

Instructions: Fill in the names of the parties to this case and the Index Number. Complete the blank spaces next to the instructions printed in bold type. PRINT AND USE BLACK INK ONLY. [Other blank spaces are for Court use.]

SEQUENCE. NO. _____

At IAS Part __ of the Supreme Court of the State of New York, held in and for the County of Queens at the Courthouse thereof, 88-11 Sutphin Blvd., Jamaica, New York, on the __ day of _____, 20__.

PRESENT: HON. _____
Justice of the Supreme Court

-----X

_____,
[FILL IN NAME(S)] Plaintiff(s)

Index No. _____/_____

vs

**ORDER TO SHOW CAUSE
IN CIVIL ACTION**

_____,
[FILL IN NAME(S)] Defendant(s)
-----X

Upon reading and filing the affidavit of _____

[YOUR NAME(S)], sworn to on the ___ day of _____, 20__ [DATE THE AFFIDAVIT WAS

SWORN TO BEFORE A NOTARY PUBLIC], and upon the exhibits attached to the affidavit, and

[LIST OTHER SUPPORTING PAPERS, E.G. ADDITIONAL AFFIDAVITS, EXHIBITS] _____

Let the plaintiff(s)/defendant(s) **[CIRCLE ONE]** or his/her/their attorney show cause at IAS Part _____, Room _____, of this Court, to be held at the Courthouse, 88-11 Sutphin Boulevard, Jamaica, N.Y./ 25-10 Court Square, Long Island City, N.Y. **[STRIKE THE ONE THAT DOES NOT APPLY]** on the _____ day of _____, 20____, at _____ o'clock in the _____ noon or as soon as counsel may be heard why an order should not be made **[DESCRIBE WHAT YOU WOULD LIKE THE COURT TO DO]** _____

_____, and why _____ **(YOUR NAME)**, the plaintiff(s)/defendant(s) **(CIRCLE ONE)**, should not have such other and further relief as may be just, proper and equitable.

Sufficient cause appearing therefor, let service of a copy of this order, and the other papers upon which this order is granted, upon the plaintiff(s)/defendant(s) by _____ on or before the ___ day of _____, 20__ be deemed good and sufficient. An affidavit or other proof of service shall be presented to this Court on the return date directed in the second paragraph of this order.

ENTER

J.S.C.