

## **IMPORTANT NOTICE**

**As part of the measures adopted by the NYS Unified Court System to combat the spread of COVID-19, the following actions are being implemented by the Bronx County Surrogate's Court:**

- All matters scheduled to be heard at calendars from March 17, 2020 through April 10, 2020 are being adjourned administratively. Parties must not appear in court. Notices of future dates for court appearances will be sent by regular mail.
- No trials or hearings will commence until further notice. This includes 17-A Guardianships and finalizations of adoptions. Trials or hearings that have been adjourned to a date in March or April will be adjourned again.
- Until further notice, all papers must be filed by regular mail. If papers are brought to the courthouse in person, they are to be left in a basket/box in front entrance of the court. There will be a posted Officer inside who will only collect all documents. Court staff will contact petitioners or their counsel with directions once papers are reviewed.
- Only essential personnel will be at work at the courthouse and delays should be expected in the review, processing and scheduling of matters.
- Effective immediately, the court will no longer issue citations returnable before the court in March, April or May, 2020.
- Parties with urgent matters may contact the Chief Clerk's Office at 718-618-1894. Meetings and conferences in urgent matters may be arranged and will take place by conference call or via Skype with the proper court personnel.
- The terms of this notice are subject to modification as the need arises.

**For more COVID-19 info please visit [nycourts.gov/whatsnew/covid.shtml](https://nycourts.gov/whatsnew/covid.shtml)**