



STATE OF NEW YORK
UNIFIED COURT SYSTEM
OFFICE OF MANAGEMENT SUPPORT
AGENCY BLDG. 4 - 19TH FLOOR
4 ESP, SUITE 2001
EMPIRE STATE PLAZA
ALBANY, NEW YORK 12223-1450
(518) 474-4971

E. LEO MILONAS
Chief Administrative Judge

JONATHAN LIPPMAN
Deputy Chief Administrator

WILLIAM CLAPHAM
Director of Financial Management
and Audit Services

TO: All Holders of the Financial Planning and Control Manual

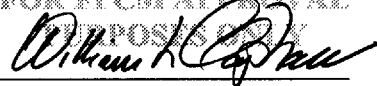
NEW ACCOUNTING PROCEDURES

BULLETIN NUMBER: 228	April 6, 1995
SUBJECT: Easy Contract Payment Process	

Attached is a copy of OSC Accounting Bulletin number A-360 dated March 22, 1995. This bulletin describes the new Easy ('EZ') Contract Payment Process; an optional application devised by OSC to simplify and reduce the number of errors associated with contract payments which are data entered into the Central Accounting System.

The EZ Contract payment screens use data available from OSC's Contract Master file to reduce the number of keystrokes necessary to enter contract payment vouchers. Upon entry of the appropriate originating agency, contract number and payee ID, the new application maps certain payee and contract information that previously had to be data entered. Quick Contract (T Contract) entry screens have also been amended to support EZ Contract Payment processing.

UCS district / administrative offices responsible for the processing of contract payments are encouraged to take advantage of this new application.

NYS UNIFIED COURT SYSTEM
FOR FPCM APPROVAL

William L. Clapham