



Supreme Court of the State of New York
Justice's Chambers
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Hon. Paul J. Baisley, Jr.
Justice

MEMORANDUM

From: Hon. Paul J. Baisley, Jr., J.S.C., Presiding Justice of the Supreme Court, Civil Parts

Date: December 30, 2021

Re: Calendar Control Part Appearances

Effective January 3, 2022, and until further notice, the following changes will take effect for appearances on cases in the Calendar Control Part (CCP):

Pre-Trial/Reserve Calendar: All conferences will be conducted virtually via Microsoft Teams. The calendar will begin at 10:30 a.m. The Microsoft Teams link for the Pre-Trial/Reserve calendar is posted on the Suffolk County, Supreme Court web page.

Ready Day Calendar: Hybrid appearances (virtual or in-person) will continue but counsel are encouraged to appear virtually. The calendar call will begin at 9:30 a.m. The Microsoft Teams link for the Ready Day Calendar is posted on the Suffolk County, Supreme Court web page.

Slip Calendar: In-person appearance at 9:30 a.m. continues to be required by counsel on all cases on the Slip calendar.

Settlement Conferences: In-person appearances by all counsel for scheduled settlement conferences will continue.

Trials: Previously scheduled trials will continue as scheduled.