

REQUEST FOR A TRANSCRIPT OF A PROCEEDING

COMPLETE THIS FORM AND RETURN IT TO CORTLAND SURROGATE'S COURT

TITLE OF PROCEEDING: _____

FILE NO. _____ COURT DATE: _____

NAME OF TRANSCRIPTION SERVICE TO BE USED:

It is the responsibility of the requesting party to make arrangements for payment with the transcription service. A list of transcription services can be found at:

www.nycourts.gov/howdoi/transcripts.shtml

The court will forward a copy of the recorded proceeding and related log sheets to the transcription service upon receipt of a request from a party, an attorney, or the transcription service.

I understand that, if I am the appealing party, I am responsible for furnishing the Surrogate's Court Judge with a copy of the transcript.

Name, address and telephone number of person requesting a transcript: (please print)

Name: _____

Address: _____

Telephone: _____

E-Mail: _____

Signature of Requestor: _____ Date: _____