

SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF SUFFOLK

**JOINT PRE-TRIAL ORDER**

-----X

PETITIONER,

Petitioner,  
-against-

Tax Year      Index Number  
XXXX/XX      XXXXXX/XXXX

RESPONDENT,

Respondents.

-----X

The parties having conferred among themselves, the following statements, directions and agreements are adopted as the Pretrial Order herein:

**1. Joint Trial and/or Consolidation of Proceedings**

(if applicable)

**2. Full caption of the Proceeding**

(if applicable)

**3. Trial counsel**

NAME, Esq.  
FIRM  
ADDRESS  
ADDRESS  
p:  
f:  
EMAIL  
*Attorneys for Petitioner*

NAME, Esq.  
FIRM  
ADDRESS  
ADDRESS  
p:  
f:  
EMAIL  
*Attorney for Respondents*

**4. Subject Matter Jurisdiction**

Petitioner's statement

Respondent's statement

OR

Joint Statement

**5. Claims and defenses to be tried**

Petitioner’s statement

Respondent’s statement

OR

Joint Statement

**6. Estimated number of trial days needed**

X days of trial needed.

**7. Stipulations or statements of fact or law agreed to by all parties**

Previously, the parties stipulated to:

- [list and describe any previous stipulations]

**1. Witnesses**

<b>Petitioner’s Witnesses</b>	<b>Respondents’ Witnesses</b>
<u>Witness #1</u> NAME TITLE COMPANY ADDRESS ADDRESS Brief summary of intended testimony (no more than 5 lines).	<u>Witness #1</u> NAME TITLE COMPANY ADDRESS ADDRESS Brief summary of intended testimony (no more than 5 lines).
<u>Witness #2</u> NAME TITLE COMPANY ADDRESS ADDRESS Brief summary of intended testimony (no more than 5 lines).	<u>Witness #2</u> NAME TITLE COMPANY ADDRESS ADDRESS Brief summary of intended testimony (no more than 5 lines).

**2. Exhibits (submitted on USB, preferably with electronic bookmarks)**

#	<b>Petitioner’s Exhibits</b>	#	<b>Objections to Petitioner’s Exhibits</b>
1	Exhibit Title-Description-Witness	1	List objection and brief reason for objection (if any)
2		2	

#	Respondents' Exhibits	#	Objections to Respondents' Exhibits
A		A	List objection and brief reason for objection (if any)
B		B	
C		C	

**3. Motions in Limine**

[DATE OF SUBMISSION]

**4. Attorney signatures**

See below.

**5. Attorney appearances**

[DATE OF PRE-TIAL CONFERENCE]

Date: XXXXXXXX

FIRM

FIRM

---

By: NAME, Esq.  
ADDRESS  
ADDRESS  
PHONE  
*Attorneys for Petitioner*

---

NAME, Esq.  
ADDRESS  
ADDRESS  
PHONE  
*Attorneys for Respondent*

SO ORDERED

---

J.S.C.