

State of New York
Unified Court System



Lawrence K. Marks
Chief Administrative Judge

25 Beaver Street
New York, N.Y. 10004
(212) 428-2100

MEMORANDUM

To: All Interested Bar Associations and Persons

From: Lawrence K. Marks *LM*

Re: Implementation of Electronic Filing: Surrogate's Court – 6th Judicial District

Date: April 8, 2021

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I am pleased to provide the Bar and other interested persons with an update on the progress of the New York State Courts' Electronic Filing System ("NYSCEF"). The implementation of mandatory e-filing has been proposed by the District Administrative Judge of the 6th Judicial District for the Surrogate's Courts in **Chenango, Cortland, Delaware, Otsego, and Tompkins** Counties, for newly filed probate and administration proceedings and miscellaneous proceedings relating thereto. In addition, a separate proposal has been made for the implementation of consensual e-filing for the Surrogate's Courts in **Chemung, Madison, Schuyler, and Tioga** Counties, for newly filed probate and administration proceedings and miscellaneous proceedings relating thereto. It is expected that the programs proposed herein, will take effect on **May 26, 2021**. E-filing has successfully been implemented in the Supreme Civil Court of each of the 10 Counties within the 6th Judicial District, and with the implementation of the instant proposals, e-filing will also be authorized in the Surrogate's Court of each County within the 6th Judicial District.

Persons wishing to comment on the above proposals should e-mail their submissions to efilingcomments@nycourts.gov no later than May 22, 2021. A new page has been created on the Unified Court System's website – www.nycourts.gov/rules/efilig/ - to provide notice to the public of the proposed new or expanded mandatory e-filing programs and for posting any public comments received on such proposals. Any person who wishes to comment but lacks access to a computer may forward comments by regular mail to:

Jeffrey Carucci, Div. of E-Filing
Office of Court Administration
25 Beaver Street, Room 823
New York, NY 10004

As we move forward with the implementation of these programs, please be assured that the staff of the E-Filing Resource Center will continue to offer training. The NYSCEF system is intuitive and easy to use, and attorneys participating in our virtual instructor-led training session can receive CLE credit(s) free of charge. Information on training is available on the NYSCEF website: www.nycourts.gov/efile, or by contacting the Resource Center at NYSCEF@nycourts.gov. Attorneys, paralegals and interested filers can register on-line for upcoming virtual training sessions.

Please note that by legislation and statute all unrepresented parties are automatically exempt from participating in e-filing in any case. However, unrepresented parties may choose to e-file. Information on how to do so is available at <http://www.nycourts.gov/efile-unrepresented>. Attorneys who certify in good faith that they lack the requisite hardware, electronic connection, or technical knowledge to participate in mandatory e-filing, may opt out.

E-filing represents an important advance for the courts and the legal profession in New York State, and the current public health emergency has heightened the importance of these invaluable programs. We thank you for the wonderful support and cooperation you have shown and look forward to continuing to work closely with you as the program continues to move forward.

cc: Hon. Vito C. Caruso
Hon. Eugene D. Faughnan
Hon. Richard W. Rich, Jr.
Hon. Frank B. Revoir
Hon. David C. Alexander
Hon. Julie A. Campbell
Hon. Richard D. Northrup, Jr.
Hon. Patrick J. O'Sullivan
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Hon. Michael F. Getman
Hon. Matthew C. Hayden
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Hon. Joseph R. Cassidy
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Nancy Barry, Esq., Chief of Operations
Eileen D. Millett, Esq., OCA Counsel
Jeffrey Carucci, Director OCA E-Filing Div.
Porter Kirkwood, District Executive
Casey Doyle, Esq.
Laurie Hubbard, Chief Clerk (Chemung County)
Maria Matott, Chief Clerk (Chenango County)

Lynne Day, Chief Clerk (Cortland County/Acting Chief Clerk Madison County)

Lisa Hulse, Chief Clerk (Delaware County)

Lisa Weite, Chief Clerk (Otsego County)

Jack Miller, Chief Clerk (Schuyler County)

Deborah Stone Pelling, Chief Clerk (Tioga County)

Lori S. Decker, Chief Clerk (Tompkins County)

Michele Gartner, Esq.

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