

In the Matter of

FAMILY FILE #:
CIN #
A Child under Eighteen
Years of Age Alleged to be
 Abused Neglected) by

NOTICE OF PENDING CHILD
PROTECTIVE PROCEEDING
(Relatives and Suitable Persons)

Docket No.

Respondent(s)

TO [insert name(s) of Relatives and Suitable Persons]: _____

Please take notice that a child protective agency has filed a petition in this court alleging that [insert name(s) of Respondent(s)]: [check applicable box(es)]: neglected abused severely abused repeatedly abused the child who is named in the petition.

Please note that you are **not** named as a Respondent in this petition. However, because you may be a possible resource to care for the child named in this petition, you are entitled to notice of the pendency of this petition. You are also entitled to notice of certain rights and information, as follows:

1. You have a right to be heard in proceedings regarding the placement, custody or guardianship of the child. You have a right to appear in the Family Court and to seek to provide care, custody or guardianship for the child. The petition will be heard on [specify date]: at {specify time}: in Family Court, [specify county and address]:

a. You may seek to be approved as a foster parent in order for the child to reside with you temporarily while the petition is pending in court. If a finding is made regarding the Respondent, the child may be placed with the department of social services of [specify county]: New York City Administration for Children’s Services to reside with you for a designated period of time pending periodic reviews in permanency hearings in this Court.

OR

b. You may seek to provide free care for the child to reside with you temporarily while the petition is pending in court. If a finding is made regarding the Respondent, the child may be placed directly with you for a designated period of time pending periodic reviews in permanency hearings in this Court.

OR

c. You may file a petition under Article 6 of the Family Court Act seeking temporary custody or temporary guardianship of the child while the petition is pending in court. Upon final disposition of this petition, you may seek long-term custody or guardianship of the child.

2. If the Court determines that the child must be removed from home, the Court may order an investigation to determine whether you or someone in your family may be suitable to care for the child.

3. You may contact the following social services official to discuss the options in paragraph 1 [insert name, address and telephone number of social services official]:

4. [Applicable to grandparents]: If you have visitation rights with the child under a prior court order, you may seek to enforce these rights by contacting the above-named social services official or by appearing in Family Court on the date and time indicated on the enclosed summons. You may file a petition to obtain visitation with the child under section 1081(2) of the Family Court Act.

5. If you believe you may be the father of the child, you may file a paternity petition under Article 5 of the Family Court Act.

Dated : Dept. of Social Services, County of: NYC Admin. for Children’s Services