

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF RICHMOND

Plaintiff(s)/Petitioner(s),

Index Number:

- against-

Defendant(s)/Respondent(s).

**AFFIRMATION IN SUPPORT
OF NOTIFICATION**
Uniform Rule Section 202.7

I [name] _____ am the [circle one] **Plaintiff / Petitioner / Defendant / Respondent**
in this case. I am about to submit an Order to Show Cause requesting a stay.

[Check one box and complete]

☐ I have made a good faith effort to notify the [circle one] **Plaintiff / Defendant / Petitioner / Respondent**
in a manner sufficient to permit the party an opportunity to appear in response to the application below.

On [date] _____, I telephoned the [party / attorney name] _____
at [number called] _____ and spoke to [name of person] _____
informing them that I will be submitting an Order to Show Cause requesting a stay on [date going to file
papers] _____ at [time] _____ **am / pm** at the courthouse located at
Richmond Supreme Civil Court, 26 Central Avenue, Staten Island, Room 131. The person said the
[party / attorney name] _____ [circle one] **did / did not** intend to appear in
response to the application.

☐ I did not try to give notice to [party / attorney name] _____. I believe that
by giving notice there will be significant prejudice because: _____

_____.

AFFIRMATION

I affirm this _____ day of _____, _____, under the penalties of perjury under the laws of New York,
which may include a fine or imprisonment, that the foregoing is true, except as to matters alleged on
information and belief and as to those matters I believe it to be true, and I understand that this document may be
filed in an action or proceeding in a court of law.

[Signature]

[Print Your Name]