



STATE OF NEW YORK
UNIFIED COURT SYSTEM
25 BEAVER STREET
NEW YORK, NEW YORK 10004
TEL: (212) 428-2160
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A. GAIL PRUDENTI
Chief Administrative Judge

JOHN W. McCONNELL
Counsel

MEMORANDUM

August 9, 2013

TO: All Interested Persons

FROM: John W. McConnell

RE: Proposed amendment of Request for Judicial Intervention Addendum in foreclosure actions (UCS-840F), relating to addition of the mortgage servicer's name.

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A number of stakeholders involved in mortgage foreclosure cases, including judges and court staff, have suggested that it would be helpful to amend the Request for Judicial Intervention ("RJI") Addendum in foreclosure actions (UCS-840F) to identify the mortgage servicer involved in each case. Identifying the mortgage servicer would enable the court to search for cases by servicer and facilitate the scheduling of matters in mortgage foreclosure parts. A copy of the proposed form is attached as Exhibit A. The current form is attached as Exhibit B.

Persons wishing to comment on this proposal should e-mail their submissions to OCAamendedRJlcomments@nycourts.gov or write to: John W. McConnell, Esq., Counsel, Office of Court Administration, 25 Beaver Street, 11th Fl., New York, New York 10004. **Comments must be received no later than September 23, 2013.**

All public comments will be treated as available for disclosure under the Freedom of Information Law, and are subject to publication by the Office of Court Administration. The issuance of a proposal for public comment should not be interpreted as an endorsement of that proposal by the court system.

EXHIBIT A

FORECLOSURE Request for Judicial Intervention Addendum

UCS-940F
4/2013

COURT, COUNTY OF _____

INDEX NO. _____

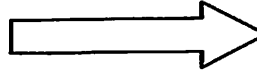
For use in ALL mortgage foreclosure actions where the property is: (check if applicable)

1. A one- to four-family owner-occupied residential property

OR

2. An owner-occupied condominium

Mortgage Servicer: _____



Instructions

If # 1 or # 2 is applicable:

- Select "Residential Mortgage Foreclosure Settlement Conference" as the Nature of Judicial Intervention on the RJI.
- Identify the mortgage servicer.
- The Defendant/Respondent Information section below **MUST** be completed for all defendants and attached to the RJI.

DEFENDANT/RESPONDENT INFORMATION: List parties in caption order. Attach additional sheets as necessary.

1. Last Name: _____ First Name: _____ Primary Phone: () - _____ Secondary Phone: () - _____

Address: _____ e-mail: _____
(Street Address) (City) (State) (Zip)

Comments: _____ 90-day Notice [RPAPL § 1304(1)] mailed on: ____/____/____

2. Last Name: _____ First Name: _____ Primary Phone: () - _____ Secondary Phone: () - _____

Address: _____ e-mail: _____
(Street Address) (City) (State) (Zip)

Comments: _____ 90-day Notice [RPAPL § 1304(1)] mailed on: ____/____/____

3. Last Name: _____ First Name: _____ Primary Phone: () - _____ Secondary Phone: () - _____

Address: _____ e-mail: _____
(Street Address) (City) (State) (Zip)

Comments: _____ 90-day Notice [RPAPL § 1304(1)] mailed on: ____/____/____

4. Last Name: _____ First Name: _____ Primary Phone: () - _____ Secondary Phone: () - _____

Address: _____ e-mail: _____
(Street Address) (City) (State) (Zip)

Comments: _____ 90-day Notice [RPAPL § 1304(1)] mailed on: ____/____/____

5. Last Name: _____ First Name: _____ Primary Phone: () - _____ Secondary Phone: () - _____

Address: _____ e-mail: _____
(Street Address) (City) (State) (Zip)

Comments: _____ 90-day Notice [RPAPL § 1304(1)] mailed on: ____/____/____

ATTENTION: Proof of service must be filed with this RJI for each defendant upon whom a summons and complaint or summons with notice has been served. [CPLR § 3408]

EXHIBIT B

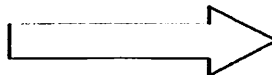
FORECLOSURE Request for Judicial Intervention Addendum

COURT, COUNTY OF _____

INDEX NO. _____

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(Street Address) (City) (State) (Zip) e-mail: _____

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