



NEW YORK STATE
Unified Court System

LAWRENCE K. MARKS, ESQ.
ADMINISTRATIVE DIRECTOR

RONALD P. YOUNKINS, ESQ.
CHIEF OF OPERATIONS

OFFICE OF COURT ADMINISTRATION

JOSEPH M. DECHANTS
DIRECTOR, DIVISION OF BUDGET AND FINANCE

BUDGET BULLETIN

NUMBER 369

July 20, 2007

TO: Holders of the Financial Planning and Control Manual

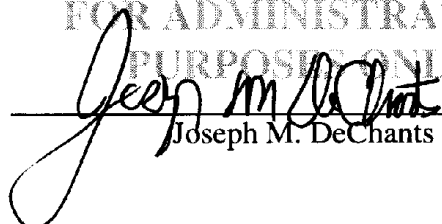
SUBJECT: Manual Update - Schedule of Positions and Job Categories

**** This supersedes the provisions of Budget Bulletin number 342, dated July 1, 2002.***

Attached is an amended Chapter 4.000 of Part X of the UCS Financial Planning & Control Manual. This material describes the mainframe procedures for assigning the appropriate staffing category and case type designations to each line item on the UCS Authorized Schedule of Positions. The mainframe application described in this section is also used for identifying Family Court Title IV-D positions which are eligible for Federal reimbursement.

Chapter 4.000.1 has been updated to reflect the expansion of the Security component, Job Category 7, as a result of the recent establishment of a separate Public Safety Program for budgeting and resource management purposes. These new sub-categories will provide much more detailed information about how court security human resources are deployed throughout the UCS.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for human resource management-related duties, budgeting for human resources costs, or the monitoring of internal controls relating thereto.

NYS UNIFIED COURT SYSTEM
FOR ADMINISTRATIVE
PURPOSES ONLY

Joseph M. DeChants