

# Application to be Relieved as Counsel Containing Confidential Information

Where counsel seeks to be relieved pursuant to CPLR § 321(b)(2) and the support for which contains confidential or prejudicial assertions then the following procedure should be followed:

1. The Order to Show Cause (“OTSC”) seeking to be relieved should include a request to seal a separately emailed document containing the confidential or prejudicial information. That OTSC should be E-filed, along with an affidavit or affirmation supporting the sealing request but not containing any confidential information, and the applicable fees paid.
2. The confidential or prejudicial supporting documentation, which may include a separate Affidavit or Affirmation, should then be E-mailed to the Supreme Court Clerk at [Suffolksupremecourt@nycourts.gov](mailto:Suffolksupremecourt@nycourts.gov), along with the required NYSCEF [Form EF-20](#) (Notice of Hard Copy Filing).