

## ADDITIONAL FEES IN “REVIEW COMPLETE” MENU

Certificate Search - Per 2 years searched

\$10.00

Additional 2 years searched

\$5.00

Certified Copy - County Filings

\$10.00

Certified Copy - Supreme Court Filings

\$8.00

Exemplification

\$25.00

Printing Fee (per page)

\$0.65

Return Mail - Up to 10 pages

\$0.50

Return Mail (large) - Over 10 pages

\$2.50



### Office of the Bronx County Clerk

**Kevin Rothermel**

Acting Bronx County Clerk  
Clerk of the Supreme Court

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# ELECTRONIC DOCUMENT DELIVERY SYSTEM

EDDS FILING INFORMATION



User guide available at:  
[www.NYCourts.gov/Efile](http://www.NYCourts.gov/Efile) and click  
on the EDDS link

## DOCUMENTS ABLE TO BE FILED VIA EDDS

The following is a list of all County Clerk filings and requests that can be submitted via the EDDS System.

Each submission begins with a document review process. Payment will be accepted after the County Clerk's Office reviews the submission and returns it to the filer.

### BUSINESS/CORPORATIONS

Business Amendment	100.00
Business Certificate	100.00
Business Discontinuance	NO FEE
Business Partnership	100.00
Religious Corporation Amendment	100.00
Religious Corporation Certificate	100.00
Religious Corporation Discontinuance	NO FEE
Religious Corporation Merger	100.00

### MISCELLANEOUS REQUESTS

Certificate of Claims & Appearances	10.00
Certificate of No Exceptions	10.00
Designation of Agent for Service	25.00
LLC Publications	NO FEE

### PERSONAL/PROPERTY JUDGMENTS/LIENS

Affidavit of Service Mechanic's Lien	5.00
Building Loan Agreement	50.00
Certificate of Disposition	10.00
2 Year Search Fee with Certificate	10.00
Executions	5.00
Extension of Mechanics Lien	NO FEE
Hospital Lien	10.00
Information Subpoena	5.00
Issuing Transcript of Judgment	15.00
Mechanics Lien	30.00
Notice of Lending	30.00
Notice of Pendency	35.00
Notice of Pendency (Other Court Actions)	35.00
Satisfaction of Lien/Judgment	NO FEE
Transcript of Judgment	25.00
Wage Assignment	10.00

### RECORDS SEARCH REQUESTS

2 Year Search fee with Certificate	10.00
Additional 2 Year Search	5.00
Certified Copy - County	10.00
Certified Copy - Supreme	8.00
Exemplification	25.00
Printing fee (per page)	0.65

### REQUESTING CERTIFIED COPIES

2 Year Search Fee with Certificate	10.00
Additional 2 Year Search	5.00
Certified Copy - County	10.00
Certified Copy - Supreme	8.00
Exemplification	25.00
Printing Fee (per page)	0.65
Return Mail - Up to 10 pages	0.50
Return Mail - Over 10 pages	2.50