

Q&A  
Request for Proposals #070  
Family Treatment Court Evaluation Services  
Rockland County, New York

1. Will the successful bidder have a project manager from court staff assigned to work with them?  
*A. Yes, the Rockland County Family Treatment Court team will work with the successful bidder.*
2. What is the estimated volume of treatment participants for this RFP during the grant period?  
*A. The number of families to be served is estimated at 15-20 per year.*
3. Will court staff handle all data entry into the database created by the successful bidder?  
*A. No. The successful bidder will be expected to enter data into the database.*
4. How will the successful bidder access the data from the database to ensure all necessary data is collected and for analysis?  
*A. The successful bidder can request a download of the data that is entered into the court database.*
5. Can the awarded grantee attend a few of the court dates and proceedings for those individuals being considered for the treatment programs?  
*A. Yes. The successful bidder should attend court sessions to get a better understanding of how the project operates.*
6. Will similar data be collected in the database for the individuals who decide not to attend the treatment programs?  
*A. No, at this time data is not being collected for those not entering the Family Treatment Court.*
7. Per Section D on page 8 of the RFP, “Applicants must submit a line item budget proposal indicating the total amount of funding requested for each period, and the budget proposal must also include a total proposed budget for the entire contract term (February 14, 2020 – September 30, 2022). However, the required budget form does not have space for multi-year budget. Would the County confirm if the Bidder should prepare three separate budgets (i.e., one budget per year, as well as a total budget for all three years)?  
*A. Applicants are to complete the required budget form for each requested budget period, including once for the entire contract term (February 14, 2020 – September 30, 2022) and submit this together with their proposal. The budget for the entire contract term must equal the sum of the budgets for the periods within the term.*
8. Would the County please clarify if the awardees will be deemed a subrecipient or a subcontractor? If a subcontractor, please confirm which contract type the County expects to issue (e.g., fixed price, cost reimbursement, etc.).  
*A. This RFP is not issued by Rockland County, but by the New York State Unified Court System (UCS). The successful bidder will be considered a contractor and not a sub-*

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*recipient. Payment is generally made within thirty (30) days of the expiration of each quarter of each Budget Period upon submission by Contractor to UCS of a reconciliation report in a format prescribed by or acceptable to UCS.*

9. Would the County please confirm if the source of funding for this project is the federal government?
  - A. *The funding source is a U.S. Department of Justice, Office of Justice Programs, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) grant (2019-DC-BX-0103) to the New York State Unified Court System.*
10. Does the Government have a preferred font type for the proposal submission (e.g., Arial, Times New Roman, etc.)?
  - A. *No.*