

RFP OCA-133 Website Redesign Services 07/27/23 Pre-Bid Conference

Transcript

Gabrielle Tanski-Shaver (UCS-Procurement):

A recording of the conference will be emailed out to you today as soon as it's ready.

Gabrielle Tanski-Shaver (UCS-Procurement):

We have extended the period to ask questions, follow up questions on what is discussed today and what you will see today demonstrated questions will be accepted up to August 4th at 5:00 PM Eastern Time.

Gabrielle Tanski-Shaver (UCS-Procurement):

After then a written compilation of the questions and answers from the conference and any follow up questions will be sent to you via email and posted on the UPS website and in the New York State.

Gabrielle Tanski-Shaver (UCS-Procurement):

Contact reporter Jessica Saint Hilaire remains the designated contact and all questions should be sent to her in writing via email as a as with the initial question and asking period questions sent to anyone else from OC A who you'll be introduced to today on this call will not be entertained.

Gabrielle Tanski-Shaver (UCS-Procurement):

So please make sure that all questions go and writing to Jessica Amendment #2 to the RFP was released late yesterday as was the initial Q&A compilation document, it was emailed directly to the bidders list and it's also posted on the UCS website and in the New York State contract reporter.

Gabrielle Tanski-Shaver (UCS-Procurement):

Just a quick recap of amendment two.

Gabrielle Tanski-Shaver (UCS-Procurement):

If you have not had a chance to get to it yet, there's been a revision of the document and closure checklist.

Gabrielle Tanski-Shaver (UCS-Procurement):

We've clarified the guidance for including a resolution or equivalent authorization from the bidders Board of Directors for the bidder to submit its proposal.

Gabrielle Tanski-Shaver (UCS-Procurement):

We are also allowing bidders to properly postpone supplying some proof of insurance until after the bid is submitted.

Gabrielle Tanski-Shaver (UCS-Procurement):

A vendor may instead include correspondence affirming that vendor will provide that proof after it receives a notice of award from the unified court system.

Gabrielle Tanski-Shaver (UCS-Procurement):

I've already went over the fact that we will be accepting additional questions through August 1st at 5:00 PM.

Gabrielle Tanski-Shaver (UCS-Procurement):

Ohh we made two changes to article.

Gabrielle Tanski-Shaver (UCS-Procurement):

Two of the RFP, these are the minimum qualifications and mandatory requirements.

Gabrielle Tanski-Shaver (UCS-Procurement):

We clarify that bidders must be incorporated in the United States or if the bidder is not incorporated in the United States, it's primary physical location must be in the United States in response to questions from the vendors.

Vendor:

So but.

Gabrielle Tanski-Shaver (UCS-Procurement):

We also modified the Drupal requirement.

Gabrielle Tanski-Shaver (UCS-Procurement):

The personnel working on the web solution as followed will accept proposals to staff the web solution team with personnel who have Drupal 8 or above certification.

Gabrielle Tanski-Shaver (UCS-Procurement):

Please note that we prefer proposals to staff these positions with Drupal 9 or 10, but we will allow Drupal 8 key personnel on the web solution team can have Drupal certifications other than front end or developer.

Gabrielle Tanski-Shaver (UCS-Procurement):

We're no longer requiring that all personnel on the web solution team have Drupal 8 or better certification.

Gabrielle Tanski-Shaver (UCS-Procurement):

It's sufficient for some personnel to have Drupal 8 or better certification.

Gabrielle Tanski-Shaver (UCS-Procurement):

We are now asking for a document that we hadn't previously requested.

Gabrielle Tanski-Shaver (UCS-Procurement):

We would like to see a chart showing which positions on the web solution team will be staffed by personnel with Drupal certifications, and we want the vendors to tell us which certifications the personnel have on the good news is, is that chart won't count toward the page limit for the narrative responses, and neither will the work breakdown structure that has to be supplied as part of the proposed project management plan.

Gabrielle Tanski-Shaver (UCS-Procurement):

I'm Speaking of the page limit for the narrative response.

Gabrielle Tanski-Shaver (UCS-Procurement):

We are increasing the maximum number of pages for the narratives from 40 to 60 pages in response to concerns from vendors.

Gabrielle Tanski-Shaver (UCS-Procurement):

We're also including guidance on formatting requirements.

Gabrielle Tanski-Shaver (UCS-Procurement):

The text must be 12-point font and pages must have one-inch margins.

Gabrielle Tanski-Shaver (UCS-Procurement):

Again, both amendment one and amendment two that I just went over can be viewed on the ECS web page.

Gabrielle Tanski-Shaver (UCS-Procurement):

It was also emailed to you late last night.

Gabrielle Tanski-Shaver (UCS-Procurement):

Couple more things, bear with me.

Gabrielle Tanski-Shaver (UCS-Procurement):

Please be courteous to one another during the question asking period.

Gabrielle Tanski-Shaver (UCS-Procurement):

We will get to all your questions.

Gabrielle Tanski-Shaver (UCS-Procurement):

We promise.

Gabrielle Tanski-Shaver (UCS-Procurement):

Just please don't talk over each other.

Gabrielle Tanski-Shaver (UCS-Procurement):

There may be questions asked here today that we can't answer without internal discussion.

Gabrielle Tanski-Shaver (UCS-Procurement):

Please be understanding of this.

Gabrielle Tanski-Shaver (UCS-Procurement):

We wanna provide you with the best answer possible.

Gabrielle Tanski-Shaver (UCS-Procurement):

We promise that the answer will appear on the written pre bid compilation.

Gabrielle Tanski-Shaver (UCS-Procurement):

That is issued shortly after that or August 4th extended deadline.

Gabrielle Tanski-Shaver (UCS-Procurement):

There may be answers that are given today that upon reflection, while we realized that we could provide you a little bit more information and we will again do so in the written Q&A that goes out.

Gabrielle Tanski-Shaver (UCS-Procurement):

We also may misspeak or give information that is unclear today.

Gabrielle Tanski-Shaver (UCS-Procurement):

We apologize right up front.

Gabrielle Tanski-Shaver (UCS-Procurement):

We're human and we have a lot of bids live right now.

Gabrielle Tanski-Shaver (UCS-Procurement):

We will clarify that in the written Q&A, if we misspeak at all today, Umm, uh, now, thank you very much for your attention to that.

Gabrielle Tanski-Shaver (UCS-Procurement):

Without further ado, we're gonna turn this over to the subject matter experts. The OC.

Gabrielle Tanski-Shaver (UCS-Procurement):

A web team, Phillip Yao.

Gabrielle Tanski-Shaver (UCS-Procurement):

Barbara Zahler- Gringer and Thomas Klem.

Gabrielle Tanski-Shaver (UCS-Procurement):

We also have Jason Hill here from our division of technology.

Gabrielle Tanski-Shaver (UCS-Procurement):

Uh Phillip Yao is going to make a quick presentation.

Gabrielle Tanski-Shaver (UCS-Procurement):

It's about 15 minute presentation on our intra net page which is our internal page after which time he will allow questions and they'll be a question and answer period and then he's got another short demonstration about the public Internet page and he's going to go over the standards and guidelines manual.

Gabrielle Tanski-Shaver (UCS-Procurement):

And after those demonstrations, they'll be another Q&A period.

Gabrielle Tanski-Shaver (UCS-Procurement):

So please stay muted until the Umm Phillip opens the floor to you.

Gabrielle Tanski-Shaver (UCS-Procurement):

So without further ado, Phillip.

Phillip Yow (UCS-Web Team):

And.

Gabrielle Tanski-Shaver (UCS-Procurement):

Take it away.

Phillip Yow (UCS-Web Team):

Thank you, Gabby.

Phillip Yow (UCS-Web Team):

You covered quite a bit of information there.

Phillip Yow (UCS-Web Team):

I appreciate everybody giving us some, some of your time.

Phillip Yow (UCS-Web Team):

And as Gabby mentioned, please remain on mute.

Phillip Yow (UCS-Web Team):

There will be opportunities for questions.

Phillip Yow (UCS-Web Team):

I just shared my desktop.

Phillip Yow (UCS-Web Team):

Hopefully you can see.

Phillip Yow (UCS-Web Team):

Uh, what?

Phillip Yow (UCS-Web Team):

I see.

Phillip Yow (UCS-Web Team):

If you cannot, please let me know.

Phillip Yow (UCS-Web Team):

Uh, this is what we're looking at is our private intranet as it exists today.

Phillip Yow (UCS-Web Team):

This site was launched in 2008.

Phillip Yow (UCS-Web Team):

It's built using an older version of HTML.

Phillip Yow (UCS-Web Team):

It's HTML 4, so we're using table elements to lay things out and for rendering we use a service side includes.

Phillip Yow (UCS-Web Team):

We use cascading style sheets and quite a bit of JavaScript.

Phillip Yow (UCS-Web Team):

Few things I want to point out about this page is first of all the branding we we we have labeled this in and call it inside UCS.

Phillip Yow (UCS-Web Team):

The reason for that is we've had a lot of internal staff being confused and unable to differentiate between our public and private content.

Phillip Yow (UCS-Web Team):

So we wanted to help make that a clearer for them.

Phillip Yow (UCS-Web Team):

Even we've had instances where people were talking and using the word intranet when they really meant Internet.

Phillip Yow (UCS-Web Team):

So hence we came up with this branding.

Phillip Yow (UCS-Web Team):

So we refer to our private site as inside UCSF and our public content as in whitcourts.gov or public.

Phillip Yow (UCS-Web Team):

So it's like you mentioned, I supervise a small team here in Lower Manhattan and we provide all the static content.

Phillip Yow (UCS-Web Team):

So everything that's related to anything other than an application.

Phillip Yow (UCS-Web Team):

Ohh and this could be public facing or private.

Phillip Yow (UCS-Web Team):

This horizontal bar that runs across the top is on all of our private pages, and it's really how you navigate.

Phillip Yow (UCS-Web Team):

So there's a few tools up here.

Phillip Yow (UCS-Web Team):

I'm gonna go through each one.

Phillip Yow (UCS-Web Team):

The first one is topics 8Z.

Phillip Yow (UCS-Web Team):

Ohh actually before I do that let me talk a little bit about what's on this page itself, because there are a few important items.

Phillip Yow (UCS-Web Team):

We have two highlighted boxes here which lets us put things that we really wanna promote highly up at the top.

Phillip Yow (UCS-Web Team):

We also have a what's new box on the right?

Phillip Yow (UCS-Web Team):

This information is typically cycled through every month.

Phillip Yow (UCS-Web Team):

Sometimes information will play up here longer than that, but that's typically the turn around for this box.

Phillip Yow (UCS-Web Team):

And then we have 6 news articles here and you are really important.

Phillip Yow (UCS-Web Team):

It gives our courts and local jurisdictions and opportunity to communicate with the enterprise large right a promote what's going on airport house and so on and so forth and these we typically post one a day.

Phillip Yow (UCS-Web Team):

So after six days, this one that's down here on the bottom right will get moved to archive.

Phillip Yow (UCS-Web Team):

We have a whole archive of these and this is this is an important element.

Phillip Yow (UCS-Web Team):

However, we decide to move it forward, it's something that would probably will need to take into consideration, so going back to our topic, say, to see if I click on that, this is a manually created page.

Phillip Yow (UCS-Web Team):

Some people call them site maps indexes, table of contents, whatever for.

Phillip Yow (UCS-Web Team):

For our users that aren't familiar with our information architecture, a lot of them like to use this and we've tried to cross reference most of the destinations here.

Phillip Yow (UCS-Web Team):

What I mean by that?

Phillip Yow (UCS-Web Team):

So for example, if you look down here under the letter F for foreign languages, there's foreign languages, comma interpreting well.

Phillip Yow (UCS-Web Team):

If I was the Scroll down to the letter I, the same thing would be there would call it interpreting comma courts.

Phillip Yow (UCS-Web Team):

So we tried to have more than one way to get something depending on the keyword that you might have in mind.

Phillip Yow (UCS-Web Team):

Then we get to how our content is really divided.

Phillip Yow (UCS-Web Team):

This is these two tabs.

Phillip Yow (UCS-Web Team):

Here is is really.

Phillip Yow (UCS-Web Team):

The are our information architecture sits and so we've either got stuff under courts or under OCA, which I'll get to in a minute.

Phillip Yow (UCS-Web Team):

So courts, anything court related you will find here we've got our higher level courts and it's really been left to the local jurisdiction or stakeholder what they want to post here privately.

Phillip Yow (UCS-Web Team):

So all four of these AD go out to their public pages, they don't have any private content to your none that we're aware of.

Phillip Yow (UCS-Web Team):

If they have, they might have something internally or locally, but we're unaware of it.

Phillip Yow (UCS-Web Team):

We have trial courts and that's set up by region.

Phillip Yow (UCS-Web Team):

We've got New York City, upstate and so on.

Phillip Yow (UCS-Web Team):

And then we've got specialty courts and a variety of other things, but it's all somehow related to courts.

Phillip Yow (UCS-Web Team):

Just gonna show you two quick court pages just to show you a variety of information.

Phillip Yow (UCS-Web Team):

So New York City family, they have quite a bit of internal content.

Phillip Yow (UCS-Web Team):

All of this stuff is behind the firewall.

Phillip Yow (UCS-Web Team):

Public cannot see it.

Phillip Yow (UCS-Web Team):

If I go back and do New York City criminal, they also have a lot of information, but they're they're displaying it a slightly different way.

Phillip Yow (UCS-Web Team):

So here's the link that goes out to their public home page.

Phillip Yow (UCS-Web Team):

I'm not gonna click on that because we're gonna talk about public pages a little bit later, but you might wonder why isn't there internal stuff listed here while this site was built separately.

Phillip Yow (UCS-Web Team):

What we call a shadow IT OK?

Phillip Yow (UCS-Web Team):

This was I click on that it goes to a site which doesn't fit our standards and guidelines.

Phillip Yow (UCS-Web Team):

It was.

Phillip Yow (UCS-Web Team):

It was built in isolation.

Phillip Yow (UCS-Web Team):

To my knowledge, this is even hosted locally at the courthouse level.

Phillip Yow (UCS-Web Team):

So, but this has gotten so large and unwieldy that they have come to us and asked if we can maintain it.

Phillip Yow (UCS-Web Team):

Well, obviously this is.

Phillip Yow (UCS-Web Team): This represents one example of legacy content that we would want to move into.

Phillip Yow (UCS-Web Team):

The upcoming private Drupal site.

Phillip Yow (UCS-Web Team):

We go past courts to OC A here's a listing of all of the these could be divisions, offices, units that make up the administrative arm of the courts.

Phillip Yow (UCS-Web Team):

Now for us internally this makes sense.

Phillip Yow (UCS-Web Team):

Either you know this organization or you learn it.

Phillip Yow (UCS-Web Team):

If you're new, if you're new employee, you'll learn it over time.

Phillip Yow (UCS-Web Team):

The National Center was quite clear that we tend to also use this hierarchy on our public pages, and that doesn't make a lot of sense.

Phillip Yow (UCS-Web Team):

It certainly doesn't make sense for our public users.

Phillip Yow (UCS-Web Team):

Let me just click on one link here.

Phillip Yow (UCS-Web Team):

This goes to HR and you can see there's a lot of content here.

Phillip Yow (UCS-Web Team):

We've got menus with pop ups to help expedite uh clicks.

Phillip Yow (UCS-Web Team):

One other thing I'll mention that we wanna make the vendor aware of is that we do have in place the SharePoint platform and it's used pretty extensively.

Phillip Yow (UCS-Web Team):

Now what that is for is really what we call or would call back office content and I have an example of that here, HR notes.

Phillip Yow (UCS-Web Team):

OK, I can't click on this.

Phillip Yow (UCS-Web Team):

I don't have access to what I'm not in HR staff member, so this is this would be content that's really only for them.

Phillip Yow (UCS-Web Team):

So we just want you to know that that's in place.

Phillip Yow (UCS-Web Team):

We like the way that works.

Phillip Yow (UCS-Web Team):

It's really content what we're focused on here is content that should be available across the court system, the whole enterprise of the court system.

Phillip Yow (UCS-Web Team):

I can show you one example because I do have access to it and that is a Department of technology, so this is their SharePoint site.

Phillip Yow (UCS-Web Team):

Again, this is only for.

Phillip Yow (UCS-Web Team):

This is only set up for technology staff.

Phillip Yow (UCS-Web Team):

There is some content in SharePoint that needs to come out and put into our Drupal site.

Phillip Yow (UCS-Web Team):

I'm gonna show you an example of that.

Phillip Yow (UCS-Web Team):

There's not a lot, but there is some.

Phillip Yow (UCS-Web Team):

Another thing I wanted to show is we have a lot of content related to training.

Phillip Yow (UCS-Web Team):

This could be videos which is on a separate server.

Phillip Yow (UCS-Web Team):

It could be hard copy training material.

Phillip Yow (UCS-Web Team):

Uh, it could be PowerPoint.

Phillip Yow (UCS-Web Team):

It could be a wide variety and it's quite voluminous now because this is static HTML.

Phillip Yow (UCS-Web Team):

The only solution we could come up with and you can see there are literally thousands of these.

Phillip Yow (UCS-Web Team):

Umm is to create some sort of a sort of sortable data sheet.

Phillip Yow (UCS-Web Team):

OK, so that you you know the user can do this by title or date.

Phillip Yow (UCS-Web Team):

They can look at the number uh of entries, or they can.

Phillip Yow (UCS-Web Team):

They can jump down.

Phillip Yow (UCS-Web Team):

You can see there's 34 pages of this, umm, if and when this content is moved into Drupal.

Phillip Yow (UCS-Web Team):

We're hoping that structuring our content more fully, you know, using topics, tags or categories would give us the opportunity to let the user sort of filter.

Phillip Yow (UCS-Web Team):

You know, we can have a set of boxes here and filter by topic and and render views that way would be more, uh, easier.

Phillip Yow (UCS-Web Team):

Easier to manage.

Phillip Yow (UCS-Web Team):

This isn't.

Phillip Yow (UCS-Web Team):

This is a an example of how a A taxonomy might work for us.

Phillip Yow (UCS-Web Team):

The last thing I'm going to show here is this page.

Phillip Yow (UCS-Web Team):

This is the previous incarnation of our private site and this was created in the 1990s.

Phillip Yow (UCS-Web Team):

You can see there's even some missing links.

Phillip Yow (UCS-Web Team):

We don't really promote this site, however, behind here there is still some significant content that will have to be pulled out.

Phillip Yow (UCS-Web Team):

Some of it will go to SharePoint because it's really for back office users only.

Phillip Yow (UCS-Web Team):

Obviously the vendor would not be responsible for that the the the particular stakeholder would be, but some of it will need to be moved to uh are inside UCSF site umm, the exact breakdown on that.

Phillip Yow (UCS-Web Team):

I don't have yet.

Phillip Yow (UCS-Web Team):

We are in the midst of doing a content audit, which should be done before this contract is awarded.

Phillip Yow (UCS-Web Team):

I also forgot to show one other thing real quick.

Phillip Yow (UCS-Web Team):

Let me go back, I forgot the search.

Phillip Yow (UCS-Web Team):

So we do have a search here on our private pages.

Phillip Yow (UCS-Web Team):

This is using Microsoft Azure.

Phillip Yow (UCS-Web Team):

I think it's called cognitive services search engine, so I can put in the search and this will this will actually search our public and private pages. Umm.

Phillip Yow (UCS-Web Team):

Now let's see.

Phillip Yow (UCS-Web Team):

There we go.

Phillip Yow (UCS-Web Team):

Here's a results page and you'll notice that the 1st 2 links Azure allows us to wait pages if we want to artificially force those to the top for results and we have done that in this instance.

Phillip Yow (UCS-Web Team):

So for the name change form we want to point people to these two public pages.

Phillip Yow (UCS-Web Team):

It's not until you get to the 3rd result that there's an A result from organic search.

Phillip Yow (UCS-Web Team):

The other thing that you'll notice here is there's a check box.

Phillip Yow (UCS-Web Team):

If someone wants to include some of that, a legacy content which we have a lot of and they could do the search again and the results will be even more astronomical.

Phillip Yow (UCS-Web Team):

I'm not sure how helpful that is, but we do have that function there.

Phillip Yow (UCS-Web Team):

So and go back.

Phillip Yow (UCS-Web Team):

So that is a quick overview.

Phillip Yow (UCS-Web Team):

I covered the home page A-Z coords OC a surge sheet and legacy content, so we'll take a few minutes if you have questions regarding what you've seen, we'll cover that now and then we will go to looking at a little bit of the highlights of the public side.

Vendor:

Should we ask questions?

Phillip Yow (UCS-Web Team):

Sure.

Vendor:

OK.

Vendor:

Well, thank you for that overview.

Vendor:

It's very helpful on Alan Beasley from word.

Vendor:

We're engineering.

Vendor:

I had a couple of questions.

Vendor:

When it comes to the intranet, what it what?

Vendor:

Do you have a preference on authentication?

Vendor:

Will use an Active Directory, or is there another option?

Phillip Yow (UCS-Web Team):

We do use Active Directory, yes.

Vendor:

OK.

Vendor:

And then I saw her a mention of hot jar.

Vendor:

Are we using the entire suite of options there?

Vendor:

Just a limited number of modules.

Phillip Yow (UCS-Web Team):

That's yet to be determined.

Phillip Yow (UCS-Web Team):

We did use hot jar with the National Center to do some of our due diligence and discovery.

Phillip Yow (UCS-Web Team):

So we haven't gotten that far down the road yet.

Vendor:

Very good, very good.

Vendor:

And then I saw mention of acquired loud.

Vendor:

Umm, the IDE?

Vendor:

Are we gonna?

Vendor:

Is that going to stay in place or are we gonna just do everything in Drupal and Azure?

Vendor:

As you know, kind of a software as a service if you will.

Phillip Yow (UCS-Web Team):

The platform the content management system will be the Drupal platform.

Phillip Yow (UCS-Web Team):

And whether we use any Microsoft tools like that's yet to be determined. Uh.

Vendor:

OK.

Vendor:

Very good.

Vendor:

Thank you.

Vendor:

That's all I had.

Vendor:

I'll.

Vendor:

I'll go back to mute.

Vendor:

Pleasure.

Phillip Yow (UCS-Web Team):

Thanks for the questions call.

Vendor:

Hi yeah, I have a question from this is John from Chapter 3.

Vendor:

In terms of the, the Internet is the intent to.

Vendor:

Reorganize it or to leave it the way that it is.

Vendor:

Like is it a one to one shift into Drupal or are you planning on doing full strategy on figuring out how to make this better?

Phillip Yow (UCS-Web Team):

I think we're always we're very open minded across the board really no matter what aspect you're looking at design you know everything except for the platform where we're we're sold on Drupal.

Phillip Yow (UCS-Web Team):

But so I because this is gonna be a a major overhaul, I think it gives us an opportunity to look at the information architecture.

Phillip Yow (UCS-Web Team):

Should it be, umm, completely scrapped?

Phillip Yow (UCS-Web Team):

Are there elements that are here already here that we should leverage and move over?

Phillip Yow (UCS-Web Team):

You know what we don't we don't believe in recreating the wheel just for the sake of it, but we're open.

Phillip Yow (UCS-Web Team):

We we're really hoping to find the vendor with expertise from soup to nuts so that we can rely on them with a fresh set of eyes and say hey, have you considered this why don't we do that?

Vendor:

How is the intranet currently edited today?

Vendor:

Like how is new content put onto it?

Vendor:

What is that workflow?

Phillip Yow (UCS-Web Team):

It really varies.

Phillip Yow (UCS-Web Team):

We have some content providers that edit and publish without the web team knowing about it without having any supervision.

Phillip Yow (UCS-Web Team):

It's it's, it's really sort of a an internal thing, you know.

Phillip Yow (UCS-Web Team):

And then there's other people that do work, and the Web team publishes for them.

Phillip Yow (UCS-Web Team):

It depends on the the the local level of expertise, but it's a it's a.

Phillip Yow (UCS-Web Team):

It's a very open process.

Phillip Yow (UCS-Web Team):

There's not a lot of checks and balances as it exists now.

Vendor:

OK.

Vendor:

Last question, is there a desire to improve the quality of the content across the Internet site, IE analysis of content and cleaning that up?

Vendor:

Or is the content primarily going to remain in the same state that it is currently?

Vendor:

And that's my last question.

Vendor:

Thank you.

Phillip Yow (UCS-Web Team):

That's a great question.

Phillip Yow (UCS-Web Team):

If we were gonna flip your question and talk about the public content, we are very.

Phillip Yow (UCS-Web Team):

It's very important in a priority that we that we standardize content for the public site, the national centers report talks about that a lot internally that was not mentioned as a priority.

Phillip Yow (UCS-Web Team):

So it's, I'm not sure.

Phillip Yow (UCS-Web Team):

It certainly if if we were to do that, it would it's it's less important you know we've got a smaller audience, it's it's for internal versus public.

Vendor:

Understood.

Vendor:

Thank you.

Barbara Zahler-Gringer (UCS- Counsel):

So if I see a hand raised.

Vendor:

Yes, hi.

Vendor:

My name is Karl.

Vendor:

I'm with protect solutions.

Vendor:

Umm I have a two or actually three questions.

Vendor:

One was the you were speaking about.

Vendor:

The search tool, are you open to other search?

Vendor:

Feels like a Apache solar or other other ones are you?

Vendor:

Are you looking at keeping the existing search tool you have today?

Phillip Yow (UCS-Web Team):

Thanks, Carl.

Phillip Yow (UCS-Web Team):

Most definitely looking at any solution that would that would be that would benefit us.

Vendor:

Got it.

Phillip Yow (UCS-Web Team):

Our searches have have not gotten a lot of satisfaction from our users, so there there's there's definitely room for improvement, both both public and private.

Vendor:

OK.

Vendor:

Other question is unrelated to the content.

Vendor:

Umm, you know, as far as you know, you talked about, you know, process procedures associated with that.

Vendor:

Sounds like there's not.

Vendor:

There's not a standard approach associated with that.

Vendor:

Do one of the one of your requirements in the RP.

Vendor:

Was it a compliance and what we find is that when doing developing sites like this, sites like yours with other organizations, is that 50% of the work you have to do is for ADA compliance is technology side.

Vendor:

The other part is with the content itself and you know like imagery etcetera, making sure and and PDF documents etcetera what is is there a look to overhaul that in order to be fully itty compliant.

Vendor:

And I guess then my third question is, is there a level of what you wanna, what you're looking for as far as you're ADA compliance within this site?

Phillip Yow (UCS-Web Team):

Great question.

Phillip Yow (UCS-Web Team):

Yes, we as a bare minimum, we do level A and we strive for level AA as well.

Phillip Yow (UCS-Web Team):

Now for our public facing content, we use Moncito which crawls our site and gives us ratings for ADA compliance and a list of things that we can go out and fix.

Phillip Yow (UCS-Web Team):

So that is that is very high on the internal site.

Phillip Yow (UCS-Web Team):

That's not been again, not as much of a priority because it's a it's behind the firewall.

Vendor:

Sure.

Phillip Yow (UCS-Web Team):

Uh, But yes, that's always a concern.

Vendor:

So as part of that this process, you said that your team would end up, would your team assist in helping us with you know cleaning up any content related issues or should we end up planning for us to help with that and what do we be absorbing that cost associated with helping clean up that content?

Phillip Yow (UCS-Web Team):

Worst case, I think that would be a joint effort.

Vendor:

OK.

Phillip Yow (UCS-Web Team):

I think we would.

Phillip Yow (UCS-Web Team):

That's that's an area where we could certainly migrating content, you know, manually doing a manual process, that of of copying and pasting and.

Phillip Yow (UCS-Web Team):

Restructuring things, fixing code, things like that.

Phillip Yow (UCS-Web Team):

We can certainly do part of that.

Vendor:

OK.

Vendor:

Thank you.

Vendor:

I appreciate it.

Barbara Zahler-Gringer (UCS- Counsel):

If I could, I could just add to that.

Vendor:

OK.

Barbara Zahler-Gringer (UCS- Counsel):

I think ADA compliance is a priority for us, the helps.

Vendor:

Thank you.

Phillip Yow (UCS-Web Team):

Andrew.

Vendor:

Hi, Andrew Malice from Kalamunda.

Phillip Yow (UCS-Web Team):

Bye.

Vendor:

Just building on that question, I noticed that you have the listed approximately half a million PDF files as part of your overall infrastructure and ecosystem.

Vendor:

PDF accessibility and remediation is a whole field in a way of itself, and I'm curious to what extent does the scope of work of this project in Compass, PDF remediation or is PDF remediation on your side and we're just, you know, building this CMS that you're going to post things to?

Phillip Yow (UCS-Web Team):

Great question.

Phillip Yow (UCS-Web Team):

PDF remediation.

Phillip Yow (UCS-Web Team):

Foreign language translations and forms.

Phillip Yow (UCS-Web Team):

Those are three massive undertakings that really aren't part of this RFQ RFP.

Phillip Yow (UCS-Web Team):

So those are things that we certainly will look at, but those would probably fall under future projects or initiatives.

Vendor:

Great.

Vendor:

Thank you so much.

Vendor:

You mentioned that you want to support other languages.

Vendor:

Could you please expand on the number of languages you're looking to support and if you have any sort of right to left and left to right language needs.

Phillip Yow (UCS-Web Team):

Sure.

Phillip Yow (UCS-Web Team):

Well, once you are done with the the Intranet questions Andrew, I'll make sure I cover that when when we go out to the public site.

Vendor:

OK, sure.

Vendor:

Thank you.

Phillip Yow (UCS-Web Team):

Umm.

Vendor:

That's all my questions related to the Internet right now.

Gabrielle Tanski-Shaver (UCS-Procurement):

Philip, it's Gabby.

Gabrielle Tanski-Shaver (UCS-Procurement):

We have a very patient hand up carry.

Gabrielle Tanski-Shaver (UCS-Procurement):

Kerry has a question.

Vendor:

Yes.

Vendor:

Hi everyone.

Vendor:

I wanted to ask a follow up question that came in the Q&A.

Vendor:

You mentioned in that document that you have 112 private intranet subsites.

Vendor:

I was hoping that you could show us in your screen share what you meant by a subsite, is that I'm assuming that's a section of the site that's focused on a particular topic, but if you could walk us through what you meant by subsites and then when we got to the Internet as well.

Vendor:

But if you could show us in the Internet, I think that would be helpful.

Vendor:

Thank you.

Phillip Yow (UCS-Web Team):

Yeah, absolutely.

Phillip Yow (UCS-Web Team):

And that's exactly what it is.

Phillip Yow (UCS-Web Team):

It's really just a section who quite often, you know, all of these court sites, each one is gonna we would consider a separate site because there's a separate set of stakeholders.

Phillip Yow (UCS-Web Team):

There's a separate, separate set of editors saying if we go over here to CA and let's say we click on councils office.

Phillip Yow (UCS-Web Team):

So this is 1.

Phillip Yow (UCS-Web Team):

This would be one uh site we would refer to this as a site, right?

Phillip Yow (UCS-Web Team):

So there's a there's a home page for councils office, and then they've got ancillary pages over here.

Phillip Yow (UCS-Web Team):

You know HR, that's one site, uh.

Phillip Yow (UCS-Web Team):

So on and so forth.

Phillip Yow (UCS-Web Team):

So yeah, it's, you know.

Vendor:

It's.

Vendor:

Today.

Phillip Yow (UCS-Web Team):

We can also look at the folders you know the old fashioned folders at the root level and say ohh we're counting up we've got you know 100 or more folders here.

Phillip Yow (UCS-Web Team):

Each one of these is a subsite and it holds it holds it's.

Phillip Yow (UCS-Web Team):

It's a little more complicated when we get to the public site, but I'll explain that when we get there.

Vendor:

It and just a quick follow up, I presume as well that you have access restrictions in place or you would like them whereby if I can edit content in the HR section, I potentially couldn't edit content in another section.

Phillip Yow (UCS-Web Team):

That's correct.

Vendor:

Is that correct? Yeah.

Vendor:

OK.

Phillip Yow (UCS-Web Team):

That's a very, very important and for our public facing group of pages right now, we use the group module to do that so that we can assign permissions to specific sections of our public site.

Vendor:

OK.

Vendor:

Thank you.

Gabrielle Tanski-Shaver (UCS-Procurement):

We have another hand up.

Gabrielle Tanski-Shaver (UCS-Procurement):

Uh, Tim, are we actually have a couple another hand up?

Gabrielle Tanski-Shaver (UCS-Procurement):

Uh.

Gabrielle Tanski-Shaver (UCS-Procurement):

Tim Erickson.

Vendor:

Yeah.

Vendor:

Good afternoon.

Vendor:

Uh, just out of curiosity, you had mentioned that you're looking for insight from your vendor on information architecture in a way to restructure that for us really comes in like the strategy phase and getting a clear understanding from your stakeholders.

Vendor:

So as it relates to the intranet, how many stakeholders can you estimate would be participating in some sort of exercise like that?

Vendor:

So, you know, does that just mean all content editors?

Vendor:

Is it you know somebody that's just identified for each one of these, like subsections?

Vendor:

Umm any clarity on that would be helpful.

Phillip Yow (UCS-Web Team):

Yeah, I think we would try and narrate it down to, you know, divisional heads of different units.

Phillip Yow (UCS-Web Team):

So, you know, we've got probably 20 to 30 would be my guesstimate.

Vendor:

Perfect.

Vendor:

Thank you.

Phillip Yow (UCS-Web Team):

Umm.

Gabrielle Tanski-Shaver (UCS-Procurement):

We have a hand up from Avatar.

Gabrielle Tanski-Shaver (UCS-Procurement):

Please go ahead with your question.

Vendor:

Uh, yes, I'm as you're clicking through the this Internet.

Vendor:

Sorry, there's some construction going on outside my office.

Vendor:

I hope you can hear me.

Vendor:

You clean the Internet.

Vendor:

I see a lot of what we would call content pages.

Vendor:

Just like you know, text content in the middle section and then the right hand sidebar and a left hand navigation.

Vendor:

But I'm also seeing references to things that might look like different content types, like staff, people, job postings.

Vendor:

I was just wondering how many different you know content types with specific functionality like for staff you have a bio picture and a individual page.

Vendor:

You know, stuff that's more than just, uh, text on a page.

Vendor:

How many different content types are represented here and what are they?

Phillip Yow (UCS-Web Team):

Well, that's a good question.

Phillip Yow (UCS-Web Team):

And that is that will be part of our content audit and I can certainly say there will probably be somewhere around 20 content types.

Vendor:

OK, well.

Phillip Yow (UCS-Web Team):

We initially created a list of content types that is part of the that is an exhibit in the in the request forbid so, but that's public facing.

Phillip Yow (UCS-Web Team):

So probably about the same and that would be something that would need to be done from scratch.

Phillip Yow (UCS-Web Team):

Obviously all of this stuff is totally unstructured content.

Vendor:

So is the content audit you mentioned that's part of the project that's not part of the, you know what, uh, vendors would attempt to do before they submitted a proposed the content that will be part of the scope of work.

Phillip Yow (UCS-Web Team):

I think it I think because we would view ourselves as the content experts and most familiar with the content, we would take a first stab at that in conjunction with our content audit and then present that and hope that the vendor would have expertise to say, alright, this looked good, this looks good.

Phillip Yow (UCS-Web Team):

This is not a great idea, or let's go in a different direction so.

Phillip Yow (UCS-Web Team):

Again, it's sort of a collaborative effort I think, but you would not be starting from Ground Zero hopefully.

Vendor:

Gotcha.

Vendor:

OK.

Vendor:

So just as we've gone through this, you know, it sounds like how much information, information architecture, how much restructuring, how much design that might be needed to, you know for the next version of the Internet is kind of a bit open.

Vendor:

The scope of work is kind of open on that, and also you know, we don't also know like what the different content types, how they function.

Vendor:

Are you expecting?

Vendor:

Like what?

Vendor:

And as part of the bid, are you expecting like an estimate of what we think it might take to rebuild this or you expecting to fixed bid or do not you can you can any feedback on that?

Barbara Zahler-Gringer (UCS- Counsel):

I think that's something we might have to get back to you on so.

Vendor:

OK, fair enough.

Phillip Yow (UCS-Web Team):

I think I think uh, Gabby or Amelia would be better suited to answering that.

Gabrielle Tanski-Shaver (UCS-Procurement):

Yeah.

Gabrielle Tanski-Shaver (UCS-Procurement):

Well, we will get back to you on that in the Q&A compilation that's released.

Vendor:

Wonderful.

Vendor:

Thank you.

Vendor:

That's.

Vendor:

That's it for me.

Gabrielle Tanski-Shaver (UCS-Procurement):

I do not have any other hands up.

Gabrielle Tanski-Shaver (UCS-Procurement):

Are there any other questions about the first part of Phillips presentation at this time?

Gabrielle Tanski-Shaver (UCS-Procurement):

Yeah.

Phillip Yow (UCS-Web Team):

OK, great.

Phillip Yow (UCS-Web Team):

I will proceed to the public facing site.

Phillip Yow (UCS-Web Team):

So I'm not gonna go into great detail because you all have access, but there are a few pages and features that I think are of critical importance and a little background.

Phillip Yow (UCS-Web Team):

So I will talk about that.

Phillip Yow (UCS-Web Team):

So This site is more recent.

Phillip Yow (UCS-Web Team):

It was launched in 2013.

Phillip Yow (UCS-Web Team):

It's built using more up-to-date HTML.

Phillip Yow (UCS-Web Team):

It's version five, so we're using Dev.

Phillip Yow (UCS-Web Team):

Uh, containers here for layouts?

Phillip Yow (UCS-Web Team):

Umm, unlike our internal site, This site is a does mobile a rendering so it works in desktop and mobile devices.

Phillip Yow (UCS-Web Team):

We do have a what we call a slide show up here.

Phillip Yow (UCS-Web Team):

Some people think these are ads or advertisements.

Phillip Yow (UCS-Web Team):

They're really just ways for us to visually promote other court initiatives, things that are going on.

Phillip Yow (UCS-Web Team):

As you can see, it's quite overwhelming the number of options here, but the national centers they said there was too much on this page and when we started, it was just the gold categories that was listed.

Phillip Yow (UCS-Web Team):

And you know, overtime it gets out of hand.

Phillip Yow (UCS-Web Team):

And the other thing that they said is there's no fresh content here on this page, which I think would be helpful, but it is what it is.

Phillip Yow (UCS-Web Team):

And as Andrew asked before about foreign language content, we have a little foreign language.

Phillip Yow (UCS-Web Team):

If you click on any of the links on the bottom most of our foreign language is in Spanish.

Phillip Yow (UCS-Web Team):

We do have some other languages, 95% of it is content that flows or you would read left to right.

Phillip Yow (UCS-Web Team):

There is a little bit.

Phillip Yow (UCS-Web Team):

In Arabic, which is the opposite orientation, very little.

Phillip Yow (UCS-Web Team):

There's actually sitting behind these links are seven PDF, OK and those are primarily.

Phillip Yow (UCS-Web Team):

PDFs with images for characters.

Phillip Yow (UCS-Web Team):

We do have a tiny we have one paragraph of Arabic right now.

Phillip Yow (UCS-Web Team):

There may be a little bit of content in Hebrew as well, which is alternate format.

Phillip Yow (UCS-Web Team):

That, umm, but again, uh, we're not looking to have new content translated.

Phillip Yow (UCS-Web Team):

We would like to carry over the content.

Phillip Yow (UCS-Web Team):

We already have as a foreign language and we wanna make sure that whatever we build that it will work with some sort of API or no automatic translator in the future.

Phillip Yow (UCS-Web Team):

But that's really not part of this.

Phillip Yow (UCS-Web Team):

Umm, initiative.

Phillip Yow (UCS-Web Team):

Umm, OK, let's go to court locator.

Phillip Yow (UCS-Web Team):

This is an important uh, this runs off of an XML extract that we get once a day.

Phillip Yow (UCS-Web Team):

It's from our trial court database, so it's pretty accurate, maybe a day behind if a phone number changes, you know might not show up until the next day.

Phillip Yow (UCS-Web Team):

And we have different iterations of this, so this is a statewide.

Phillip Yow (UCS-Web Team):

Locator right?

Phillip Yow (UCS-Web Team):

If I look, here's all 62 counties listed.

Phillip Yow (UCS-Web Team):

We have versions of this that are on localized pages, so if you're up around Rochester it'll have just a few counties up there, but it's a great tool that allows our user most people know what county they're in, and they might even know the court type.

Phillip Yow (UCS-Web Team):Uh.

Phillip Yow (UCS-Web Team):

If they don't, they can just leave the leave court type empty and do a search.

Phillip Yow (UCS-Web Team):

That's a lot.

Phillip Yow (UCS-Web Team):

I'm gonna do Citicorp, find the court, and it provides a handful of options for Albany City Court.

Phillip Yow (UCS-Web Team):

There's a basic information and there's a link to the website which will go out said this goes to the Albany City Court.

Phillip Yow (UCS-Web Team):

So here's more information related to that.

Phillip Yow (UCS-Web Team):

So that's an important tool.

Phillip Yow (UCS-Web Team):

That was part of our 2013 umm.

Phillip Yow (UCS-Web Team):

Redesign that that I think we can leverage whether we adjust it or or come up with something better.

Phillip Yow (UCS-Web Team):

This is a tool that a lot of our users really.

Phillip Yow (UCS-Web Team):

Alike and appreciate we talked about uh, our search and it's basically just one enterprise-wide search on our private side, our public searches, we have a few more.

Phillip Yow (UCS-Web Team):

We have a variation.

Phillip Yow (UCS-Web Team):

The first is up here and that is an enterprise-wide search.

Phillip Yow (UCS-Web Team):

It will search everything that's out there on our public side.

Phillip Yow (UCS-Web Team):

We also have five or six what we call collection searches.

Phillip Yow (UCS-Web Team):

These are searches that are limited.

Phillip Yow (UCS-Web Team):

We have a lot of forms, the forms page.

Phillip Yow (UCS-Web Team):

This page is heavily trafficked.

Phillip Yow (UCS-Web Team):

One of our top pages and again this is another page that can be overwhelming for the user.

Phillip Yow (UCS-Web Team):

So a lot of options and you don't know where to start.

Phillip Yow (UCS-Web Team):

So our best option here, and this is a, this is Google's free what's it called?

Phillip Yow (UCS-Web Team):

It's programmable search engine, so this is theirs that we're using here.

Phillip Yow (UCS-Web Team):

I could do.

Phillip Yow (UCS-Web Team):

A HIPAA form and it's.

Phillip Yow (UCS-Web Team):

This is nice because it only gives me 4 results.

Phillip Yow (UCS-Web Team):

You know, if it was an enterprise-wide search, it would be overwhelming.

Phillip Yow (UCS-Web Team):

So this is nice.

Phillip Yow (UCS-Web Team):

This is another feature that we would wanna carry over into the next iteration.

Phillip Yow (UCS-Web Team):

This page also points to another option where if the content if our forms were better structured, if they were tagged, maybe we could present different views of forms depending on choices that the that the user made.

Phillip Yow (UCS-Web Team):

There's another or opportunity for a taxonomy of sorts.

Phillip Yow (UCS-Web Team):

Another thing that we use heavily is we have what's called the members only sections, so this is town and village courts.

Phillip Yow (UCS-Web Team):

It's sort of a specialty court upstate.

Phillip Yow (UCS-Web Team):

This is all available to the public that you'll notice here in red.

Phillip Yow (UCS-Web Team):

There's a link for judges and clerks, and this leads to.

Phillip Yow (UCS-Web Team):

Training for this user group and so if you click on it, a window pops up and it's a feature of our Microsoft IIS web server that allows us a generic username and password.

Phillip Yow (UCS-Web Team):

So it's not unique username and passwords, it's the generic one.

Phillip Yow (UCS-Web Team):

But it so anyone who has that set of credentials can get in here and we have about 20 Members only.

Phillip Yow (UCS-Web Team):

Sites set up.

Phillip Yow (UCS-Web Team):

That's another thing we would want to continue.

Phillip Yow (UCS-Web Team):

It might even be nice to have.

Phillip Yow (UCS-Web Team):

Be able to generate unique credentials so that we can provide more analytics on who's using these sites.

Phillip Yow (UCS-Web Team):

Another thing we use quite a bit of because we have vast amounts of information, some which has to be published daily.

Phillip Yow (UCS-Web Team):

An example of that might be core calendars.

Phillip Yow (UCS-Web Team):

Another is foreclosure.

Phillip Yow (UCS-Web Team):

This foreclosure properties, umm, we just turn directory listing on a server level and provides a listing like this.

Phillip Yow (UCS-Web Team):

It's very plain, Jane, but it's very expeditious for us this way.

Phillip Yow (UCS-Web Team):

The content provider can just FTP these things, dump them into a folder they don't need to contact anybody.

Phillip Yow (UCS-Web Team):

The only thing they have to to concern themselves with is being consistent with their file naming so that they appear.

Phillip Yow (UCS-Web Team):

You know St numbers first and then the street so that it's user friendly.

Phillip Yow (UCS-Web Team):

Well, another thing that that came up in the Q&A was how many themes, how many sides subsidies, that kind of thing and that is a little confusing.

Phillip Yow (UCS-Web Team):

So basically we need one Drupal theme to cover our design for our private content, for our public content we need two.

Phillip Yow (UCS-Web Team):

We need one that.

Phillip Yow (UCS-Web Team):

Provide standardization and still allows a little individuality.

Phillip Yow (UCS-Web Team):

And what I mean by that is we have all of our sites have this branding.

Phillip Yow (UCS-Web Team):

They have a global menu across the top.

Phillip Yow (UCS-Web Team):

They all have their menus on the left.

Phillip Yow (UCS-Web Team):

That's all consistent, but we wanted to give different entities the ability to pick their color scheme.

Phillip Yow (UCS-Web Team):

So this is a burgundy with a light pink tent, and they have an opportunity to have an image of their choice here.

Phillip Yow (UCS-Web Team):

If I go to a different region of the state, they've gone with the brown and the tan a different image, but everything else is the same.

Phillip Yow (UCS-Web Team):

The header is the same.

Phillip Yow (UCS-Web Team):

The menu placement is the same the background is the same, so on and so forth.

Phillip Yow (UCS-Web Team):

So this would sort of represent a second theme and I'll get to 1/3 design theme in a minute.

Phillip Yow (UCS-Web Team):

Here is some content.

Phillip Yow (UCS-Web Team):

The other thing I forgot to mention, let me go back if you're looking at pages and you don't wanna view source code.

Phillip Yow (UCS-Web Team):

If you look at the URL we're currently using WW2 to end to indicate that it's being hosted up from a Drupal site, so it's a little router magic and www.designates that it's still good old fashioned static HTML.

Phillip Yow (UCS-Web Team):

So this is being hosted up from Drupal, this NY juror site is in static HTML.

Phillip Yow (UCS-Web Team):

It's one of the many legacy site sites that has not been migrated yet with need to be done.

Phillip Yow (UCS-Web Team):

Another question was will we have multi domains?

Phillip Yow (UCS-Web Team):

We have a few.

Phillip Yow (UCS-Web Team):

It's very a very few we have NY courts, we have NY juror and we have my summons is another one and our aquia hosting does allow for multi domains on a single application.

Phillip Yow (UCS-Web Team):

So that's not a problem.

Phillip Yow (UCS-Web Team):

The other reason I wanted to show you this page was here's an example.

Phillip Yow (UCS-Web Team):

As I mentioned earlier, where there is content in SharePoint that needs to be moved out of SharePoint and into Drupal and that's these jury Commissioner, messages and these are by county.

Phillip Yow (UCS-Web Team):

If I click on Albany and go, this goes out and there's a bit of a disconnect.

Phillip Yow (UCS-Web Team):

It's a different look.

Phillip Yow (UCS-Web Team):

There is some branding that's carried over, but and the reason this was done is because the site was still in HTML.

Phillip Yow (UCS-Web Team):

We did not want 62 of our Commissioners to have to learn how to do HTML and use Dreamweaver or or an HTML and so having them able to do this and they need to be able to do this daily because there's weather conditions and things that might change this information.

Phillip Yow (UCS-Web Team):

But once we move and why jurors into Drupal, it makes sense that we pull this out of SharePoint and to Drupal as well because it'll be the ease of editing will be similar.

Phillip Yow (UCS-Web Team):

This is the third design theme that we would need and this is what we call a satellite site.

Phillip Yow (UCS-Web Team):

We used to have a lot of these.

Phillip Yow (UCS-Web Team):

We only have a handful now and the goal here would be to come up with one theme.

Phillip Yow (UCS-Web Team):

That would work for, let's say we have 5 satellites, 1 theme that we could use on all 5 satellites and it would allow the opportunity for that site to have their own logo.

Phillip Yow (UCS-Web Team):

Doesn't necessarily have to be here.

Phillip Yow (UCS-Web Team):

Maybe it's left justified?

Phillip Yow (UCS-Web Team):

I don't know and as an opportunity you can see this branding is smaller, it's a smaller version of NY chords.gov and their own logo as a priority.

Phillip Yow (UCS-Web Team):

There might be sites where their logo is the only logo and the NY Cords logo is not here at all, so that's really 3 themes that that two have some flexibility built into them in one form or another.

Phillip Yow (UCS-Web Team):

Umm, the last thing that I want to show real quick.

Phillip Yow (UCS-Web Team):

Is our standards and guidelines.

Phillip Yow (UCS-Web Team):

There were some questions about are there any guidelines in place currently?

Phillip Yow (UCS-Web Team):

Is there any content structure?

Phillip Yow (UCS-Web Team):

I think content helping us.

Phillip Yow (UCS-Web Team):

Uh.

Phillip Yow (UCS-Web Team):

Structure our content is a big part of this job, so yes, we do have standard and standards and guidelines.

Phillip Yow (UCS-Web Team):

All of this is subject to change depending on our collaboration.

Phillip Yow (UCS-Web Team):

Uh, some of it probably won't because it's really good, best practices that are in here.

Phillip Yow (UCS-Web Team):

A lot of this stuff and let me go to the table of contents, really focuses on the graphical user interface because our biggest challenge with the previous incarnation we had.

Phillip Yow (UCS-Web Team):

If we had 120 subsites, we had 120 designs, so at least we were able to move to a more consistent for the most part, maybe 75% of our subsites ended up in a standard look and feel.

Phillip Yow (UCS-Web Team):

So and we did not focus on content, we can only bite off so much.

Phillip Yow (UCS-Web Team):

So there's all kinds of information here.

Phillip Yow (UCS-Web Team):

There's information about desktop and mobile views.

Phillip Yow (UCS-Web Team):

This is what our Drupal mobile view looks like with the toaster.

Phillip Yow (UCS-Web Team):

For the menu, there's information here on our logo.

Phillip Yow (UCS-Web Team):

Here's the previous version of our logo, and here's the current version.

Phillip Yow (UCS-Web Team):

Some people asked do we need to redesign the logo?

Phillip Yow (UCS-Web Team):

Unfortunately, the only thing I can say is maybe you know it's an, it's an.

Phillip Yow (UCS-Web Team):

There's pros and cons to both and we want because this is a major overhaul, we want to explore both.

Phillip Yow (UCS-Web Team):

There's everything from menu placement, which is critical that there's consistent on that.

Phillip Yow (UCS-Web Team):

There is some information here on our content.

Phillip Yow (UCS-Web Team):

It's very limited.

Phillip Yow (UCS-Web Team):

This document will be made available to the awarded vendor.

Phillip Yow (UCS-Web Team):

There's layouts here we have layouts with different sized columns that the user can use.

Phillip Yow (UCS-Web Team):

Depending the content writer can use uh to best layout their content, and then there's a whole section on ADA as well.

Phillip Yow (UCS-Web Team):

Oh, that I know.

Phillip Yow (UCS-Web Team):

I threw a lot actually, but that make sure I covered everything.

Phillip Yow (UCS-Web Team):

I did so we'll open it up.

Phillip Yow (UCS-Web Team):

We're basically done with the presentation part of the conference.

Gabrielle Tanski-Shaver (UCS-Procurement):

Thank you so much, Philip.

Gabrielle Tanski-Shaver (UCS-Procurement):

It's Gabby again.

Gabrielle Tanski-Shaver (UCS-Procurement):

So anybody who has any questions, please go ahead and ask them.

Gabrielle Tanski-Shaver (UCS-Procurement):

Feel free to unmute and ask them or to raise your hand and we'll get to you in order.

Vendor:

Hey this is ohh.

Gabrielle Tanski-Shaver (UCS-Procurement):

We have a I'm sorry, we have a couple of hands up.

Gabrielle Tanski-Shaver (UCS-Procurement):

Uh, first one Kelly can just.

Vendor:

Yes. Close.

Vendor:

Thank you, Kelly Quintus.

Gabrielle Tanski-Shaver (UCS-Procurement):

Wait.

Vendor:

I had one quick question.

Vendor:

When it comes to those satellite sites, would we or the vendor that's awarded, would they be in charge of kind of gathering the requirements for and working with those particular stakeholders on those satellite sites or would you have someone from your team help with those requirements gathering pieces?

Phillip Yow (UCS-Web Team):

We would most definitely help with that.

Phillip Yow (UCS-Web Team):

These sites there are slightly different animal and that were we're responsible for them, but we're not responsible for them.

Phillip Yow (UCS-Web Team):

And so yes, we would, we would definitely assist with that.

Vendor:

OK, great.

Vendor:

Thank you so much.

Gabrielle Tanski-Shaver (UCS-Procurement):

Patrick, you're having your hand up.

Vendor:

Hi, this is Patrick from Avatar.

Vendor:

Just regarding the multiple domains you mentioned, there's currently 3 subdomains, is that correct?

Phillip Yow (UCS-Web Team):

Correct.

Vendor:

And do you envision adding other ones down the road or can we kind of assume that they're always ever be 3 subdomains?

Phillip Yow (UCS-Web Team):

Well, I don't have a crystal ball, but I would say it's fairly and it's will be rare that we would add one.

Vendor:

OK.

Vendor:

I wouldn't say it's not possible, but I think we could we, you know, we can work that out with our hosting provider.

Vendor:

No.

Vendor:

OK, there's no need for to manage that as I guess what my question is getting on.

Vendor:

OK.

Vendor:

Thanks.

Vendor:

That's my. That's it.

Vendor:

Thank you.

Gabrielle Tanski-Shaver (UCS-Procurement):

Thank you.

Gabrielle Tanski-Shaver (UCS-Procurement):

I have Jim tore me up next with his hand up.

Vendor:

Yep.

Vendor:

So couple of questions.

Vendor:

I'm curious, just going back to the court Finder, which is, I know attorneys and humans who struggle with that.

Vendor:

What other metadata do you have currently besides address and all that?

Vendor:

Like, do you have hours types of cases?

Vendor:

Each chord handles geography pins, things like that that we could leverage.

Phillip Yow (UCS-Web Team):

You know that's a good question.

Phillip Yow (UCS-Web Team):

Uh, yes, there is a whole slew of other data fields in the drawcord database, so we didn't go too crazy here.

Phillip Yow (UCS-Web Team):

But and it's been a while since we've built this, so I don't, but the bottom line is, yes, there are others and they probably could be the leveraged into this as well.

Vendor:

Alright.

Vendor:

And saying, yeah, we're solving a similar problem for the Albany DA's office as we speak.

Vendor:

Speak and it's really like the first question is what's your problem and where do you live?

Vendor:

And then that that's good.

Vendor:

The other question this might be in the RFP, but are you 100% set on Drupal for this project?

Vendor:

Would you consider other options if they were like rebuilt and easier to use?

Phillip Yow (UCS-Web Team):

Yeah.

Phillip Yow (UCS-Web Team):

We're very happy with Drupal as an open-source platform.

Phillip Yow (UCS-Web Team):

Uh, and we've used it for about three years now.

Phillip Yow (UCS-Web Team):

And yeah, we wanna stick with it.

Vendor:

And you're on the current version today.

Vendor:

OK.

Phillip Yow (UCS-Web Team):

We are on version nine as of today and by the end of or sometime in September will be on Drupal 10.

Phillip Yow (UCS-Web Team):

The content that's currently in Drupal, and that's about 3500 pages.

Vendor:

OK, cool.

Vendor:

Alright, thank you.

Vendor:

That's all I got for now.

Gabrielle Tanski-Shaver (UCS-Procurement):

Nicole Quan Layton.

Vendor:

Hi there.

Vendor:

This is Nicole from speaker.

Vendor:

Ryan, I have a couple questions on the members only sites and then one question on the branding.

Vendor:

So for the members only sites example that you showed, I think the specific one was for judges and clerks.

Vendor:

Can you clarify if this audience is there any overlap with the audience for the intranet, whether it's judges and clerks or any of the members only sites users?

Phillip Yow (UCS-Web Team):

Hmm.

Phillip Yow (UCS-Web Team):

Well, you're asking if someone if we have instances where there's members to one person that's a member of multiple.

Phillip Yow (UCS-Web Team):

Members only.

Vendor:

I that that's a good question, but I'm specifically asking if the audiences that would use these members only sites are the same audiences as those that use the Intranet site.

Phillip Yow (UCS-Web Team):

Umm, no, not necessarily.

Vendor:

OK.

Phillip Yow (UCS-Web Team):

Uh, for example, uh town and village justices don't have access to our private site.

Vendor:

Perfect.

Phillip Yow (UCS-Web Team):

Just, just to make things to muddy things up.

Vendor:

Sounds good.

Vendor:

Thanks for the clarification.

Vendor:

One other question related to the members only sites.

Vendor:

Are there any other logged in experiences like this on the public site?

Phillip Yow (UCS-Web Team):

I'm.

Phillip Yow (UCS-Web Team):

Not other than members, only folders, no.

Vendor:

OK, great.

Vendor:

And then one last question related to the branding.

Vendor:

I know you mentioned that redesigning the logo or otherwise is potentially on the table.

Vendor:

I just want to clarify, I'm assuming you're speaking about the New York courts.gov logo specifically, and I wanted to ask if that logo or branding is used anywhere else aside from the website.

Phillip Yow (UCS-Web Team):

It is not so it's.

Phillip Yow (UCS-Web Team):

Well, I shouldn't say that it's used sparingly in our print material.

Phillip Yow (UCS-Web Team):

Uh, But it's main home is on our public website.

Phillip Yow (UCS-Web Team):

And so yes, we are open to using the domain name you know changing the font, the colors not using the domain name at all.

Phillip Yow (UCS-Web Team):

You know, we were trying to be open minded.

Vendor:

Perfect.

Vendor:

Understood.

Vendor:

That's all my questions.

Vendor:

Thank you.

Gabrielle Tanski-Shaver (UCS-Procurement):

I have Evan R next in the queue with his hand up.

Vendor:

Yeah. Hi.

Vendor:

I just had a I wanted to get a little bit of clarification on the on the content ask.

Vendor:

So it seemed from the Q&A that the intent was to have the courts, SMEs provide all of the actual content in terms of writing and editing.

Vendor:

And then so in terms of the scrubbing, it sounds like that was described as kind of a a deduplication and proofreading.

Vendor:

Is that a fair assessment of what the scrubbing ask is for the vendors?

Phillip Yow (UCS-Web Team):

Yes, that is.

Vendor:

OK.

Vendor:

So then I guess my next question would be umm, in terms of the outcome, just I I'm trying to get a read of the sense of tolerance.

Vendor:

I mean, does it have to be, you know, grammatically absolutely perfect and clean or, you know, is the goal kind of human readable?

Vendor:

And if somebody missed a comma somewhere, life goes on.

Vendor:

I mean, what is the target goal there?

Vendor:

Is there some tolerance for a little bit of imprecision there?

Phillip Yow (UCS-Web Team):

Yeah, absolutely.

Phillip Yow (UCS-Web Team):

I think it and improve.

Phillip Yow (UCS-Web Team):

Uh, I think your second scenario is what we're talking about.

Vendor:

OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

Next up is Andrew Malice.

Vendor:

Hi.

Vendor:

Uh, you mentioned in integrated asset management and I'm just curious to what extent are you, are you looking for robustness in that feature?

Vendor:

Are you looking for a full-fledged digital asset management tool such as you know the product that Aqua or others offer or are you looking for you know the configurations within Drupal to manage images, PDFs and in that kind of thing?

Phillip Yow (UCS-Web Team):

It's not a high priority, but I think it's something that we that would help us right now.

Vendor:

Umm.

Phillip Yow (UCS-Web Team):

All of our image assets are just loosen in the Drupal database, so I think we'd wanna explore those various options that you mentioned and that primarily relates to.

Phillip Yow (UCS-Web Team):

Static images.

Phillip Yow (UCS-Web Team):

We do have a media server that handles all of our video and audio, so it would primarily be images.

Vendor:

OK, great.

Vendor:

Thank you very much.

Vendor:

And are we able to ask questions related to aspects of the contracting here or is this isolated to the functionality today?

Vendor:

I'm OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

This is isolated to the bid, not the contract.

Vendor:

Thank you, that's all.

Phillip Yow (UCS-Web Team):

Thanks.

Gabrielle Tanski-Shaver (UCS-Procurement):

I don't have.

Gabrielle Tanski-Shaver (UCS-Procurement):

It doesn't look like I have any other questions.

Gabrielle Tanski-Shaver (UCS-Procurement):

Where I do.

Gabrielle Tanski-Shaver (UCS-Procurement):

Oh, sorry. I do.

Gabrielle Tanski-Shaver (UCS-Procurement):

Yeah.

Gabrielle Tanski-Shaver (UCS-Procurement):

Is that did Kathy? Yeah.

Vendor:

So this is a.

Vendor:

This is Evan again and just a one more follow up on the the content question.

Vendor:

Are we also scrubbing the Intranet site as well?

Vendor:

Or is the intranet content?

Vendor:

Presumed to be and they satisfactory shape.

Phillip Yow (UCS-Web Team):

No, I think we need to scrub that too.

Phillip Yow (UCS-Web Team):

There's gonna be content coming from older legacy sources and then also from, you know the current version of our site and there's probably quite a bit of duplicity there and redundancy.

Phillip Yow (UCS-Web Team):

So no, I think we need that on both sides.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK, it looks like we have Jim Tormey with another question.

Vendor:

Actually, someone else just answered mine, so I'm good.

Gabrielle Tanski-Shaver (UCS-Procurement):

Oh, OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

Great.

Gabrielle Tanski-Shaver (UCS-Procurement):

Then I have Kelly Quintas.

Vendor:

Yeah, sorry.

Vendor:

Thought of one more question.

Vendor:

Thank you.

Vendor:

Is there gonna be any requirement for application security scans or any sort of security awareness for the site?

Vendor:

Or will your teams be handling that all internally?

Phillip Yow (UCS-Web Team):

Good question.

Phillip Yow (UCS-Web Team):

Yes, we'll be handling that between ourselves internally and our hosting provider.

Vendor:

Great.

Vendor:

Thank you so much.

Gabrielle Tanski-Shaver (UCS-Procurement):

As of right now, I don't have any other hands up.

Gabrielle Tanski-Shaver (UCS-Procurement):

Do we have any other questions?

Amelia Hershberger (UCS- Procurement):

It looks like there was a quick question in the chat itself regarding how the link of this conference reporting is going to be shared.

Gabrielle Tanski-Shaver (UCS-Procurement):

Yes, I'm.

Gabrielle Tanski-Shaver (UCS-Procurement):

I'm gonna defer to the web team on that.

Gabrielle Tanski-Shaver (UCS-Procurement):

That's some procurement in my experience.

Phillip Yow (UCS-Web Team):

We can.

Phillip Yow (UCS-Web Team):

We can you have emails for everyone, all the vendors, so we can we can send a link out via email.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK, terrific.

Gabrielle Tanski-Shaver (UCS-Procurement):

It'll go.

Gabrielle Tanski-Shaver (UCS-Procurement):

Jessica saying, hey, there will be sending that out as soon as the recording is available.

Gabrielle Tanski-Shaver (UCS-Procurement):

Evan, are I have your hand up again?

Vendor:

Yep.

Gabrielle Tanski-Shaver (UCS-Procurement):

Is that OK?

Vendor:

So just in the in the Q&A there was a reference to having access to site Studio.

Vendor:

Is that a platform that you would hope to use for the rebuild or a tool that we would hope to use for the rebuild?

Vendor:

Or are you open to other modes of site structure?

Phillip Yow (UCS-Web Team):

Sure.

Phillip Yow (UCS-Web Team):

Yeah.

Phillip Yow (UCS-Web Team):

No, we're, we're, we're, we're open.

Phillip Yow (UCS-Web Team):

That's really just what's available to us.

Phillip Yow (UCS-Web Team):

Uh, sort of.

Phillip Yow (UCS-Web Team):

As you know, services provided from Acquia hosting, so we don't necessarily we're not tied to that.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

And if that answers your question, I believe Jim Tormey is asking another question with this hand up.

Vendor:

Ohh, just in terms of the bid since it seems like there is, you know a lot of discovery and probably very fruitful discussion.

Vendor:

Are you open to the proposal?

Vendor:

Kind of being phased.

Vendor:

Or do you want it to be as flat fee as we can imagine at this point?

Gabrielle Tanski-Shaver (UCS-Procurement):

I'm going to take that one.

Gabrielle Tanski-Shaver (UCS-Procurement):

I have not seen we're gonna get back to you and the Q&A.

Vendor:

OK.

Vendor:

And I just had one more for Philip.

Vendor:

You flashed U that long list of documents a couple minutes ago.

Vendor:

Were those users submitted that pile of PDFs or?

Vendor:

Admin submitted.

Phillip Yow (UCS-Web Team):

Uh, we're talking about the.

Phillip Yow (UCS-Web Team):

The this the this list.

Vendor:

Yes.

Phillip Yow (UCS-Web Team):

This was done on the local courthouse level, so the chief clerk would assigned someone to and ask for FTP rights to this folder and they would dump these in here without any, no, no governance other than, you know, getting the thumbs up from wherever they're supervisor was.

Phillip Yow (UCS-Web Team):

This is what they wanted to do.

Vendor:

And the five-digit numbers before the file names or those case numbers?

Vendor:

Or is that generated by something else? Yeah.

Phillip Yow (UCS-Web Team):

I think this is file size.

Phillip Yow (UCS-Web Team):

That's my guess.

Phillip Yow (UCS-Web Team):

I don't know.

Vendor:

OK.

Phillip Yow (UCS-Web Team):

Who's?

Phillip Yow (UCS-Web Team):

Yeah, this.

Phillip Yow (UCS-Web Team):

Yeah, I don't.

Phillip Yow (UCS-Web Team):

I don't know.

Phillip Yow (UCS-Web Team):

I have a feeling that's file size.

Vendor:

And something like this.

Phillip Yow (UCS-Web Team):

Yeah, I think oh yeah.

Vendor:

You kind of alluded to it that's, you know clearly, you know, unstructured, just a dumping ground is are there places either this stack of documents or others that it would make sense to have more structure, whether it's attaching it to a cord or geography or a date range or time. OK.

Phillip Yow (UCS-Web Team):

You know, part of our goal here with the content restructuring is to help set us up for the future, so that you know, three years from now when someone says, Oh, wouldn't it be great to have this view of our content?

Phillip Yow (UCS-Web Team):

We don't have to go back and repurpose the content for just, you know, changing the view.

Phillip Yow (UCS-Web Team):

The parameter for the view and you know with the so wherever we can we can structure that content.

Phillip Yow (UCS-Web Team):

Uh, I think that would be that would be helpful for us in the long run.

Vendor:

I like the way you think, Sir.

Vendor:

Alright, that's all I got.

Vendor:

Thank you.

Gabrielle Tanski-Shaver (UCS-Procurement):

We have a hand up from Avatar and then we have a question.

Gabrielle Tanski-Shaver (UCS-Procurement):

The chat.

Gabrielle Tanski-Shaver (UCS-Procurement):

So go ahead and avatar.

Vendor:

Thanks.

Vendor:

Coming back to the three, the design themes that you outlined, so the first one was for private content.

Vendor:

I just want to verify private content is referring to when you were on that court page and they you click that link for what to say clerks and judges and you get a, you know, a pop ups you can enter in a password is that is that the private content that you referred to?

Phillip Yow (UCS-Web Team):

Well, it it?

Vendor:

Ohh.

Phillip Yow (UCS-Web Team):

No, it's not.

Phillip Yow (UCS-Web Team):

It's we.

Phillip Yow (UCS-Web Team):

We look at that even though its password protected, the doorway to that content is from the public site.

Phillip Yow (UCS-Web Team):

So, for example, that page was here on Cords, town and village cord.

Phillip Yow (UCS-Web Team):

And here's the public facing content with the doorway where you need a key.

Phillip Yow (UCS-Web Team):

You know you this is not available on the internal site like because some of these users are not employed.

Vendor:

Yes.

Phillip Yow (UCS-Web Team):

That's why we couldn't move this to uh behind the firewall, because sometimes Commission members, we have a great deal of organizations that are set up and members of these organizations are not court employees.

Vendor:

OK, OK.

Vendor:

So when you say 1 theme for the private content, can you remind me what you're referring to when you say private?

Vendor:

Is that the intranet?

Phillip Yow (UCS-Web Team):

Yes.

Vendor:

Ohh.

Vendor:

OK. OK, OK.

Phillip Yow (UCS-Web Team):

What? Yeah.

Vendor:

OK.

Vendor:

And then four for the courts.

Vendor:

So if you go to the courts page, uh, you have quartz.

Vendor:

Uh, no.

Vendor:

You go to uh. Sorry.

Vendor:

Do you go to?

Vendor:

The Court's landing page, where you have the court locator widget on the.

Vendor:

Yeah, this one.

Vendor:

So for the size of the listed as links in the content area are, do those all have those?

Vendor:

Are those are all they all share the same theme as the ones you find through the court locator cause.

Vendor:

For example, I couldn't find town and country courts through the court locator.

Vendor:

Uh, so I was just making sure that the court sites that are listed in the page, those share the same themes as the courts that you find through the court locator, correct. OK.

Phillip Yow (UCS-Web Team):

Yes, yes, that's correct.

Phillip Yow (UCS-Web Team):

And this is a good page to look at too from a usability standpoint.

Phillip Yow (UCS-Web Team):

Another thing that the National Center said is, well, this is great.

Vendor:

Is it?

Phillip Yow (UCS-Web Team):

You've got all your courts lifted here, but there's no explanation about any of it, and the general user.

Phillip Yow (UCS-Web Team):

You're not helping them at all.

Phillip Yow (UCS-Web Team):

I mean the court located.

Phillip Yow (UCS-Web Team):

So we have to do some writing as far as descriptive information.

Phillip Yow (UCS-Web Team):

You know, providing assistance to the user is gonna be a big piece of that which we will be heavily involved with.

Phillip Yow (UCS-Web Team):

Yeah.

Vendor:

It's OK and going back to the town and village Courts page where you have that where you can click, you know the content that you access through the password is that is that once you're in there is that just content?

Vendor:

Is that just more content or is there any is there?

Vendor:

Are there special features that are available to those users who can log in there?

Phillip Yow (UCS-Web Team):

But there's a tremendous amount of information there.

Phillip Yow (UCS-Web Team):

It's primarily because This site is all about resources for this user group, for justice, for, for town and village justices and clerks.

Vendor:

And that's.

Phillip Yow (UCS-Web Team):

It's like that other site that had had training up of, you know, just overwhelming.

Phillip Yow (UCS-Web Team):

And so trying to present that in a manner that's usable for these people is it's very difficult.

Vendor:

Yes, this they said.

Vendor:

OK, great.

Phillip Yow (UCS-Web Team):

But it it's basically static content, no? Yeah.

Vendor:

Great, great.

Vendor:

And as part of the when you send response to that for this can you send links to the five satellite sites or is there somewhere on the site that lists all of them that we can take a look at them and just see what?

Phillip Yow (UCS-Web Team):

They are.

Phillip Yow (UCS-Web Team):

They are listed in the RFP.

Vendor:

Oh, they are OK.

Phillip Yow (UCS-Web Team):

Yeah, they are.

Phillip Yow (UCS-Web Team):

That's OK.

Vendor:

Sorry, I OK, I'll.

Vendor:

I'll go.

Vendor:

I'll go look them.

Vendor:

OK.

Vendor:

Thank you.

Phillip Yow (UCS-Web Team):

Umm.

Vendor:

That's it.

Gabrielle Tanski-Shaver (UCS-Procurement):

Thank you.

Gabrielle Tanski-Shaver (UCS-Procurement):

I have a question in the chat that is, are we going to share recordings with amendments or do we need to request via email?

Gabrielle Tanski-Shaver (UCS-Procurement):

Both amendments went out via email to our bidders list.

Gabrielle Tanski-Shaver (UCS-Procurement):

They are also posted on the UCS website as well as in the New York State contract reporter.

Gabrielle Tanski-Shaver (UCS-Procurement):

I am putting a link to the RFP and all of the attachments in the chat for you to find those amendments, we will email the recording out.

Gabrielle Tanski-Shaver (UCS-Procurement):

Evan, I see that you have Evan RI see that you have a question.

Gabrielle Tanski-Shaver (UCS-Procurement):

The chat would you like to me to read it, or do you just wanna go ahead and ask?

Vendor:

I can go ahead and ask.

Vendor:

I guess so.

Vendor:

Just could you speak to kind of the new content submission workflow that you've envisioned?

Vendor:

I'm just curious, is there a reason that you decided to use JIRA for a portion of that workflow instead of doing it entirely in Drupal?

Phillip Yow (UCS-Web Team):

Good question.

Phillip Yow (UCS-Web Team):

That's here.

Phillip Yow (UCS-Web Team):

So let me get to workflow that's primarily.

Phillip Yow (UCS-Web Team):

Because our help center is using JIRA currently for a help desk tickets, so the idea being that the form, uh we're hoping would be created in house by our developers that work with JIRA.

Phillip Yow (UCS-Web Team):

If that is not fruitful, if that doesn't work out that has that has not.

Phillip Yow (UCS-Web Team):

That project has not been started yet.

Phillip Yow (UCS-Web Team):

Then we would need to look at other options or again, you know, now's the time to explore.

Phillip Yow (UCS-Web Team):

Explore so if the vendor has a better idea, we will.

Phillip Yow (UCS-Web Team):

We will certainly listen.

Vendor:

OK.

Vendor:

So just to clarify, 11 way to handle this, it sounds like you the courts would build out the sort of pre Drupal form and then we would not have to worry about the workflow in that scenario until the content is ready for kind of entry into Drupal and uh, there would just be a couple of layers of approvals there, right?

Phillip Yow (UCS-Web Team):

That's correct.

Phillip Yow (UCS-Web Team):

Yeah.

Phillip Yow (UCS-Web Team):

So if all goes well, we would take care of the work request form here on the left, the pre approval, the setting up the way that this plain language review the went and it would not be until.

Phillip Yow (UCS-Web Team):

Umm, we need what we would need.

Phillip Yow (UCS-Web Team):

Ohh that's right.

Phillip Yow (UCS-Web Team):

So.

Phillip Yow (UCS-Web Team):

So the person in charge goes back to JIRA approach checks approve and sends an email to the local Drupal editor.

Phillip Yow (UCS-Web Team):

The local Drupal editor goes.

Phillip Yow (UCS-Web Team):

This is the Drupal workspace logs into Drupal and now we're initiating a workflow and Drupal they do work.

Phillip Yow (UCS-Web Team):

Check off that it's ready to go to for final review and that is that those pieces only those pieces are followed in in Drupal.

Vendor:

OK.

Vendor:

So just to be clear, we really only need to worry as the Drupal developers, we really only need to worry about what is going on in that right hand.

Phillip Yow (UCS-Web Team):

That's correct.

Vendor:

Drupal workspace box OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK.

Gabrielle Tanski-Shaver (UCS-Procurement):

Jim tore me.

Gabrielle Tanski-Shaver (UCS-Procurement):

I see you have your hand up again.

Gabrielle Tanski-Shaver (UCS-Procurement):

Please go ahead and ask your question.

Gabrielle Tanski-Shaver (UCS-Procurement):

Jim Tormey, do you have another question?

Gabrielle Tanski-Shaver (UCS-Procurement):

OK, I'm going to go to the question in the chat.

Gabrielle Tanski-Shaver (UCS-Procurement):

While we're waiting for Jim, please let us know if offshore work is allowed for this requirement, and I believe that we addressed that in the initial Q&A.

Gabrielle Tanski-Shaver (UCS-Procurement):

Going back to Jim Tormey is the only hand that I have up here.

Gabrielle Tanski-Shaver (UCS-Procurement):

Hey, Jim does not have a question.

Gabrielle Tanski-Shaver (UCS-Procurement):

We are 23 minutes over the hour that I allotted for this.

Gabrielle Tanski-Shaver (UCS-Procurement):

That is fine.

Gabrielle Tanski-Shaver (UCS-Procurement):

We'll answer our questions until we're done, but I'm gonna start with a going one.

Gabrielle Tanski-Shaver (UCS-Procurement):

Ohk.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK, Evan RI.

Gabrielle Tanski-Shaver (UCS-Procurement):

See, you just popped up in the queue.

Vendor:

Yeah, so, so this is not pertaining to the website, but the sort of proposal IT administration process I guess.

Vendor:

So umm specifically a question about responses to E1 which is I believe where you wanted our.

Vendor:

Work.

Vendor:

Ohh work breakdown structure and so my question is, is there she two to what is the tolerance for narrative?

Vendor:

Submission in relation to that question, because the pages are not counted and so I'm trying to get a sense of exactly, you know, what is permissible to include in that section.

Vendor:

I could.

Vendor:

I could include a great deal of information in a work breakdown narrative.

Vendor:

Umm that would, you know, clarify everything.

Vendor:

So.

Vendor:

So I guess my question is, is you know how much tolerance is there for information about the work approach in that particular item?

Vendor:

Can I give you 15 pages or, you know, are you just looking for a chart or what is acceptable there?

Phillip Yow (UCS-Web Team):

But you're talking about exhibit E.

Vendor:

It's item E1 in the response format.

Vendor:

It's not exhibiting, it's so there.

Vendor:

There's, you know.

Vendor:

Ohh, a series of questions that we need to answer in.

Vendor:

I wanna say it's like attachment D or something like that, but it's the place where we actually need to answer the questions.

Vendor:

And so item E1 from that list of questions asks for a work breakdown structure, and specifically indicates that the response to there you go, the response to that will not be included in the page count.

Vendor:

So I'm asking what the tolerance is for information to be submitted in relation to that.

Vendor:

Can I provide narrative response?

Vendor:

Are you just expecting a table?

Vendor:

What is acceptable there?

Phillip Yow (UCS-Web Team):

I think, well, nothing.

Phillip Yow (UCS-Web Team):

Get back to you on that.

Gabrielle Tanski-Shaver (UCS-Procurement):

Yeah, we're going to have to get back to you on that.

Gabrielle Tanski-Shaver (UCS-Procurement):

OK, I have nothing else.

Gabrielle Tanski-Shaver (UCS-Procurement):

I told Jim Toremy with his hand up, so going once, going twice and I have nothing left in the chat.

Gabrielle Tanski-Shaver (UCS-Procurement):

So if no one has a question right now, I'm going to clean up a mistake I made earlier.

Gabrielle Tanski-Shaver (UCS-Procurement):

The extended question deadline to ask questions about what was discussed today and what you saw in Phillips's demonstration is August 4th at 5:00 PM Eastern Time.

Gabrielle Tanski-Shaver (UCS-Procurement):

I may have said August 1st.

Gabrielle Tanski-Shaver (UCS-Procurement):

It is the 4th Friday the 4th.

Gabrielle Tanski-Shaver (UCS-Procurement):

And I will wrap up by saying thank you, Phillip and everybody at the web team.

Gabrielle Tanski-Shaver (UCS-Procurement):

There is no way that the procurement staff would have been able to do such a great presentation about the website.

Gabrielle Tanski-Shaver (UCS-Procurement):

So thank you for that.

Gabrielle Tanski-Shaver (UCS-Procurement):

Thank all the bidders for their questions and the bid response deadline remains August 31st at 3:00 PM.

Phillip Yow (UCS-Web Team):

Thanks everybody.

Gabrielle Tanski-Shaver (UCS-Procurement):

Thank you very much for your time today.

Gabrielle Tanski-Shaver (UCS-Procurement):

Have a great day.

Phillip Yow (UCS-Web Team):

You too.

Gabrielle Tanski-Shaver (UCS-Procurement):

Bye bye.

Vendor:

Thank you.

Vendor:

Thank you. Right.