

Q&A
Request for Proposals #073
Rensselaer County Court-Based Case Management Services

1. Can a federally approved indirect cost rate be applied to administrative costs?

A. Yes.

2. In reference to “the budget must include travel expenses for at least one applicant staff person for attendance at a mandatory annual meeting with DCPS”:

- In which locality(ies) will the annual meetings be held?
- Will there be three annual meetings during the course of the contract?
- How many days will the annual meeting span?

A. *The location of this meeting varies from year to year. Past meetings have been held in National Harbor, Maryland; Anaheim, California; and Houston, Texas. The meetings have generally taken 2-3 days and occur once per year. It is expected that there will be three such annual meetings during the term of the contract.*

3. Are costs that support participants allowable (such as bus tokens, etc.)?

A. *Such costs are not disallowed. To the extent that the applicant's Proposed Service Delivery includes the provision of such services to support participants, the budget may include these items. In no circumstances may the total budget for all services exceed \$377,144 for the entire Contract Term (March 15, 2020 - September 30, 2022).*