

**ADMINISTRATIVE ORDER OF THE
CHIEF ADMINISTRATIVE JUDGE OF THE COURTS**

Pursuant to the authority vested in me, and with the advice and consent of the Administrative Board of the Courts, I hereby amend sections 118.1(e), 118.2(b), 118.3(c) and 118.4(b) of the Rules of the Chief Administrator, effective December 1, 2024, to read as follows (additions underlined, deletions in ~~strikethrough~~).

Section 118.1. Filing Requirement

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(e) The registration statement shall be on a form provided by the Chief Administrator and shall include the following information, attested to by affirmation:

- (1) name of attorney;
- (2) date of birth;
- (3) name when admitted to the bar;
- (4) law school from which degree granted;
- (5) year admitted to the bar;
- (6) judicial department of admission to the bar;
- (7) office addresses (including department);
- (8) home address;
- (9) business telephone number;
- (10) social security number;
- (11) e-mail address (optional);
- (12) race, gender/gender identity, sexual orientation, ethnicity and employment category (optional);
- (13) compliance with child support obligations;
- (14) a list of all jurisdictions other than New York State where the attorney is admitted to practice (excluding *pro hac vice* admissions), accompanied by a statement as to whether the attorney is in good standing in each jurisdiction and, as appropriate, (i) the date(s) on which such foreign jurisdiction imposed discipline on the attorney, (ii) the Appellate Division and Attorney Grievance Committee advised of each such instance of discipline by such foreign jurisdiction, and (iii) the date of each such advisement;
- ~~(14)~~ (15) in a separate statement, filed anonymously in a manner directed by the Chief Administrator,
 - (a) a mandatory report of pro bono services and contributions, as defined in Rule 6.1 of the attorney Rules of Professional Conduct, performed or contributed by the attorney in the previous two calendar years; and
 - (b) a report of such other pro bono service and contributions over the same period as the attorney may choose to describe.

Section 118.2. Public access to attorney registration information

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(b)(1) The home address of an attorney shall be made available to the public only in the following circumstances:

- (i) where no office is listed, the home address will be made public;
- (ii) where an office address is listed, but a request for information alleges that the attorney cannot be located at that address, the home address will be made public only if the Chief Administrator determines, by independent inquiry, that the attorney cannot be located at the listed office address.

(2) The date of birth, social security number, race, gender, gender identity, sexual orientation, ethnicity and employment category of the attorney shall not be made available to the public. All findings of professional misconduct and/or disciplinary sanctions imposed against an attorney which have been reported to the Office of Court Administration pursuant to the Rules of the Chief Administrator 22 NYCRR § 118.1(e)(14) shall also not be made available to the public, except as may be otherwise authorized pursuant to Judiciary Law § 90(10).

Section 118.3 Filing requirement

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(c) The registration statement shall be on a form provided by the Chief Administrator and shall include the following information, attested to by affirmation:

- (1) name of the registrant;
- (2) date of birth;
- (3) name when first registered;
- (4) law school from which degree granted;
- (5) year of initial registration;
- (6) judicial department of registration;
- (7) office addresses (including department);
- (8) home address;
- (9) business telephone number,
- (10) social security number;
- (11) e-mail address;
- (12) race, gender/gender identity, sexual orientation, ethnicity and employment category (optional);
- (13) compliance with child support obligations; ~~and~~
- (14) a list of all jurisdictions other than New York State where the registrant is admitted to practice (excluding *pro hac vice* admissions) accompanied by a statement as to whether the registrant is in good standing in each jurisdiction and, as appropriate, (i) the date(s) on which such jurisdiction imposed discipline on the registrant, (ii) the Appellate Division and Attorney Grievance Committee advised of each such instance of discipline

by such a jurisdiction, and (iii) the date of each such advisement; and
~~(14)~~ (15) if registering as a foreign legal consultant, the name of the foreign country of
his or her admission to practice.


Section 118.4 Public access to registration information

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(b)(1) The home address of a registrant shall be made available to the public only in the following circumstances:

- (i) where no office is listed, the home address will be made public;
- (ii) where an office address is listed, but a request for information alleges that the registrant cannot be located at that address, the home address will be made public only if the Chief Administrator determines, by independent inquiry, that the registrant cannot be located at the listed office address.

(2) The date of birth, social security number, race, gender, gender identity, sexual orientation, ethnicity and employment category of the registrant shall not be made available to the public. All findings of professional misconduct and/or disciplinary sanctions imposed against a registrant which have been reported to the Office of Court Administration pursuant to Rules of the Chief Administrator 22 NYCRR § 118.3(c)(14) shall also not be made available to the public, except as may be otherwise authorized pursuant to Judiciary Law § 90(10).



Chief Administrative Judge of the Courts

Date: August 2, 2024

AO/241/24