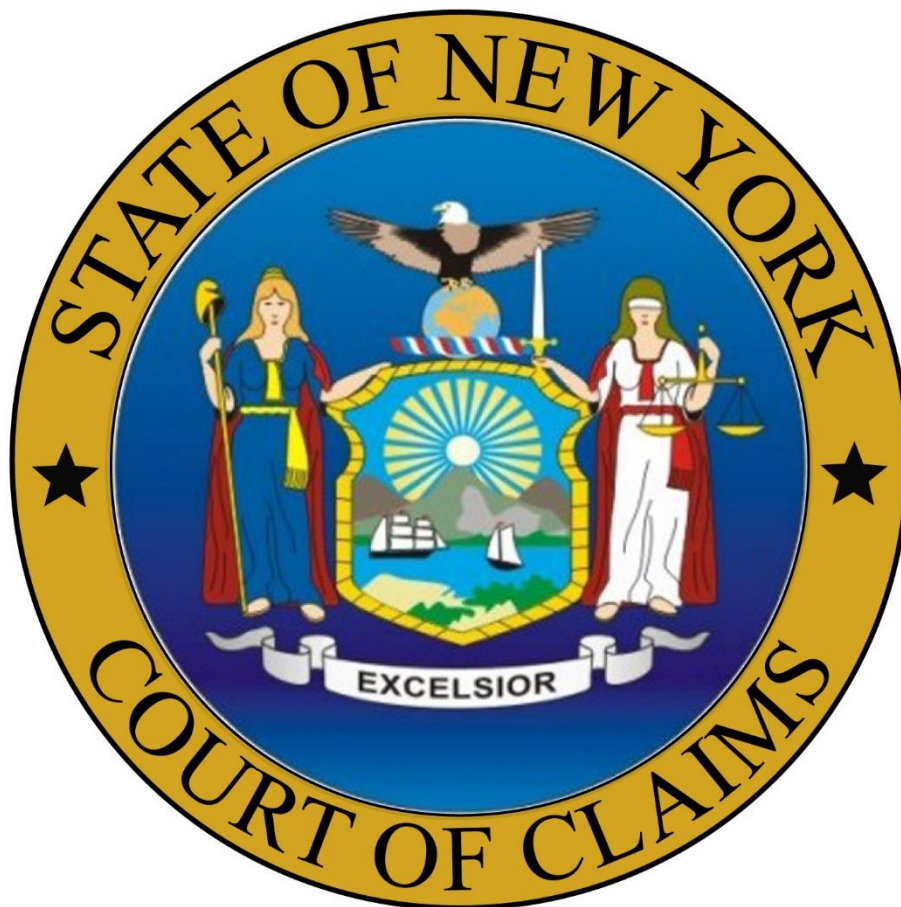


New York State Court of Claims



Courtroom Technology **Reference Guide**

Albany, Hauppauge, New York City and Utica

April 2024

New York State Court of Claims **Evidence Presentation System**

The Evidence Presentation System in the courtroom offers convenience and serves to both increase efficiency and enhance comprehension of audio/visual evidence being presented to the Court.

Documents, color photos, objects and videos can be presented to the Court with ease. All visual content can be annotated with the touch screen monitor at the witness stand and then printed in color and submitted into evidence.



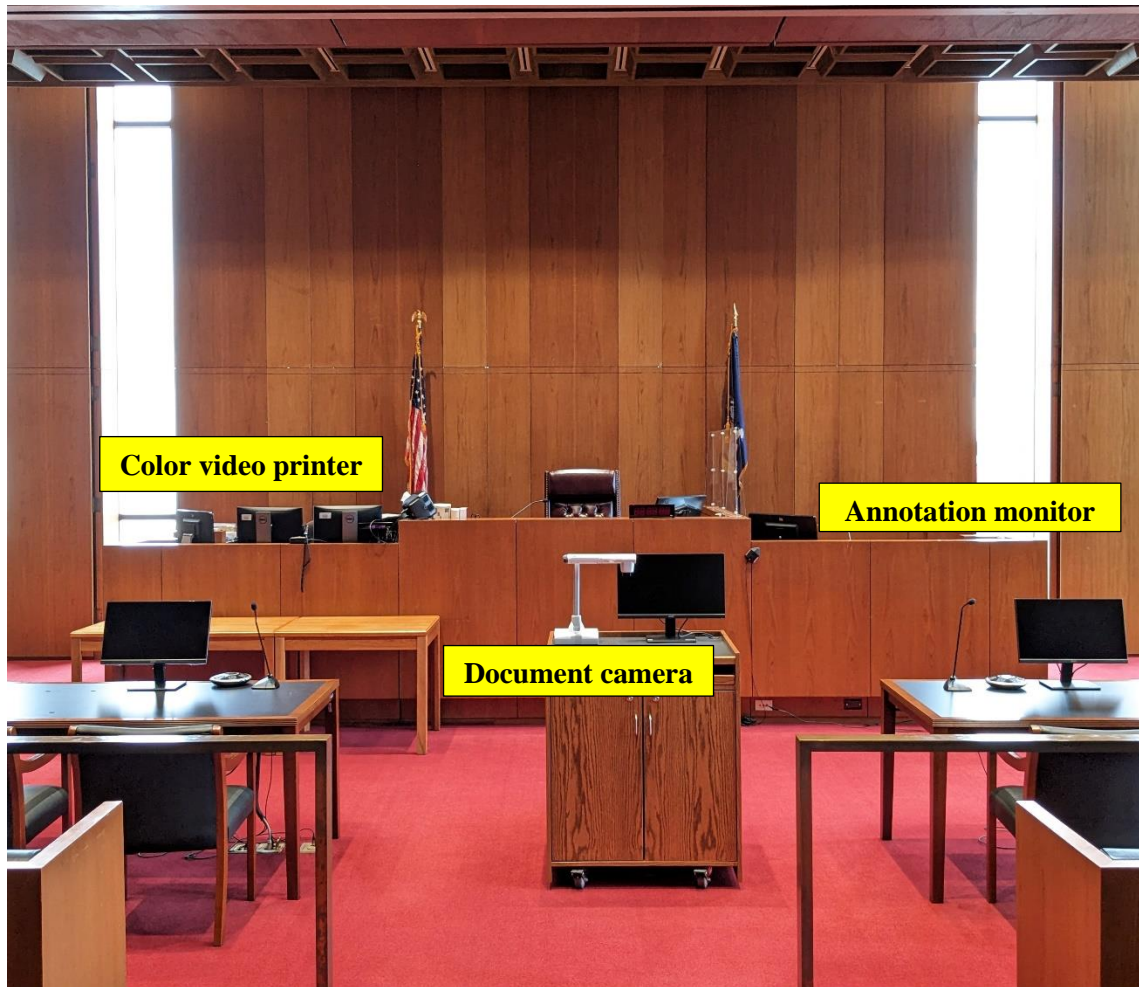
Courtroom Equipment

The following equipment is available within the courtroom (courtroom layout varies by location):

Document Camera: Located at the presentation podium, the document camera enables the presentation of evidence through the video monitors located within the courtroom. Evidence of nearly any medium can be displayed, including paper documents, photographs and three-dimensional objects.

Annotation Monitor: Located at the witness stand, the annotation monitor enables the witness to draw on and/or highlight any evidence or document that is being displayed through the presentation system.

Color Video Printer: Located at the Monitor's station, the color video printer converts any image displayed on the courtroom monitors into an 8.5" x 11" color hard copy that may be entered into evidence.



Document Camera

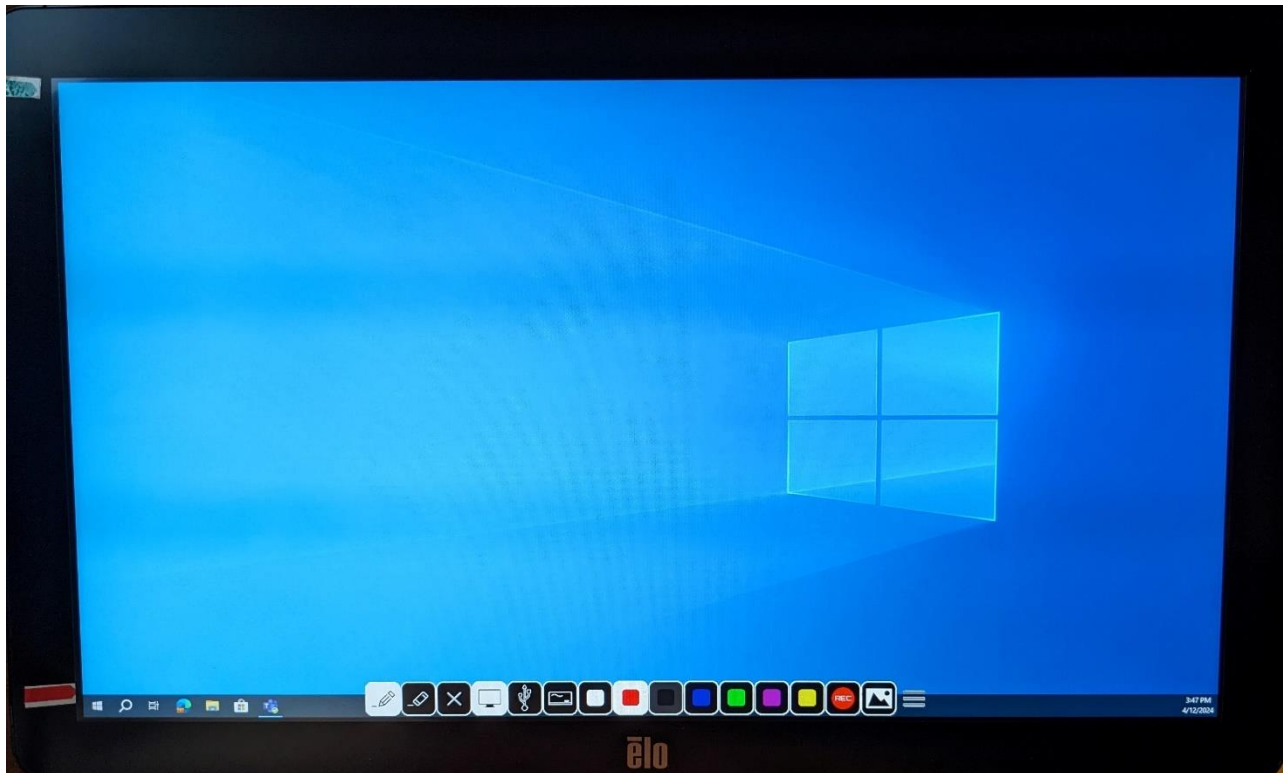


The document camera is available at the presentation podium. The zoom, auto-focus and lighting functions are located as indicated in the following diagrams:



Annotation Monitor

An annotation monitor is located at the witness stand. The monitor is a touch screen LCD panel that enables visual annotations to be made on exhibits; it can also be used as a chalkboard, permitting freehand drawings. The annotation monitor allows for multiple color markings, as well as the capability to modify any annotations made.



Use your fingers to draw lines, circles and other markings that emphasize items displayed on the monitor.

Annotation monitor toolbar:



Clear All Marking



Clear all of the current annotations.

Erase Tool



Remove specific areas of your annotation

Drawing Tools



Edit the appearance of your on-screen annotations.

Line Color



Select the color you want to draw with.

White Board



Display a white board.

Courtroom Wireless Internet Access

The Court of Claims provides free, wireless Internet access to all courtrooms and attorney rooms.

Instructions for using the wireless Internet access

- * Use your wireless-capable computer to scan for wireless networks in the Court Area.
- * Select the network called “Public_Access” and click **Connect**.
- * Launch your Internet browser and access the web.



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