



NEW YORK STATE
Unified Court System

OFFICE OF COURT ADMINISTRATION

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DFM Bulletin

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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Mandatory Direct Deposit of Paychecks

On May 9, 2018, Chief Administrative Judge Lawrence Marks signed [Administrative Order AO/162/18](#) directing that all judicial officers and all unrepresented and Management Confidential (MC) employees of the Unified Court System shall enroll in the direct deposit system. This directive is effective July 1, 2018.

Part VIII of the Financial Planning and Control Manual has been established as Paycheck Distribution. It is available on the Division of Financial Management page of the UCS website:

<http://www.nycourts.gov/admin/financialops/FPCM.shtml>

Please ensure distribution of this bulletin to all judicial, unrepresented and MC personnel within your respective jurisdictions. Thank you for your cooperation.

NYS UNIFIED COURT SYSTEM
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PURPOSES ONLY


Maureen H. McAlary