

STATE OF NEW YORK
UNIFIED COURT SYSTEM

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JONATHAN LIPPMAN Deputy Chief Administrator WILLIAM CLAPHAM Director of Financial Management and Audit Services

TO: All Holders of the Financial Planning and Control Manual

NEW ACCOUNTING PROCEDURES

BULLETIN NUMBER: 187 November 25, 1992

SUBJECT: New Postal Standards - Foreign Payees

Attached is a copy of the OSC Accounting Bulletin A-296, dated November 23, 1992. This bulletin describes new US Postal Service requirements which affect procedures for the completion of the payee section of vouchers payable to foreign vendors.

It should be noted that despite the example used in bulletin A-296, payee ID '77777777' should be entered for all payments to foreign vendors or individuals.

Please ensure distribution of this bulletin to all personnel responsible for voucher preparation.

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William L. Clapham

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