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TO: All Holders of the Financial Planning and Control Manual

NEW ACCOUNTING PROCEDURES

BULLETIN NUMBER: 192	February 8, 1993
SUBJECT: On-Line Contract Processing Procedures	

Attached is a copy of OSC Accounting Bulletin A-306 dated January 26, 1993. This bulletin describes new Central Accounting System (CAS) edits designed to ensure that contract voucher payments do not exceed approved contract amounts and that contract encumbrances are sufficient to cover contract retainage amounts, if applicable.

Effective February 8, 1993, district/administrative offices that are responsible for the entry of contracts, encumbrances, or amendments into the CAS should be aware that a new "Contract Unaudited" amount field has been added to the contract master file. Contract increases entered into the CAS will appear in this field and will not be available for disbursement until audit released by OSC.

Please ensure distribution of this bulletin to all personnel who are responsible for the processing of, or the monitoring of internal controls relating to, contracts payable from state funds.

NYS UNIFIED COURT SYSTEM
FOR EPCM APPROVAL
PURPOSE ONLY

Handwritten signature of William L. Clapham in black ink.
William L. Clapham