

NEW YORK STATE Unified Court System

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DFM Bulletin	Number 1010	September 16, 2010

TO: Holders of the Financial Planning and Control Manual

SUBJECT: County Clerks Sole Custody Accounts

Effective immediately, the Unified Court System (UCS) no longer has jurisdiction over, or oversight of, the County Clerks' Sole Custody accounts outside New York City. The Office of the State Comptroller has dissolved the UCS relationship to these accounts. Sole Custody reporting, monthly reconciliations and reporting to the Treasury is no longer required for any County Clerk account in Judicial Districts 3 through 9, Nassau or Suffolk County.

The County Clerks' offices will continue to remit any Court fees or fines to the appropriate administrative office.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the collection, recording or classification of UCS revenues, or the monitoring of internal controls.

NYS UNIFIED COURT SYSTEM FOR ADMINISTRATIVE PURPOSES ONLY

Maureen H. McAlary

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