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UNIFIED COURT SYSTEM
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BUDGET BULLETIN	NUMBER 321	June 24, 1999

TO: Holders of the Financial Planning and Control Manual

SUBJECT: Departmental Accumulator Code - Capital Cases

        A Departmental Accumulator Code has been established to identify encumbrances and expenditures directly associated with a capital case, that is, any criminal action wherein a defendant charged with Murder in the First Degree may ultimately be sentenced to death.
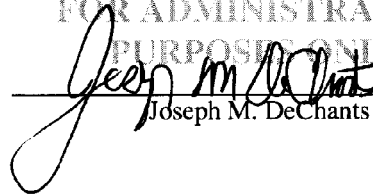
        Effective immediately, <u>all</u> costs incurred by the courts and agencies of the UCS which are directly attributable to capital case proceedings, including, but not limited to, jury and transcript expenses, should be identified through the use of the appropriate three (3) digit 'Dept Accum' code, as follows:

First Position of 'Dept Accum': (Enter Appropriate Jurisdiction)		**Second and Third Positions of 'Dept Accum':** (Capital Case Identifier)
1 Court of Claims **N** Tenth District - Nassau		**VA** Capital Case
2 New York City **S** Tenth District - Suffolk		<u>Example:</u>
3 Third District **A** Court of Appeals / Appellate Divisions		The three (3) digit Departmental Accumulator Code to be entered on a Capital Case transcript voucher emanating from a court of criminal jurisdiction in the Seventh Judicial District would be:
4 Fourth District **T** Division of Technology		
5 Fifth District **U** Undistributed		**7VA**
6 Sixth District **Z** Management Support (OCA)		
7 Seventh District		
8 Eighth District		
9 Ninth District		

Only those costs, or portions thereof, which are directly attributable death penalty cases should be identified by use of this accumulator code. Eligible costs should be identified by the entry of the appropriate three (3) digit 'Dept Accum' code in the voucher charge line and should be keyed into the OSC Central Accounting System (CAS) when processing vouchers for payment. The Automated Jury Management System (JMS) will be modified by the Division of Technology to permit the identification of jury charges (per diems, lodging and meals) which are capital case-related.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to, capital case-related payment vouchers.

NYS UNIFIED COURT SYSTEM
FOR ADMINISTRATIVE
PURPOSES ONLY

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Joseph M. DeChants