



NEW YORK STATE
Unified Court System

OFFICE OF COURT ADMINISTRATION

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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Travel Reimbursement - Business-Related Personal Car Mileage

****This bulletin supersedes the business-related personal car mileage reimbursement rate provisions promulgated via DFM Bulletin Number 2301, dated January 9, 2023.***

Part VI, Chapter 1.070 of the UCS Financial Planning and Control Manual, has been amended to reflect revised rates for business-related car mileage reimbursements. The new rate of \$0.670 per mile for business-related use of a personal car is effective for travel occurring on or after January 1, 2024.

The amended Chapter of the Financial Planning and Control Manual is available on the Division of Financial Management page of the UCS website:

<http://www.nycourts.gov/admin/financialops/FPCM.shtml>

Please ensure distribution of this Bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to, business-related travel reimbursements. Thank you for your cooperation.

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