. You are not obliged to appear in person. If
you fail to appear it will be assumed that you consent to the proceedings unless you file written
objections thereto. You have a right to have an attorney appear for you.**

SURROGATE'S COURT: BRONX COUNTY
CITATION

THE PEOPLE OF THE STATE OF NEW YORK
By the Grace of God Free and Independent,

TO: _____

THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

A petition having been filed by _____, who permanently resides at _____;

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, at 851 Grand Concourse, Bronx, New York 10451, on _____, 20____, at _____(a.m.) (p.m.) as to

WHY letters of guardianship of the [] person [] property [] person and property []limited guardianship of the property of _____ ("Respondent") should not be granted to _____; and

WHY the appointment of _____ as Standby Guardian of the [] person [] property [] person and property []limited guardianship of the property of the Respondent should not be granted; and

WHY the appointment of _____ as First Alternate Standby Guardian of the [] person [] property [] person and property []limited guardianship of the property of the Respondent should not be granted; and

WHY the appointment of _____ as Second Alternate Standby Guardian of the [] person [] property [] person and property []limited guardianship of the property of the Respondent should not be granted; and

WHY a hearing [] should be held [] should not be held; and

WHY the appearance of Respondent [] should be [] should not be required at the hearing; and

WHY the guardian(s) of the person should not be authorized and empowered to make all decisions with respect to the medical and dental needs of the Respondent and to render consent to any medical procedures which are necessary to the health and welfare of the Respondent, unless the court directs otherwise. A health care decision may include a decision to withhold or withdraw life-sustaining treatment as defined in Section 1750-b(1) of the Surrogate's Court Procedure Act.

[State further relief requested]

HON. NELIDA MALAVE-GONZALEZ, Surrogate

Dated, Attested and Sealed,

_____, Chief Clerk

(Seal)

Name of Attorney or Petitioner _____ Tel. No. _____

Address: _____ E-Mail: _____

Note: This citation is served upon you as required by law. You are not required to appear. If you fail to appear it will be assumed that you do not object to the relief requested. You have the right to have an attorney-at-law appear for you.

COMPROMISE CITATION

File No. _____

SURROGATE'S COURT: BRONX COUNTY
CITATION

THE PEOPLE OF THE STATE OF NEW YORK
By the Grace of God Free and Independent,

TO: _____

being persons interested in this proceeding as creditors, legatees, devisees, beneficiaries, distributees or otherwise of the estate of _____ deceased, who at the time of death resided at _____.

A petition and an account having been duly filed by _____ whose address is _____,

THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, located at 851 Grand Concourse, Bronx, New York 10451, on _____ at _____ (a.m.)(p.m.),

WHY [insert all relief here]

HON. NELIDA MALAVE-GONZALEZ, Surrogate

Dated, Attested and Sealed,
_____, 20____

Elix Madera-Fliegelman, Chief Clerk

(Seal)

Name of Attorney or Petitioner _____ Tel. No. _____

Address of Attorney: _____ E-Mail: _____

Note: This citation is served upon you as required by law. You are not obligated to appear. If you fail to appear, it will be assumed that you do not object to the relief requested. You have the right to have an attorney-at-law appear for you.

SURROGATE'S COURT: BRONX COUNTY CITATION
THE PEOPLE OF THE STATE OF NEW YORK,
By the Grace of God Free and Independent

To: _____

A petition having been filed by _____
who is domiciled or in the case of a corporation, its principal office, at _____

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County at 851 Grand Concourse, Bronx, New York, on _____ at _____ o'clock in the ____ noon of that day
Why _____ should not file an account of his/her proceedings and cause same to be judicially settled and upon failure to file his/her account with petition for judicial settlement on the return date of citation, that the court issue an order requiring him/her to file an account in the estate of _____.

[For additional relief pursuant to SCPA §2205 and §2206, check the appropriate box]:

[] upon failure to appear on the return date of process without satisfactory excuse therefore, or upon failure to file an account in the time and manner directed by the court, show cause why his/her letters should not be suspended and why the court should not appoint _____, an eligible person(s), as temporary fiduciary and to fix a trial date for a hearing on the removal of _____ whose letters have been suspended and for the appointment of _____ as Successor Fiduciary.

[] if the fiduciary's letters are suspended or the fiduciary fails to account in the time and manner directed by the court, why the court should not fix a date for a hearing to take and state the fiduciary's account, in accordance with the proposed accounting attached to the petition, the summary statement of which account has been served herewith.

**THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.
THE AFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND THE COURT'S VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.**

Dated, Attested and Sealed,

HON. NELIDA MALAVE-GONZALEZ
Surrogate

Elix Madera-Fliegelman, Chief Clerk

(Seal)

Name of Attorney or Petitioner _____ Tel. No. _____
Address of Attorney: _____ E-Mail: _____

[Note: This citation is served upon you as required by law. You are not required to appear. If you fail to appear it will be assumed you do not object to the relief requested. You have a right to have an attorney appear for you, and you or your attorney may request a copy of the full account from the petitioner or petitioner's attorney.

File No. _____

SURROGATE'S COURT: BRONX COUNTY
CITATION

THE PEOPLE OF THE STATE OF NEW YORK
By the Grace of God Free and Independent,

TO: _____

being persons interested In this proceeding as creditors, legatees, devisees, beneficiaries, distributees or otherwise of the estate of _____ deceased, who at the time of death resided at _____.

A petition having been duly filed by _____ who resides at _____,

THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, located at 851 Grand Concourse, Bronx, New York 10451, on the _____ day of _____, at ____ (a.m.)(p.m.),

WHY [insert all relief here]

HON. NELIDA MALAVE-GONZALEZ, Surrogate

Dated, Attested and Sealed,
_____, 20____

Elix Madera-Fliegelman, Chief Clerk

(Seal)

Name of Attorney or Petitioner _____ Tel. No. _____

Address of Attorney: _____ E-Mail: _____

Note: This citation is served upon you as required by law. You are not obligated to appear. If you fail to appear, it will be assumed that you do not object to the relief requested. You have the right to have an attorney-at-law appear for you.

File No. _____

CITATION
The People of the State of New York
by the Grace of God Free and Independent

To: _____

A petition having been filed by _____ who is domiciled at _____

THIS RETURN DATE IS A VIRTUAL COURT DATE. IN-PERSON COURT APPEARANCES WILL NOT BE PERMITTED ON THE RETURN DATE UNLESS A PARTY NOTIFIES THE COURT THAT IT WISHES TO APPEAR IN PERSON AT LEAST THREE (3) BUSINESS DAYS BEFORE THE SCHEDULED COURT DATE.

YOU ARE HEREBY CITED TO SHOW CAUSE by making a virtual appearance before the Surrogate’s Court, Bronx County, New York, located at 851 Grand Concourse, Bronx, New York, 10451, on _____, at _____ (a.m.) (p.m.), why the Court should not grant the following relief:

PLEASE CONTACT THE COURT AT (718) 618-2373 OR VIRTUALBRONXSURROGATESCOURT@NYCOURTS.GOV FOR INFORMATION ON HOW TO APPEAR ON THE COURT’S VIRTUAL PLATFORM.

Dated, Attested and Sealed,

HON. NELIDA MALAVE-GONZALEZ,
SURROGATE

Elix Madera-Fliegelman, Chief Clerk

ATTORNEY

Petitioner’s Attorney: _____ Telephone Number: _____
Address: _____ E-Mail: _____

[NOTE: This citation is served upon you as required by law. You are not required to appear. If you fail to appear it will be assumed you do not object to the relief requested. You have a right to have an attorney appear for you.]

ACCOUNTING CITATION

File No. _____

SURROGATE'S COURT, BRONX COUNTY
CITATION

THE PEOPLE OF THE STATE OF NEW YORK,
By the Grace of God Free and Independent

TO _____

A petition and an account having been duly filed by _____, whose address
is _____,

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, located at 851 Grand Concourse, Bronx, New York 10451 on _____ at _____ am/pm, why the account of _____, a summary of which has been served herewith, as _____ of the estate of _____

should not be judicially settled.

[Add all additional relief requested]

THIS CITATION (AND THE ACCOUNT SUMMARY) MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION, ACCOUNT SUMMARY, AND THE COURT'S VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.

Dated, Attested and
Sealed,

_____, 20__

Hon. Nelida Malavé-Gonzalez, Surrogate

Elix Madera-Fliegelman, Chief Clerk

Name of Attorney: _____ Tel.No. _____

Address of Attorney: _____ E-Mail _____

Note: This citation is served upon you as required by law. You are not required to appear. **If you fail to appear, it will be assumed you do not object to the relief requested.** You have a right to have an attorney appear for you, and you or your attorney may request a copy of the full account from the petitioner or petitioner's attorney.

ADMINISTRATION CITATION

File No. _____

SURROGATE'S COURT -BRONX COUNTY

CITATION

THE PEOPLE OF THE STATE OF NEW YORK,

By the Grace of God Free and Independent,

TO:

A petition having been duly filed by _____, who is domiciled at _____

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HERE BY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, located at 851 Grand Concourse, Bronx, New York 10451 on _____, 20__ at _____ o'clock am/pm, why a decree should not be made in the estate of _____ lately domiciled at _____ in the County of _____, New York, granting Letters of Administration upon the estate of the decedent to _____ or to such other person as may be entitled thereto.

THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND THE COURT'S VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.

Hon. Nelida Malavé-Gonzalez, Surrogate

Dated, Attested and Sealed, _____, 20_____

(Seal)

Elix R. Madera-Fliegelman, Chief Clerk

Name of Attorney for Petitioner _____ Tel. No. _____

Address of Attorney _____ E-Mail Address _____

Note: This citation is served upon you as required by law. You are not required to appear. If you fail to appear it will be assumed that you do not object to the relief requested. You have a right to have an attorney-at-law appear for you.

GUARDIANSHIP CITATION

File No. _____

SURROGATE'S COURT: BRONX COUNTY

CITATION

THE PEOPLE OF THE STATE OF NEW YORK
By the Grace of God Free and Independent,

TO: _____

A petition having been filed by _____, who permanently resides at _____

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, at 851 Grand Concourse, Bronx, New York 10451, on _____, 2020, at _____ (a.m.) (p.m.) why a decree should not be made appointing _____ as the Guardian of the Property of _____, an infant.

(State any further relief requested)

THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION AND THE COURT'S VIRTUAL APPEARANCE NOTICE WERE SERVED ON THE CITED PARTY.

HON. NELIDA MALAVE-GONZALEZ, Surrogate

Dated, Attested and Sealed,

_____, Chief Clerk

(Seal)

Name of Attorney or Petitioner _____ Tel. No. _____

Address: _____ E-Mail: _____

Note: This citation is served upon you as required by law. You are not required to appear. If you fail to appear it will be assumed that you do not object to the relief requested. You have the right to have an attorney-at-law appear for you.

SURROGATE'S COURT, BRONX COUNTY

CITATION

THE PEOPLE OF THE STATE OF NEW YORK,

By the Grace of God Free and Independent

TO _____

A petition having been duly filed by _____, who is domiciled at _____

NO IN-PERSON APPEARANCES SHALL BE MADE ON THE RETURN DATE unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Bronx County, located at 851 Grand Concourse, Bronx, New York 10451 on _____ at ___ o'clock am/pm why a decree should not be made in the estate of _____ lately domiciled at _____ admitting to probate a Will dated _____ (a Codicil dated _____) a copy of which is attached, as the Will of _____, deceased, relating to real and personal property, and directing that

- Letters Testamentary issue to _____
- Letters of Trusteeship issued to _____
- Letters of Administration c.t.a. issued to _____

THIS CITATION MUST BE SERVED WITH THE COURT'S VIRTUAL APPEARANCE NOTICE AND A COPY OF THE ALLEGED WILL/CODICIL.

THE AFFIDAVIT OF SERVICE MUST STATE THAT THE CITATION, THE COURT'S VIRTUAL APPEARANCE NOTICE AND A COPY OF THE WILL/CODICIL WERE SERVED ON THE CITED PARTY.

Dated, Attested and Sealed

Hon. Nelida Malavé-Gonzalez, Surrogate

_____, 20__

Elix R. Madera-Fliegelman, Chief Clerk

Name of Attorney for Petitioner _____ Tel. No. _____

Address of Attorney _____ E-Mail Address _____

NOTE: This citation is served upon you as required by law. You are not required to appear. If you fail to appear it will be assumed you do not object to the relief requested. You have a right to have an attorney appear for you.

BRONX COUNTY SURROGATE'S COURT
VIRTUAL APPEARANCE NOTICE

You have been served with a citation for a matter that is on the Bronx County Surrogate's Court calendar. Please be advised this Court has established "Virtual Chambers" to continue serving the public and Court users while limiting potential COVID-19 exposure. **All calendar appearances shall be conducted by virtual means using the Microsoft Teams platform ("Teams") unless a party notifies the Court that it wishes to appear in person at least three (3) business days before the scheduled court appearance.**

IF YOU DO NOT OPPOSE the relief requested in the citation and do not want to appear, you do not need to contact the Court. No further action is required.

IF YOU OPPOSE the requested relief, you or your attorney must notify the Court of this **in writing** so that the Court receives your response at least three (3) business days before the date listed on the citation. You may respond in writing by an e-mail sent to VirtualBronxSurrogatesCourt@nycourts.gov or by mail to the Court's administrative offices at 851 Grand Concourse, Room 321, Bronx New York 10451.

Your written response must (i) include an e-mail address and/or a telephone number by which you can be reached during normal business hours and (ii) state whether you or your counsel want to appear in person or by virtual means on the scheduled court date.

If you elect to appear virtually, the Court will send a Teams invitation to your e-mail address prior to the court date. You must accept the invitation to appear via Teams.

If you do not provide the Court with your e-mail address and/or phone number, the Court will not respond to you. If the Court does not hear from you on or before the citation's return date, it will be presumed that you consent to the Court granting the relief requested in the citation.

If you have questions regarding the procedure for responding to this citation, you may contact the Court at the e-mail address listed above. Please note that the Court may only provide procedural information and is prohibited from providing you with legal advice. If you have questions regarding the specific proceeding you are being cited for, you may contact the attorney identified at the bottom of the citation.

Please note that except as expressly provided above, you may not file papers (e.g., petitions, objections, answers, motions, affidavits of service) with the Court by e-mail. All filings must be in proper form and the applicable fee, if any, must be paid.