

LETTERS OF ADMINISTRATION c.t.a. CITATION

File No. _____

SURROGATE'S COURT - QUEENS COUNTY
CITATION

THE PEOPLE OF THE STATE OF NEW YORK,
By the Grace of God Free and Independent

TO:

A petition having been duly filed by _____ who is
domiciled at _____

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, Queens County, at
88-11 Sutphin Blvd. Jamaica New York, on the _____ day of _____, 20 _____ at 9:30 A.M. ,
why a decree should not be made in the estate of _____ lately domiciled
at _____
granting administration c.t.a., and directing that

Letters of Administration c.t.a. issue to: _____
(state any further relief requested)

NOTICE: THIS CITATION IS SERVED UPON YOU AS REQUIRED BY LAW. AS A RESULT OF THE MEASURES
ADOPTED BY THE COURT TO COMBAT THE SPREAD OF COVID-19, PHYSICAL PRESENCE AT THE
COURTHOUSE ON THE RETURN DATE IS NOT POSSIBLE. THEREFORE, IF YOU WISH TO CONTEST THE RELIEF
REQUESTED, YOU, OR AN ATTORNEY ON YOUR BEHALF, MUST CONTACT THE COURT PRIOR TO THIS DATE IN
THE MANNER SET FORTH IN THE ATTACHED NOTICE. **IF YOU DO NOT CONTACT THE COURT AS SET FORTH
IN THE NOTICE IT WILL BE FOUND YOU CONSENT TO THE RELIEF REQUESTED.**

Dated, Attested and Sealed,

HON. PETER J. KELLY
Surrogate

(Seal)

Chief Clerk

Attorney for Petitioner: _____ Tel #. _____ Email: _____

Address of Attorney: _____